

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL MEETING  
MONDAY June 25, 2007**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE***

**B. ROLL CALL:** President Seta                      J.Carson                      P. Cousins                      S. Keough  
   J. Semifero                      R. Tell                      D. Fisher

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes – June 11, 2007    **Page#1-6**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

None

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

1. Public hearing for the proposed 2007/08 Budget

**ACTION ITEM: Consideration of: RESOLUTION TO ESTABLISH 2007/08 BUDGET  
Document Separate in Packet**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

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**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**H. COMMUNICATIONS :**

None

**I. REPORTS:**

1. Community Development Manager  
Report and ZBA Notice of Decision **Page#7-12**
2. Board and Commission Reports
3. Subcommittee Reports
4. Village Manager Report **Page#13-18**
5. President's Report

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: **\$170,478.51**  
**Page#19-26**

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**K. OLD BUSINESS- Consideration and Discussion of:**

1. Consideration of: New 425 Agreement or Amendment to the 425 Agreement between the Village and Scio for the High School property to include the Gordon Hall property as an alternative to signing a reimbursement agreement with Scio.

**Postponed from the May 14<sup>th</sup> meeting to schedule a Joint meeting with Scio Township.**

**Follow-up from the June 18<sup>th</sup> Joint Session re: 425 Agreement  
Follow-up Village Contribution to purchase Gordon Hall**

**Page#27-29**

2. Consideration of: Recommendation from Planning Commission to approve the Preliminary Site Plan for the Dexter Wellness Center.

**Postponed from the June 11, 2007 meeting. NO ACTION**

3. Consideration of: Main Street Bridge Project – Phase 2 Funding Update

**Page#31-39**

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Recommendation to adopt proposed 2006/07 FINAL Budget Amendments

**Page#41**

2. Consideration of: Recommendation to approve the Professional Services Agreement from URS for the Dam Removal-Stream Restoration Project

**Page#43-55**

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3. Consideration of: Recommendation to reappoint Scott Bell, Thom Phillips, and Matt McCormack to Planning Commission to terms that expire June 2010.

**Page#57**

4. Consideration of: Recommendation to reappoint Karen Jovanelly and Paul Kepler to the Parks Commission to terms that expire April 2010.

**Page#57**

5. Consideration of: Recommendation to reappoint Sandy Hansen and John Coy to the Tree Board to terms that expire June 2010

**Page#57**

6. Consideration of: Recommendation from Planning Commission to approve the Special Land Use Permit for the Mill Creek Building.

**Page#59-62**

7. Discussion of: Request to amend Article 15B of the Zoning Ordinance – Dexter Ann Arbor Road Corridor Access Management

**Page#63-64**

8. Discussion of: Request to amend Article 22 of the Zoning Ordinance – Administration and Enforcement

**Page#65-66**

9. Discussion of: Request to amend Article 4 of the Zoning Ordinance - Nonconformities

**Page#67-68**

#### **M. COUNCIL COMMENTS**

#### **N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

#### **O. ADJOURNMENT:**

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**DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, JUNE 11, 2007**

**AGENDA** 6-25-07  
**ITEM** C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Seta in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:**

S. Keough    J. Carson  
D. Fisher    P. Cousins  
J. Seta       R. Tell  
J. Semifero

**C. APPROVAL OF THE MINUTES**

Minutes of the Regular Council meeting of May 29, 2007.

Motion Tell, support Semifero to approve the minutes as presented.

Ayes: Cousins, Fisher, Keough, Semifero, Tell, Carson, Seta.

Nays: none

Motion carries

Budget Work Session Minutes- May 29, 2007

Motion Tell, support Semifero to accept the budget session minutes as presented.

Ayes: Keough, Semifero, Tell, Carson, Fisher, Cousins, Seta.

Nays: none

Motion carries

Budget Work Session Minutes- June 7, 2007

Motion Tell, support Semifero to accept the budget session minutes as presented.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough, Seta.

Nays: none

Motion carries

**D. PREARRANGED PARTICIPATION**

None

## **E. APPROVAL OF THE AGENDA**

Motion Cousins, support Tell to approve the agenda as presented.

Ayes: Tell, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none

Motion carries

## **F. PUBLIC HEARINGS**

Public hearing for the proposed 2007/08 Millage Rate

Hearing open at 7:37

Hearing closed at 7:38

No public comment

Consideration of: RESOLUTION TO ESTABLISH 2007/08 MILLAGE RATES

Motion Cousins, support Keough to approve the resolution establishing 2007/08 millage rates for the Village of Dexter.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, Seta.

Nays: none

Motion carries

Public hearing for the purpose of establishing water, sewer, and refuse rates effective July 1, 2007 for the Village of Dexter.

Hearing open at 7:38

Robert Murphy of 3715 Bristol Drive questions the need for increases at this juncture explained that expenses exceed revenue; therefore rate increases necessary.

Hearing closed at 7:44

Consideration of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING WATER, SEWER, AND REFUSE RATES EFFECTIVE JULY 1, 2007 FOR THE VILLAGE OF DEXTER, MICHIGAN.

Motion Tell, support Fisher to amend the proposed resolution establishing water, sewer, and refuse rates for Dexter effective July 1, 2007 leaving the monthly fee for refuse/solid waste at \$13.00 per month.

Ayes: Tell, Carson, Fisher, Seta.

Nays: Keough, Semifero, Cousins.

Motion carries

Original now revised motion

Motion Tell, support Keough to support the revised resolution establishing water,sewer,and refuse rates for Dexter effective July 1, 2007 as presented in Item F. 2 – agenda 6-11-07.

Ayes: Fisher,Keough,Tell,Carson,Seta.

Nays: Cousins,Semifero.

Motion carries

Public hearing for the purpose of adopting a project plan for wastewater system improvements and designating an authorized representative.

Hearing open at 8:06

Hearing closed at 8:38

Presentation by Rhett Gronevelt of OHM.

No public comment

Motion Fisher, support Keough to approve the resolution to adopt a project plan for wastewater system improvements and designate an authorized representative.

Ayes: Semifero,Tell,Fisher,Carson,Cousins,Keough,Seta.

Nays: none

Motion carries

#### **G. NON-ARRANGED PARTICIPATION:**

None

#### **H. COMMUNICATIONS:**

Consortium for Solid Waste Management Update

#### **I. REPORTS**

1. Community Development Manager

2. Board and Commission reports

3. Subcommittee reports
4. Village Manager Report  
Mrs. Dettling submits her report as per packet
5. President's Report

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$114,021.44

Motion Fisher, support Semifero to approve the consent agenda as presented..

Ayes: Tell, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: None

Motion carries

**I. OLD BUSINESS-Consideration and Discussion of:**

1. Consideration of: New 425 agreement or revised 425 agreement between the Village and Scio for the high school property to include the Gordon Hall property as an alternative to signing a reimbursement agreement with Scio.

postponed from the May 14<sup>th</sup> meeting, schedule a joint meeting with Scio Township

e-mails and follow-up memo

2. Consideration of: RESOLUTION TO IMPOSE PROPERTY TAX LATE PENALTY CHARGES

postponed from the May 14<sup>th</sup> meeting

Motion Tell, support Carson to approve the resolution to impose property tax late penalty charges

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, Seta.

Nays: none

Motion carries

3. Discussion of : Main St. Bridge Project- Phase 2 funding Update

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Recommendation to adopt the 2007/08 Village of Dexter Fiscal Year 2007/08 Budget

Set for public hearing June 25, 2007

Motion Fisher, support Keough to set the public hearing for water,sewer,and refuse rates effective July 1, 2007- meeting June 25, 2007.

Ayes:Cousins,Fisher,Keough,Semifero,Tell,Carson,Seta.

Nays: none

Motion carries

2. Consideration of: Recommendation from Planning Commission to approve the preliminary Site Plan for Dexter Wellness Center.

Motion Fisher, support Carson to postpone consideration of the preliminary site until such time as the applicant can avail himself for questions and suggestions.

Ayes: Keough,Semifero,Carson,Fisher,Cousins,Seta.

Nays: Tell

Motion carries

3. Consideration of: Recommendation from Planning Commission to approve the request from Foggy Bottom Coffee for a special land use for outdoor seating.

Motion Semifero, support Tell to approve the recommendation from Planning Commission to approve the special land use for outdoor seating from Foggy Bottom Coffee.

Ayes: Semifero,Tell,Fisher,Carson,Keough,Seta.

Nays: Cousins

Motion carries

4. Consideration of: Resolution to collect real property taxes after September 14<sup>th</sup>.

Motion Tell, support Semifero to approve the resolution to collect property taxes after September 14<sup>th</sup>.

Ayes: Tell,Carson,Cousins,Keough,Fisher,Semifero,Seta.

Nays: none

Motion carries

**M. COUNCIL COMMENTS**

Carson	no
Fisher	no
Semifero	zoning compliance note for next agenda
Boyle	no
Tell	section 4 is all new re: Semifero's zoning proposal
Keough	will not be at July 9 <sup>th</sup> meeting
Cousins	community concert in gazebo June 15th

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Fisher support Semifero to adjourn at 9:58  
Unanimous voice vote

Respectfully submitted,

David F. Boyle  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

To: President Seta and Council  
From: Donna Dettling, Village Manager  
Date: June 25, 2007  
Re: RESOLUTION OF ADOPTION  
FISCAL YEAR 2007-2008 BUDGET

**AGENDA** 6-25-07

**ITEM** F-1

Listed below with page numbers are each of the items included with the RESOLUTION OF ADOPTION FISCAL YEAR 2007/2008 BUDGET.

1. Notice of Public Hearing **Page#1**
2. Resolution of Adoption Fiscal Year 2007-2008 Budget **Page#2**
3. Budget Highlights and illustrative bar charts and pie charts **Page#3-13**
4. General Fund **Page#14-38**
5. Streets Funds **Page#39-48**
6. Miscellaneous Funds **Page#49-51**
7. Water and Sewer Funds **Page#52-59**
8. Cash Accounts as of March 31, 2007 **Page#60-64**

## NOTICE OF PUBLIC HEARING

Notice is hereby given that the Dexter Village Council will hold a public hearing Monday, June 25, 2007 at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan, for the purpose of hearing public comment regarding the adoption of the Proposed Fiscal Year 2007/08 Budget.

Information regarding the Proposed Fiscal Year July 1, 2007 through June 30, 2008 Budget is available for public inspection at the Village Office, on the second floor of the National City Bank Building, 8123 Main Street, Dexter MI weekdays between 9:00 am and 5:00 pm.

Donna Dettling  
Village Manager

Publish: June 21, 2007



**VILLAGE OF DEXTER RESOLUTION No. -2007**

**RESOLUTION OF ADOPTION  
FISCAL YEAR 2007-2008 BUDGET**

**WHEREAS**, a detailed revenue and expenditure plan has been presented in accordance with all applicable Village, State and Federal statutes; and

**WHEREAS**, a public hearing was held on June 25, 2007 on the proposed budget;

**NOW, THEREFORE BE IT RESOLVED**, that the attached budget for July 1, 2007 through June 30, 2008 is hereby adopted and made a part of this resolution; and

I certify that a motion by the Village Council to approve the foregoing resolution was made by \_\_\_\_\_ and supported by \_\_\_\_\_.

Roll Call Vote:

Ayes:

Nays:

Absent:

The Village President declared this resolution adopted this 25th day of June 2007.

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David F. Boyle  
Village Clerk

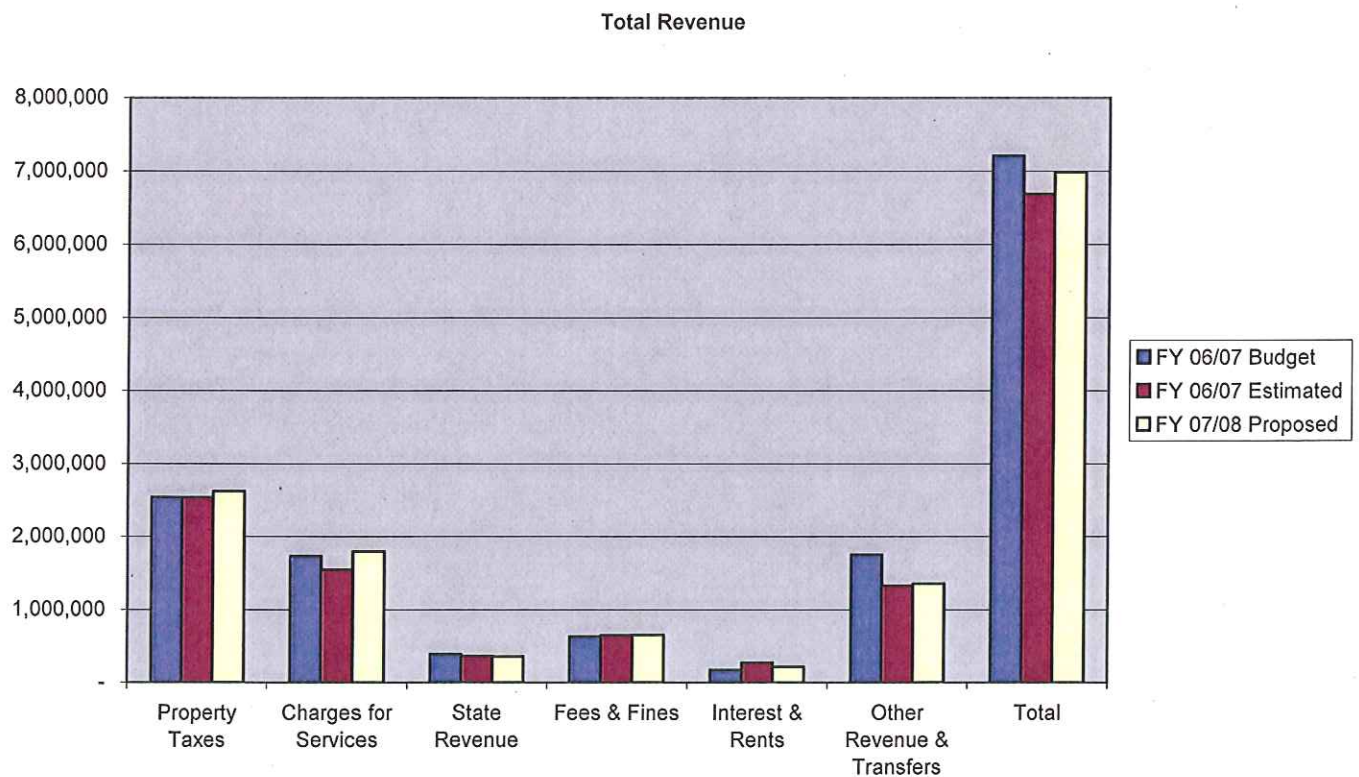
**Village of Dexter**  
**Fiscal Year 2007/2008 Budget**

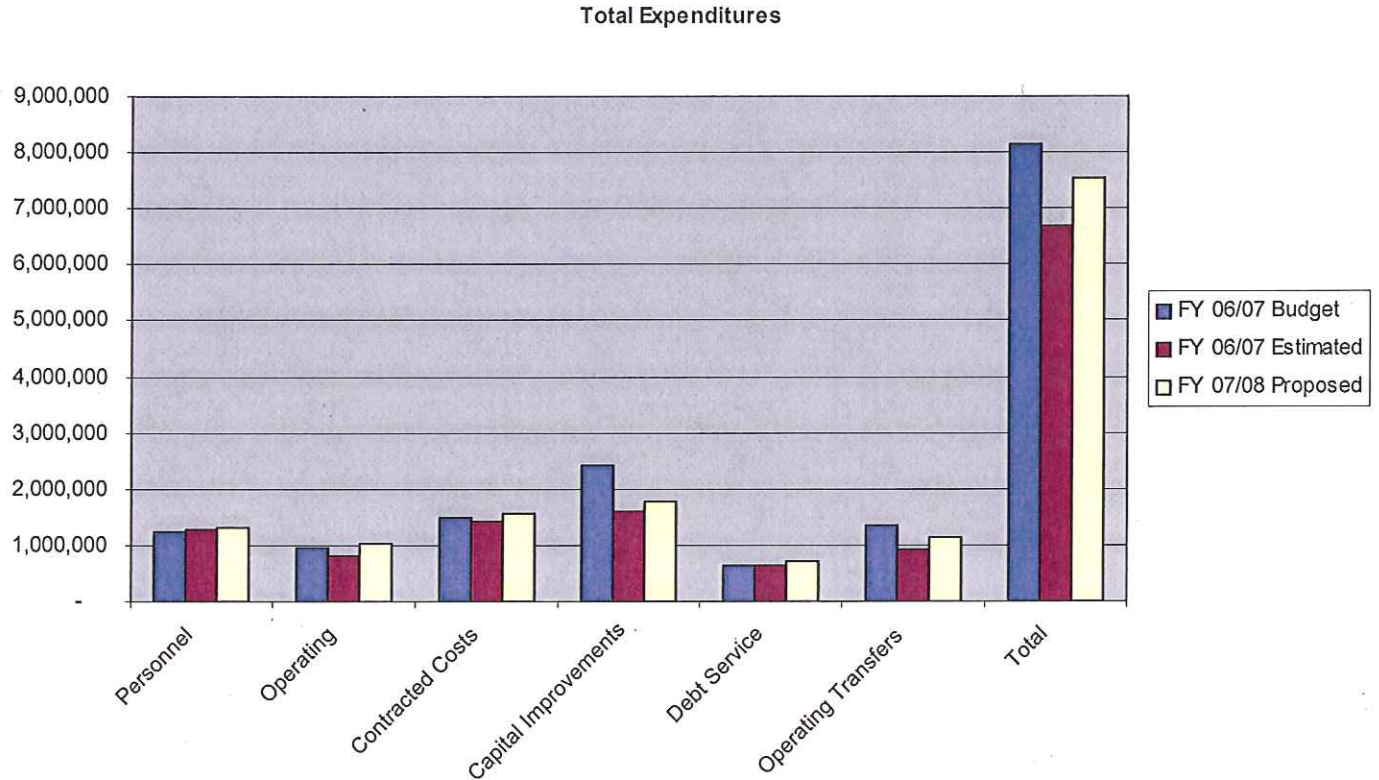
Attached is the proposed Fiscal Year 2007/2008 budget for the Village of Dexter, which is the result of much hard work by staff and Council. The budget covers all aspects of municipal government, including personnel costs, public safety, capital expenditures, and other operating costs. Highlights of this budget include the following:

- \$50,000 for the Village Tree Program, which is the same funding level as Fiscal Year 2006/2007.
- \$80,000 for sidewalk repair and replacement, a 63% increase over Fiscal Year 2006/2007.
- \$55,000 for further improvements to Dexter Community Park.
- \$206,100 (adjusted to the balance General Fund) for the Mill Creek sedimentation management project, which will be performed in conjunction with the Main Street Bridge and dam removal project. This project will continue in Fiscal Year 2008/2009.
- \$150,000 for the Village's share of the Main Street Bridge project.
- \$300,000 for improvements to Third Street.
- \$550,000 for improvements to Dexter-Ann Arbor Road. A portion of this expenditure will be reimbursed in Fiscal Year 2008/2009 from federal and state funds. This project will not be commenced until the summer of 2008, and an additional \$300,000 will be required in Fiscal Year 2008/2009.
- \$250,000 for a fifth municipal well.
- A 3% increase in sewer rates, and a 5% increase in water rates as recommended in the 2006 Sewer Rate Study. There is no increase in residential solid waste rates, and the Village will continue to subsidize this activity.
- Creation of a stand alone Equipment Fund which will own all Village non-enterprise vehicles and associated equipment. The vehicle maintenance line that was formerly in the DPW department has been moved to this fund.

Major sources of revenue for these projects are property taxes, state shared revenue, and utility fees.

Prior to October 2008, the Village will need to commit the Facilities Bond proceeds remaining after completion of the DPW facility in June 2007. This discussion will need to be held during Fiscal Year 2007/2008, as well as deciding whether or not to fund the Mill Creek sedimentation management plan, which is required by the MDEQ, through funds on hand or through the second series of the facilities bond. Further consideration will also be given to phase two of the Main Street Bridge project, which is not located within the Village limits but which has an impact on Village residents and visitors.

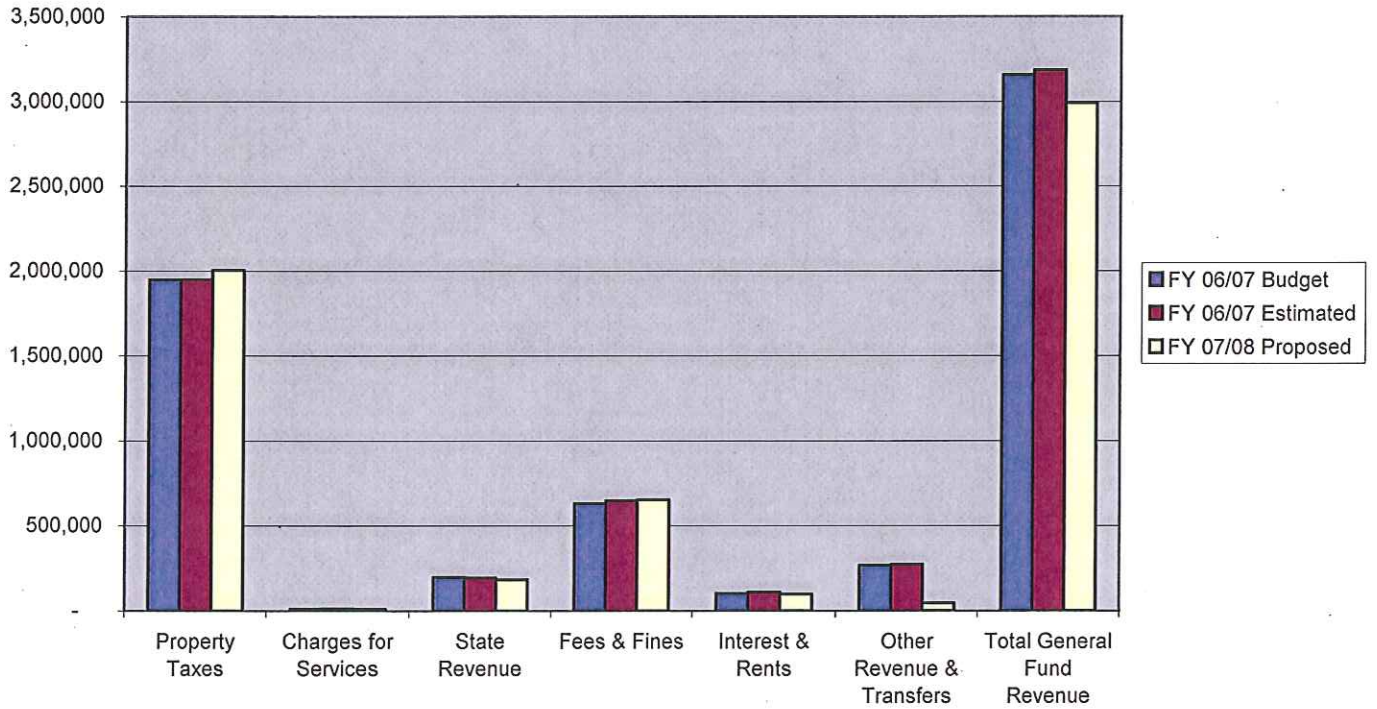




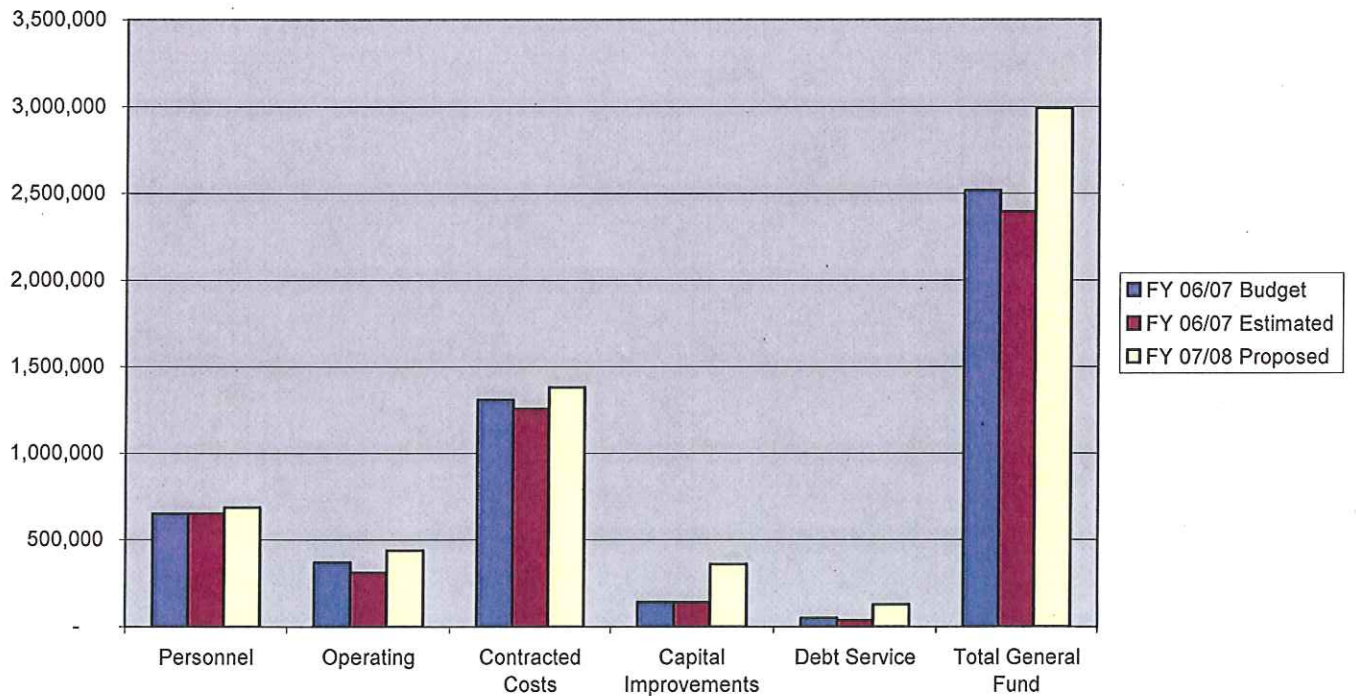
The General Fund holds the revenues and expenditures relating to the general operation of the Village. Overall operating and personnel increases have been held to a level lower than the current rate of inflation. The proposed millage rate (public hearing to be held June 11, 2007) is the same as the Fiscal Year 2006/2007 millage. Due to the current real estate and economic condition in the State of Michigan, many village residents will see a tax decrease as their real estate assessments and taxable values were lowered this year by the township assessors.

The following charts are a comparison of General Fund revenues and expenditures between Fiscal Year 2006/2007 and Fiscal Year 2007/2008.

### General Fund Revenue



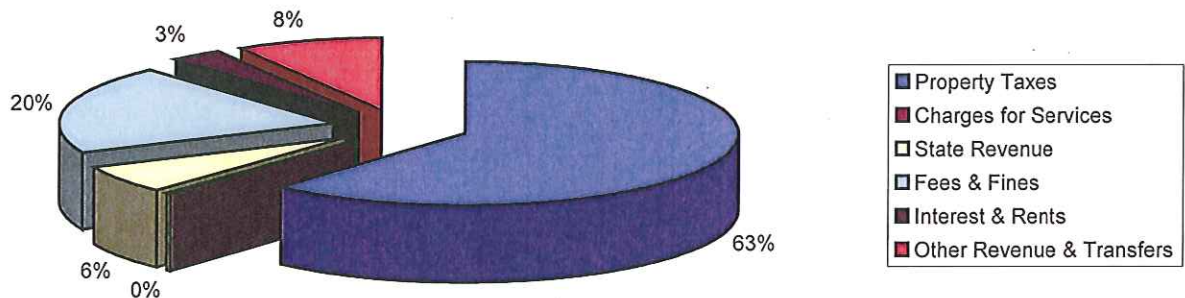
### General Fund Expenditures





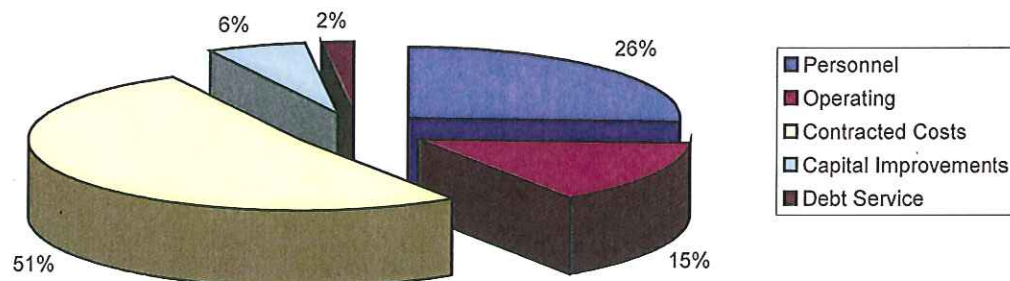
Within the general fund, revenue comes from a variety of sources. These have been grouped together in the next chart to show what percentages make up the total revenue stream.

General Fund Revenue FY 07/08



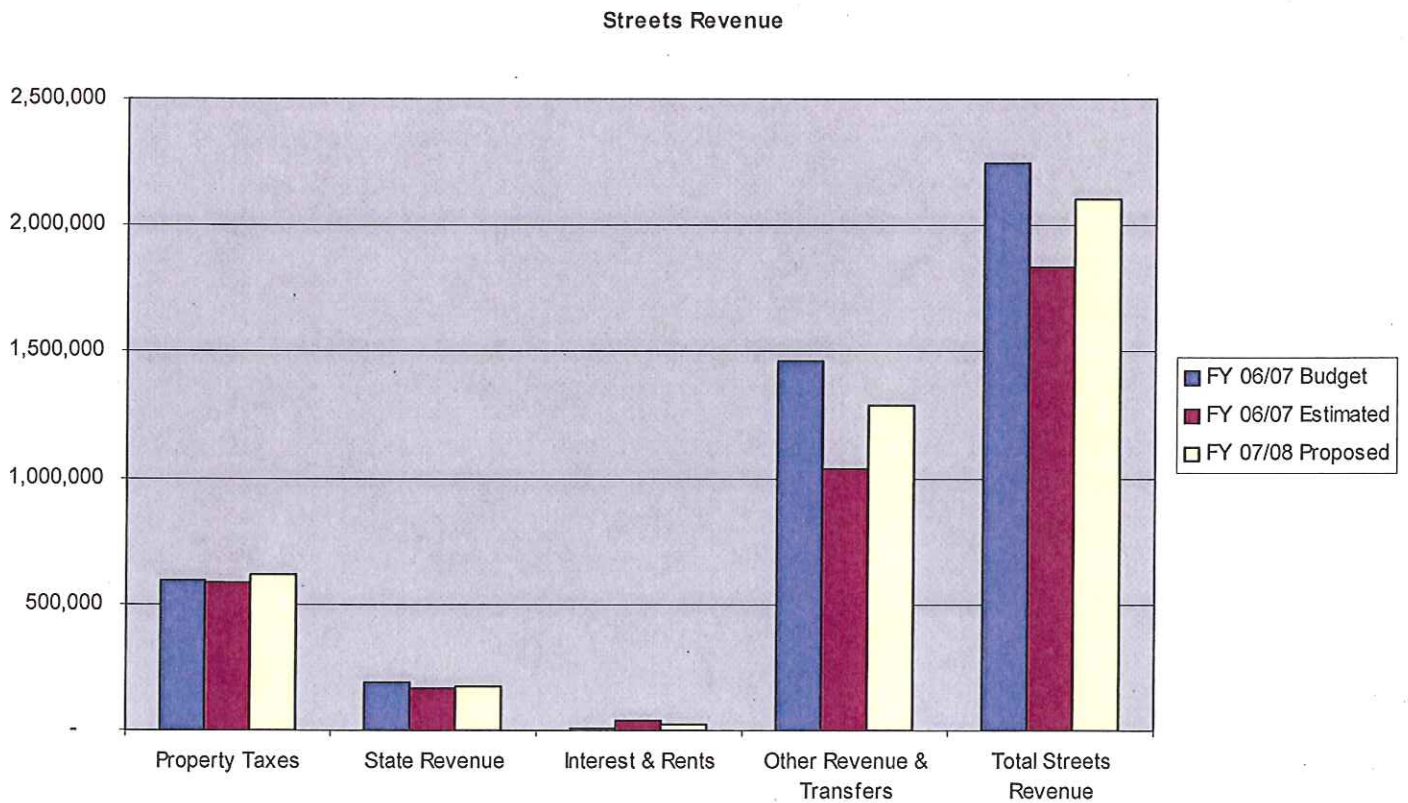
General Fund expenditures can also be grouped by type. This chart shows what the Village is spending its money on based on activity type.

General Fund Expenditures FY 07/08

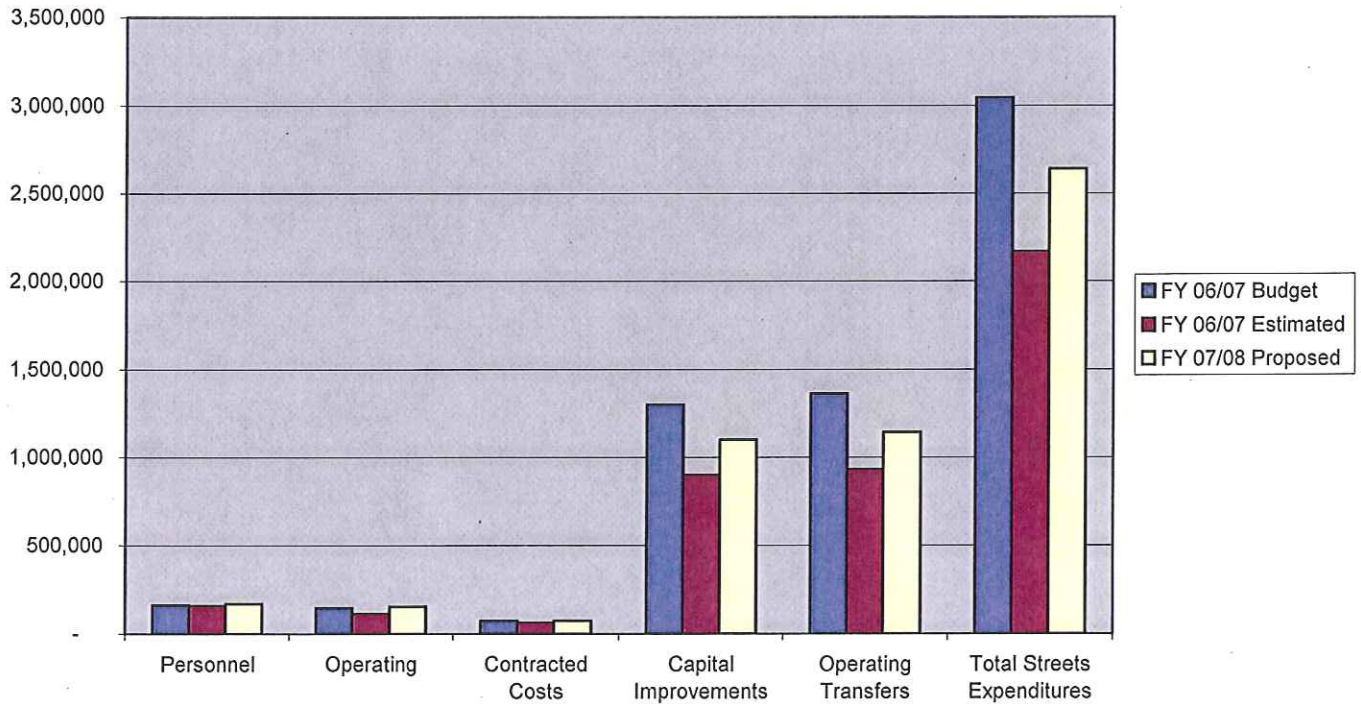


The street funds consist of the Major Streets Fund, the Local Streets Fund, and the Municipal Streets Fund. All street-related activities are budgeted for in these three funds. The State of Michigan's Act 51 dictates how state funds may be spent, and Village taxes can be used in either the Major or Local Streets funds, as needed.

The following charts are a comparison of Street Fund revenues and expenditures between Fiscal Year 2006/2007 and Fiscal Year 2007/2008.

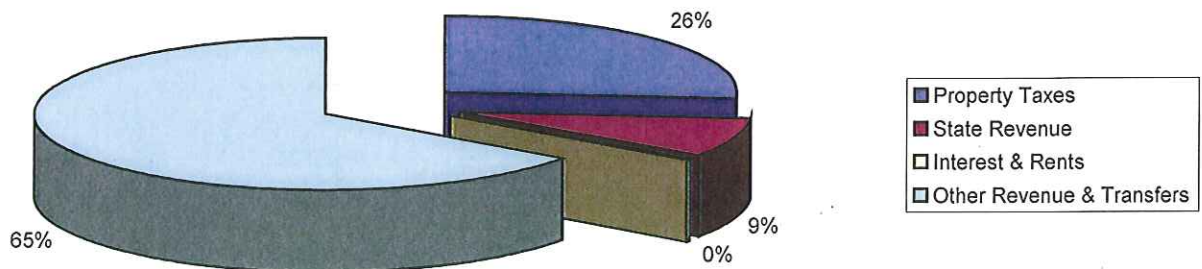


Streets Expenditures



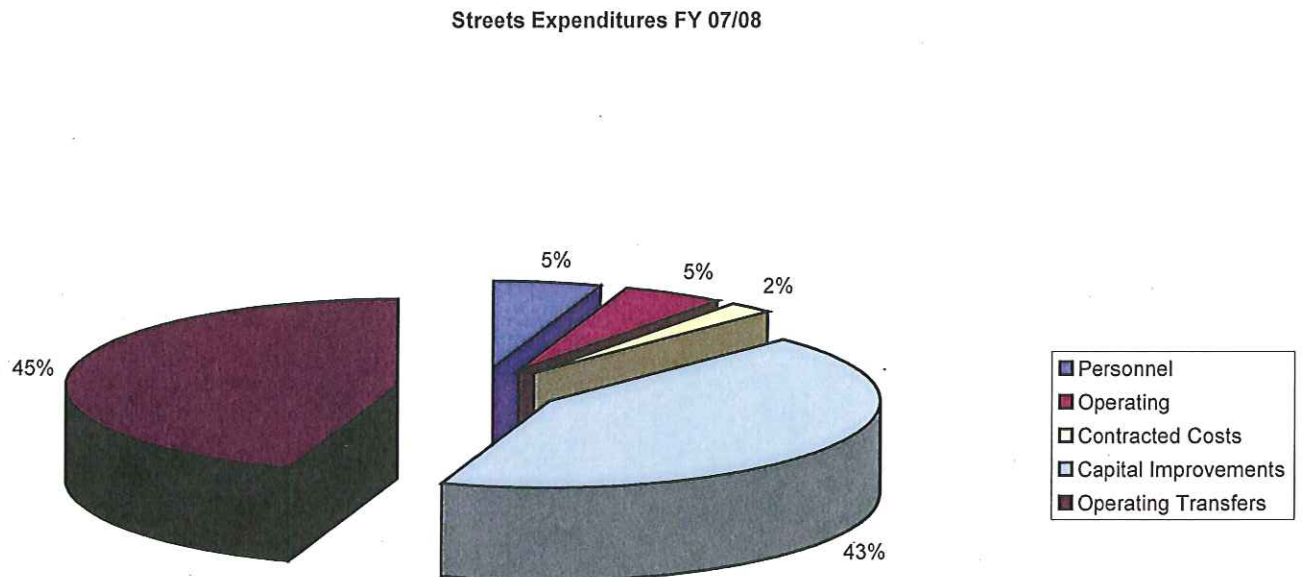
Within the streets fund, revenue comes from a variety of sources. These have been grouped together in the next chart to show what percentages make up the total revenue stream.

Streets Revenue FY 07/08





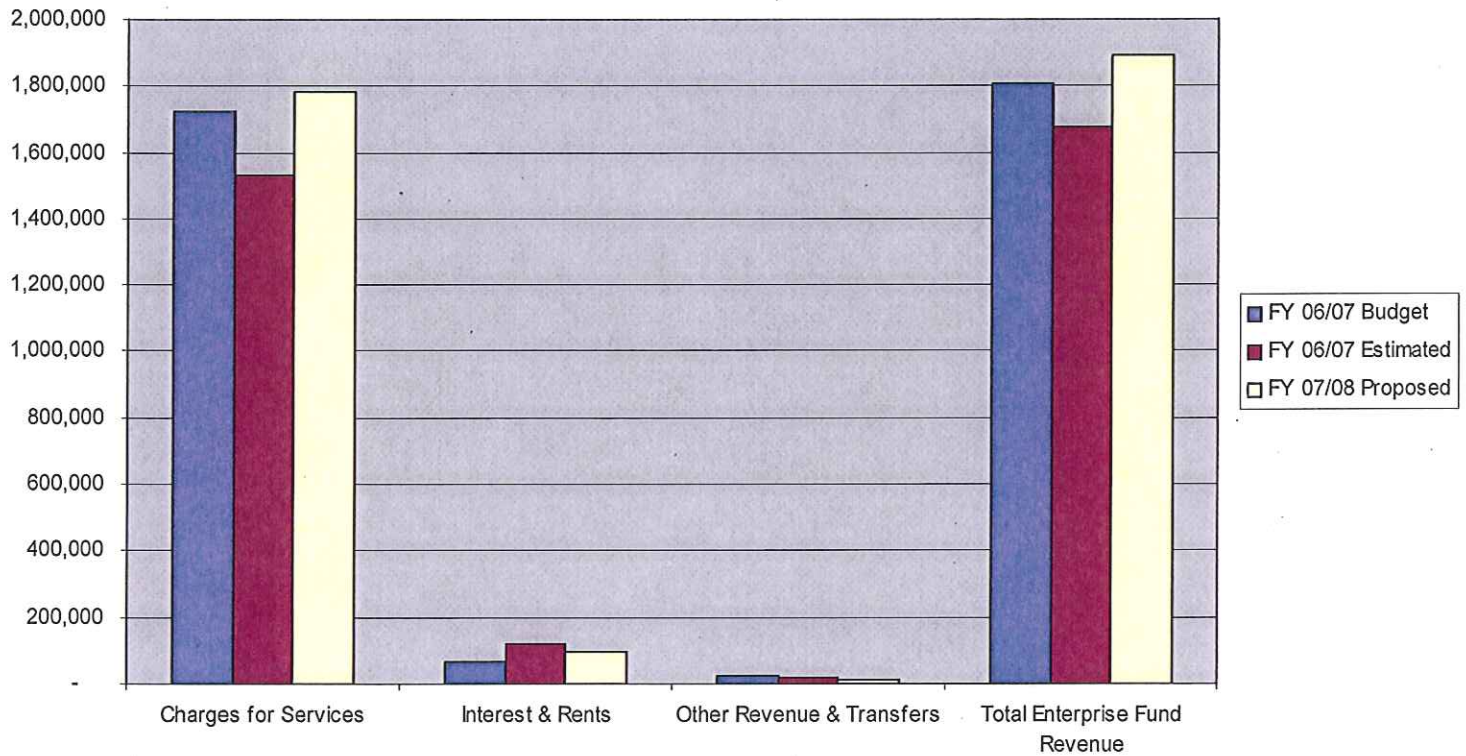
Street Fund expenditures can also be grouped by type. This chart shows what the Village is spending its money on based on activity type.



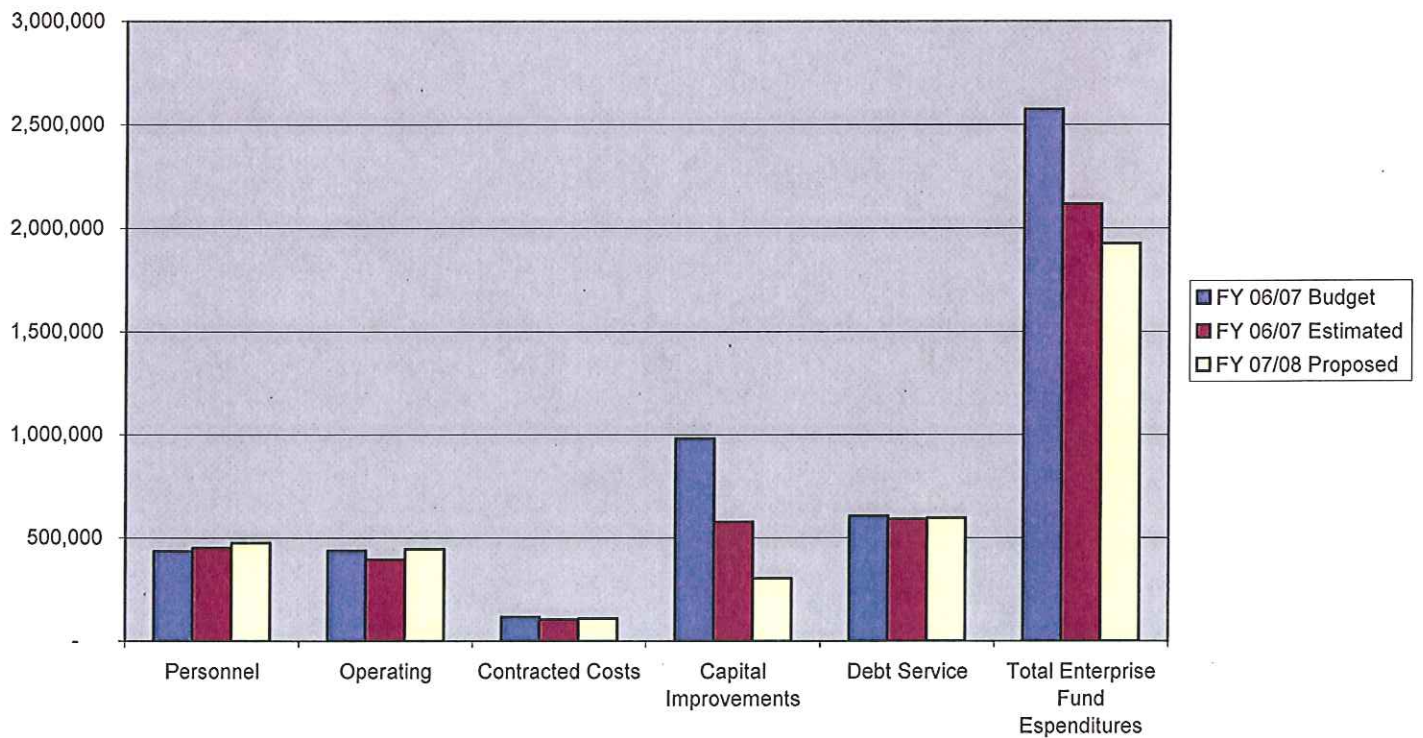
The Enterprise Funds make up the final major fund type for the Village. These are the Sewer Fund and the Water Fund, and both are supported primarily through user fees. All sewer and water related expenditures are contained within these two funds.

The following charts are a comparison of Enterprise Fund revenues and expenditures between Fiscal Year 2006/2007 and Fiscal Year 2007/2008.

### Enterprise Fund Revenue

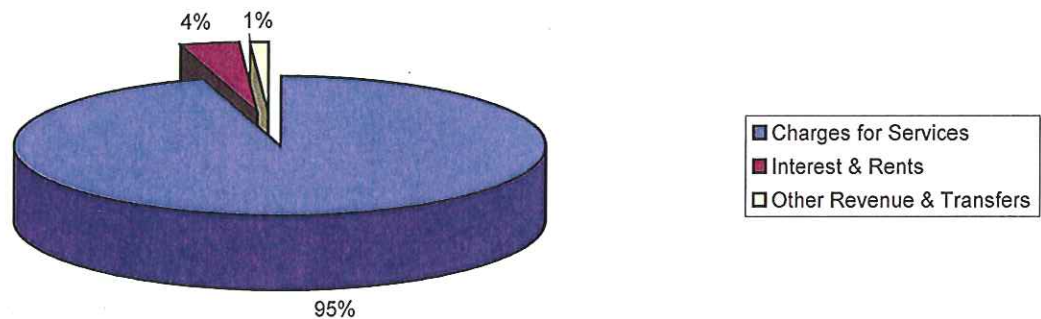


### Enterprise Fund Expenses



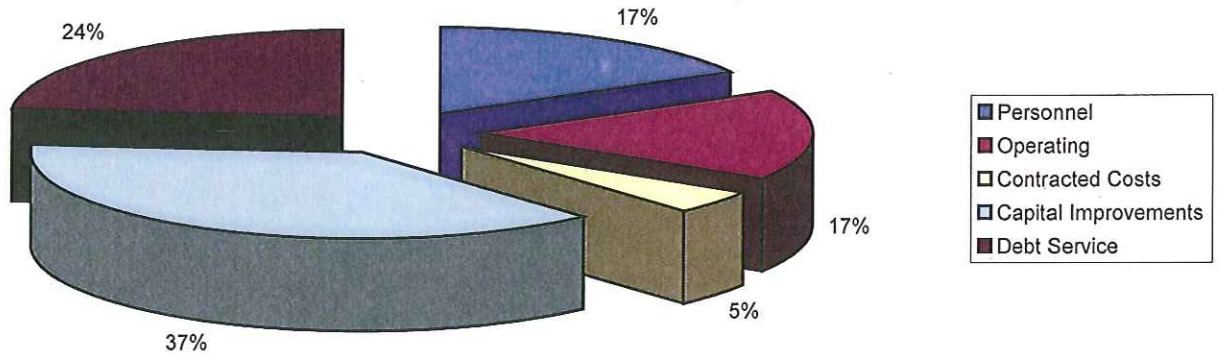
Within the enterprise funds, revenue comes from a variety of sources. These have been grouped together in the next chart to show what percentages make up the total revenue stream.

Enterprise Fund Revenue FY 07/08



Enterprise fund expenditures can also be grouped by type. The final chart shows what the Village is spending its money on based on activity type.

### Enterprise Fund Expenditures FY 07/08



Finally, there are three small funds included in the budget. These are the Streetscape Debt Retirement Fund, which contains two revenue sources: special assessments, and the general obligation bond millage. The only expenditures in this fund are related to the debt payments for streetscape improvements made in the 1990's.

The second fund is the Special Projects Fund. This fund is only used when there is a large, bond-funded project that needs to be segregated out from the parent fund for tracking purposes. The DPW construction, which was funded by the 2006 Facilities Bond, was tracked in this fund for Fiscal Year 2006/2007. Possible Fiscal Year 2007/2008 activity in this fund might include the expenditure of the remaining bond proceeds on an approved use such as a new village office.

The third fund is the Equipment Replacement Fund. Starting with Fiscal Year 2007/2008, all non-enterprise fund vehicle purchase, maintenance and depreciation will be contained in this fund. No vehicle purchases are scheduled for this Fiscal Year.



# BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)%
						July 1st FY Adopted	Estimated YE Position		INC(DEC) Adopted	Adopted	
Fund: 101 General Fund											
Revenues											
402.000 Taxes - Real Property	788,563	958,191	1,102,201	1,336,291	1,440,927	1,665,500	1,666,338	1,730,000	63,662		4%
Based on actual TV and actual Headlee, less estimated DDA capture.											
410.000 Taxes - Personal Property	110,730	94,732	100,149	287,261	273,849	275,200	262,921	265,000	2,079		1%
Based on actual TV and actual Headlee, less estimated DDA capture.											
412.000 Delinquent Taxes - Real Prop	-	-	39,629	39,712	101,227	-	-	-	-		
Leave zero for budget purposes, this number is included in 402.000											
420.000 Delinquent Tax - Personal Prop	-	-	245	18,033	2,390	1,000	7,676	2,000	(5,676)		-74%
History varies from \$2,000 to \$18,000. Budget low due to uncollectables.											
425.000 Delinquent Utility Bills (On Tax Rd)	-	-	7,484	9,971	2,404	2,000	2,547	2,000	(547)		-21%
Developing process to reduce delinquent utility bills.											
445.000 Taxes - Penalties & Interest	10,455	1,705	8,411	3,146	8,471	3,000	9,943	5,000	(4,943)		-50%
History varies from \$1700 to \$10400, budget lower for average.											
452.000 Cable TV Franchise Fees	23,770	31,298	28,529	34,934	39,496	43,000	54,000	44,000	(10,000)		-19%
Comcast paid village twice each year, bi-annual payments averaged \$20,000 Proposed legislation created uniform agreement, did NOT eliminate revenue. New agreement requires payment quarterly, received an additional quarterly payment in May. Quarterly payments average \$11,000											
476.000 Non Business Licenses & Permits	-	-	50	1,000	2,350	1,100	2,686	2,000	(686)		-26%
Banner permits, zoning permits, demo permits, sign permits, etc. Average of past three years plus inflation											
477.000 Zoning Compliance Permits	14,488	7,105	6,680	12,840	10,635	10,300	8,470	5,000	(3,470)		-41%
Reduce due to economic and real estate downturn											
574.000 State Shared Revenue	223,302	222,724	207,492	188,978	190,772	190,000	188,910	180,000	(8,910)		-5%
Conservative projection based on trend and economic climate.											
575.000 State Shared - Liquor Licenses	1,968	1,930	1,973	2,750	2,360	2,000	2,408	2,000	(408)		-17%
Use trend data to develop projection.											
580.000 State Grants -EAB	-	-	-	10,353	20,000	5,000	2,753	-	(2,753)		-100%
Tree grant reimbursements. Revenue would match any expected grant expenditures, includes EAB & CFG grant programs. No funding expected 2007/08											
581.000 Contribution from local govt. Scio	-	-	5,000	17,880	-	-	-	-	-		
County Recycle grant reimbursements, ended 2005. Scio Twp transportation payment not committed.											
589.000 School Contribution for PSU	61,500	62,832	-	-	-	-	-	-	-		
Don't use this program any longer. DCS contracts for 1 PSU and Village pays half, see 101.301 for detail. Keep for detail											
590.000 Enterprise Fund Admin Fees	-	126,297	107,566	77,596	120,598	124,200	124,200	130,400	6,200		5%
Based on a proportion of actual salaries and benefits for employees performing services for other funds.											
590.001 Street Fund Admin Fees	-	-	21,776	20,132	24,024	24,700	24,700	30,000	5,300		21%
Based on a proportion of actual salaries and benefits for employees performing services for other funds.											
608.000 Site Plan Review Fees	4,836	14,321	12,406	3,729	11,391	10,000	6,132	5,000	(5,000)		-82%
Never know how many site plans will be turned in each year, reduce due to economic down turn											
611.000 Miscellaneous Planning Fees	-	80,930	600	600	-	500	-	500	-		
Special Use permits, variance request fees,											
628.000 Solid Waste Collection Fee	309,347	342,776	406,027	414,346	355,984	423,000	429,000	436,000	13,000		3%
Annual increase from new customers, monthly residential rate increase proposed 2\$ from \$13 to \$15 NOT APPROVED Modest increase 1.6%											
643.000 Sale of Printed Materials	130	561	95	0	147	-	15	-	-		0%
Do not budget for revenue because of the use of the internet for materials requested.											
644.000 Sales - Composting Program	830	628	1,230	(39)	-	-	-	-	-		
Do not budget for revenue because we use WasteManagement for our composting program.											



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC(DEC) Adopted	Adopted	
645,000 Sales - Recycling Program	13,360	415	505	775	705	600	525	500	(100)		-19%
Sale of \$5 recycle bins, and yard waste stickers.											
657,000 Parking Violations	1,180	1,140	390	255	570	500	510	500	-		0%
100 tickets at \$5 each											
658,000 District Court Fines	5,580	7,076	4,320	3,880	5,460	4,500	6,780	5,000	500		7%
Established using 5-year model											
663,001 Ordinance Violation Fines	-	-	-	-	-	-	80	100	100		125%
New line for 07/08 - consists of fines snow removal and noxious weed ordinance violations											
663,002 False Alarm Fees	-	-	-	-	-	-	1,550	1,000	1,000		65%
Conservative estimate due to no historical data.											
665,000 Interest Earned	4,745	6,227	5,619	7,231	41,245	85,000	91,490	80,000	(5,000)		-5%
Use trend data to determine projected revenue. Expect reduced cash balances in FY 07/08 due to projects such as Main Street Bridge											
667,000 Rents (General)	-	3,400	7,500	7,550	7,695	7,900	7,943	8,100	200		3%
8050 Main St. Cookiemonster lease payments, year to year plus CPI											
667,001 Lease Income - DAFD	-	8,385	7,813	8,321	-	9,000	9,195	9,400	400		4%
Reimbursement of payments made by village that DAFD reimburses per the interlocal agreement.											
667,002 Rental Income - Radio Tower	5,178	7,111	8,533	-	-	-	-	-	-		
Monthly lease payments for a tower that wasn't built. 05/06 no revenue expected. Investigate wireless vendors for co-location on water tower.											
667,003 Income - Farmers Market	-	-	-	-	-	-	1,000	2,000	1,000		
Vendor registrations for Farmers Market											
671,000 Other Revenue	5,730	35,897	5,011	28,408	76,950	5,000	11,000	5,000	-		0%
Not predictable from year to year.											
672-000 Reimbursements for gas from WAVE											
Move to Water and Sewer Funds											
673,000 Sale of Fixed Assets	-	250	-	-	-	-	-	-	-		
Did not sell village assets this year.											
675,001 Contributions - Park	-	-	40,515	3,330	117	2,000	1,000	-	(2,000)		-200%
Lions club, DAPCO, Developers, etc make donations to Parks. Assumes zero											
695,000 Transfers In	-	-	2,000	-	-	-	-	-	-		
None expected.											
695,002 Trans In from Fund 402	-	-	24,348	91,854	165,000	19,000	19,000	-	(19,000)		-100%
Equipment replace fund reserves used for purchasing equipment. Becomes zero with the conversion to a stand alone 402 Fund											
695,003 LDFA Excess Tax Capture	-	-	-	-	-	201,468	201,468	-	(201,468)		-100%
One time only payment in 2007											
696,000 Trans In DDA	-	-	40,700	58,000	22,760	40,000	40,000	40,000	-		0%
Revenue from DDA to cover a portion of the expenses in Cost Center 101-442 Reduced amount considers DDA's contribution to a bond payment.											
Total Revenues	1,585,692	1,953,099	2,267,629	2,689,115	2,927,529	3,155,468	3,184,240	2,990,500	(193,740)		-6%
						2,935,000			43,948		1.5%
The overall actual revenue increase projected for 2007/08 with items removed that are not typical revenue items highlighted in green shows a modest increase in revenue of 1.5%.											



**BUDGET WORKSHEET PROPOSED 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council	Proposed INC/(DEC)	Proposed Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position	Reviewed 2007/08			
Fund: 101 General Fund											
Expenditures											
Dept: 101.000 Village Council											
702.000 Salaries - Elected Officials	11,830	27,345	15,410	15,970	15,145	16,000	14,300	18,200		2,200	14%
Calculated based on maximum liability											
720.000 Social Security & Medicare	905	2,092	1,179	1,222	1,159	1,300	1,087	1,400		100	8%
Requires 7.65% total gross wages											
727.000 Office Supplies	670	0	-	117	-	-	-	-		-	
This is for specific needs of elected officials.											
802.000 Professional Services	39,516	5,931	2,011	11,184	3,388	3,000	3,100	6,000		3,000	100%
Cover Annexation/425 Work Session and Mill Creek Corridor Planning and City status costs.											
861.000 Travel & Mileage	80	40	-	-	-	1,000	-	500		(500)	-50%
Cover travel for MML conference and Mayor's Exchange											
901.000 Printing & Publishing	4,333	1,947	4,397	3,432	4,021	4,500	5,000	6,000		1,500	33%
Continue to publish newsletter 4X's											
943.000 Council Chambers Lease	4,650	1,666	1,800	2,004	1,800	1,800	1,800	1,800		-	0%
Senior Center charge \$150 month											
955.000 Miscellaneous	2,874	652	154	477	136	300	-	500		200	67%
956.000 Council Discretionary Expenses	6,300	649	385	1,195	1,178	1,000	500	1,000		-	0%
Volunteer recognition											
958.000 Memberships & Dues	6,967	8,868	8,888	10,285	10,313	8,000	8,000	8,000		-	0%
Cover DACC, SEMCOG, HRWC, WATS, MML, Remove WDC											
960.000 Education & Training	100	210	10	10	-	-	-	100		100	
For MML conference or other miscellaneous training fees											
Total Village Council	78,225	49,400	34,234	45,896	37,139	36,900	33,787	43,500		6,600	18%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget							9,713	26%
Proposed budget increase due to actual cost for elected officials monthly meeting stipend, professional services and printing and publishing.											



**BUDGET WORKSHEET PROPOSED 2007/08**

|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed	
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	INC/(DEC)% Adopted
<b>Dept: 191.000 Elections</b>										
708.000 Salaries - Election Workers	787	629	769	944	-	-	-	-	-	-
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.										
727.000 Office Supplies	1,263	85	-	55	-	-	-	-	-	-
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.										
901.000 Printing & Publishing	117	559	409	1,321	-	-	-	-	-	-
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.										
955.000 Miscellaneous	138	173	191	186	-	-	-	-	-	-
No elections in the village fiscal year 05/06										
960.000 Education & Training	0	0	-	-	-	-	-	-	-	-
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.										
977.000 Equipment	0	0	-	-	-	-	-	-	-	-
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.										
<b>Total Elections</b>	2,305	1,446	1,369	2,506	-	-	-	-	-	-
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget										
This department will be needed again, if the Village becomes a City.										

# BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted		Proposed INC/(DEC) Adopted	Proposed INC/(DEC) Adopted
						July 1st FY Adopted	Estimated YE Position					
<b>Dept: 201.000 Finance Department</b>												
802.000 Professional Services	-	9,280	2,857	14,285	15,157	5,000	4,000	11,000	6,000			120%
Annual disclosure report, PR provider, OPEB valuation other financial needs.												
802.001 Financial Audit	4,000	8,000	4,150	5,150	6,975	10,000	9,000	10,000	-			0%
Post, Smyth... Annual audit cost share with other funds												
840.000 Bank Service Charges	1,290	993	958	294	421	500	850	1,000	500			100%
<b>Total Finance Department</b>	<b>5,290</b>	<b>18,273</b>	<b>7,965</b>	<b>19,729</b>	<b>22,553</b>	<b>15,500</b>	<b>13,850</b>	<b>22,000</b>	<b>6,500</b>			<b>42%</b>
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget									
									8,150			53%
Proposed Budget increase due to additional costs for Other Post Employment Benefits "OPEB" valuation.												

BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed	
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
Dept: 210.000 Attorney										
810.000 Attorney Fees	0	52,424	34,906	49,325	15,256	40,000	25,000	40,000	-	0%
General Services, projection based on historic data										
812.000 Attorney Fees - Millpond Park	0	2,179	12,645	128	21,890	20,000	15,000	20,000	-	0%
Property issues with owners along Mill Creek. Recommend resolving issues before the dam is removed or the bridge project started.										
<b>Total Attorney</b>	<b>0</b>	<b>54,603</b>	<b>47,551</b>	<b>49,453</b>	<b>37,146</b>	<b>60,000</b>	<b>40,000</b>	<b>60,000</b>	<b>-</b>	<b>0%</b>
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget							
								20,000	20,000	33%
Overall proposed 2007/08 budget same as 2006/07 adopted										



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted	
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Adopted		
Dept: 215.000 Village Clerk												
702.000 Salaries - Elected Officials	5,100	5,210	5,050	3,920	650	2,000	2,000	2,000	-	-	0%	
\$80 per meeting												
720.000 Social Security & Medicare	390	399	358	300	50	150	150	200	50	50	33%	
Covers 7. 65% of wages.												
727.000 Office Supplies	288	0	-	-	-	-	-	-	-	-		
Stop using this line item.												
815.000 Ordinance Codification	0	2,815	-	350	350	1,000	350	4,000	3,000	3,000	300%	
General Code Supplement is paid per page of code changes, completed every other year. Publish minutes												
861.000 Travel & Mileage	0	0	-	-	-	-	-	-	-	-		
901.000 Printing & Publishing	0	263	558	1,019	338	500	600	6,000	5,500	5,500	1100%	
955.000 Miscellaneous												
958.000 Memberships & Dues	0	0	-	-	-	-	-	-	-	-		
960.000 Education & Training												
	0	0	-	25	-	-	-	-	-	-		
Total Village Clerk												
	5,778	8,687	5,966	5,614	1,387	3,650	3,100	12,200	8,550	8,550	234%	
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget									249%
Proposed Budget increase due to Code supplement and publishing minutes												



## BUDGET WORKSHEET PROPOSED 2007/08

[illegible]



## BUDGET WORKSHEET PROPOSED 2007/08

[illegible]

Proposed budget does not include an increase.

BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted	
Dept: 285.000 Village Tree Program											
Created a cost center (Department) for the Village Tree Program to better track all tree related expenses.											
731.000 Landscape Supplies	-	-	-	-	1,290	2,000	2,000	2,000	-	-	0%
Covers ongoing supplies needed for removal and planting of trees.											
731.001 Landscape Supplies-Trees (Repl	-	-	-	-	11,115	15,000	15,000	15,000	-	-	0%
Covers the purchase of trees to replace the trees that are removed, and plantings as recommended by the Tree Board.											
731.002 Tree Replace/New	-	-	-	-	250	-	-	-	-	-	
Use fund 731.001 for all tree purchases. Keep for data history											
731.003 Trees- for Village Parks	-	-	-	-	2,597	3,000	3,000	3,000	-	-	0%
Covers the replacement of trees in village parks.											
803.000 Contracted Services	-	-	-	-	31,938	30,000	30,000	30,000	-	-	0%
Covers removal of damaged/dangerous trees. Fall & Spring Removals, Continue to update Tree Inventory											
Total Village Tree Program	-	-	-	-	47,191	50,000	50,000	50,000	-	-	0%
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									-	-	0%
Proposed budget does not include an increase.											



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Proposed INC/(DEC) Adopted	
Dept: 301.000 Law Enforcement											
803.000 Contracted Services	349,704	315,400	284,873	246,506	268,828	307,000	305,000	380,000	73,000	24%	
2007 PSU Rate \$109,871 and 2008 PSU Rate "No Fill" deputy or without overtime \$136,503 - additional overtime charges estimated \$10,000											
803.001 DCS Officer & Xing Guards	-	-	-	31,592	46,863	77,000	75,000	66,000	(11,000)	-14%	
Budget amended 2006/07 School invoiced late. Village 50% of school PSU and \$3,000 for crossing guard. Discuss changing back to 20%											
920.000 Utilities	2,568	3,965	5,111	4,486	4,943	5,000	6,500	7,000	2,000	40%	
935.000 Building Maintenance & Repair	30	2,691	1,463	3,234	7,533	3,000	2,500	2,000	(1,000)	-33%	
Total Law Enforcement	352,302	322,056	291,447	285,817	328,166	392,000	389,000	455,000	63,000	16%	
									Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget		
									66,000		
Increase due to changes in PSU calculation methodology. Additional expenses for overtime starting in January 2008 estimated at \$10,000.											



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC(DEC) Adopted	Adopted	
Dept: 336.000 Fire Department											
721.000 Health & Dental Insurance	-	-	(506)	-	-	-	-	-	-	-	
Do not use any longer.											
803.000 Contracted Services	210,501	252,492	258,906	266,800	307,586	342,500	324,800	334,000	(8,500)		-2%
Quarterly payments 2007 \$80,622 actual 2008 \$86,000 estimate											
920.000 Utilities	1,865	1,269	3,005	2,952	3,703	4,000	3,200	3,400	(600)		-15%
935.000 Building Maintenance & Repair	3,145	390	251	5,472	1,615	2,000	1,400	2,000	-		0%
Siren PM contract, unexpected breakdowns of HVAC											
970.000 Capital Improvements	-	12,435	-	-	-	2,000	-	2,000	-		0%
Cover cost of overhead door replacement or other building needs.											
Total Fire Department	215,511	266,586	261,656	275,225	312,904	350,500	329,400	341,400	(9,100)		-3%
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget									12,000		3%
Decrease due to unpredictable run calculation from year to year.											



**BUDGET WORKSHEET PROPOSED 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC(DEC)	Adopted	
Dept: 400.000 Planning Department											
703.000 Salaries - Non Union	54,073	31,026	36,598	41,543	46,279	54,000	53,900	55,800	1,800		3%
Pay adjustment 7-1-07											
704.000 Salaries - Union	-	-	-	6,502	8,776	10,000	9,300	9,700	(300)		-3%
Brenda's wages covered 35%											
705.000 Salaries - Overtime	-	3,085	4,730	2,580	1,444	2,000	600	1,000	(1,000)		-50%
Includes union staff extra work at planning commission meetings.											
706.000 Salaries - Planning Commission	-	6,705	4,590	3,590	3,280	5,000	4,700	6,200	1,200		24%
Budget maximum liability.											
720.000 Social Security & Medicare	5,962	3,171	3,560	4,109	4,571	5,400	5,300	5,500	100		2%
Covers gross wages at 7.65%											
721.000 Health & Dental Insurance	19,335	4,368	4,935	8,530	11,307	13,000	12,200	12,800	(200)		-2%
Renewal 3% increase plus dental and Rx reimbursements											
723.000 Retirement Plan	-	2,364	4,470	5,603	5,722	7,000	6,500	6,800	(200)		-3%
Gross Wages at 12%											
726.001 Vacation/Sick Accrual	-	-	2,706	(978)	3,860	-	-	-	-		
727.000 Office Supplies	586	98	202	20	755	1,000	800	1,000	-		0%
Supplies for CDM, ie. color printer ink.											
802.000 Professional Services	23,782	10,012	8,900	22,136	4,521	5,000	5,300	5,500	500		10%
Covers Master Plan or corridor studies. Evaluate \$390 monthly retainer contract with CWA											
820.000 Planning Consulting	-	32,192	11,143	1,400	-	-	-	-	-		
This fund zeros out each year. Keep for data history, use FUND 701											
820.001 Site Plan Review	11,468	2,468	(876)	-	-	-	-	-	-		
This fund zeros out each year. Keep for data history, use FUND 701											
861.000 Travel & Mileage	264	295	354	172	120	500	400	1,000	500		100%
Attend annual MSP & MACEO conference. Cover cost of mileage for CDO Manager and staff inspections. Additional amount for AICP-related travel											
901.000 Printing & Publishing	666	815	903	3,280	2,250	3,000	2,300	3,000	-		0%
Covers legal notice and publishing of ordinances.Cover printing cost for various documents.											
955.000 Miscellaneous	241	165	161	211	604	1,000	500	1,000	-		0%
Cover PC training and special meetings.											
958.000 Memberships & Dues	370	885	230	510	479	1,000	1,050	1,200	200		20%
Cover AICP dues, publications for PC and staff. Increase to cover APA, MSP and other membership dues.											
960.000 Education & Training	215	312	1,010	1,381	763	2,000	1,200	2,000	-		0%
Cover ArcView updates and workshops for CDM and staff, new AICP training requirements											
977.000 Equipment	385	1,498	766	2,258	259	1,000	1,000	1,500	500		50%
Covers cost of (map) cabinets, additional address files and any repairs or replace computers/printers, GIS upgrades, server upgrades											
Total Planning Department	117,347	99,459	84,382	102,848	94,990	110,900	105,050	114,000	3,100		3%
											8%
Proposed Budget increase due to wage & benefits, professional services and equipment											



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC)		Proposed INC/(DEC) Adopted	Proposed INC/(DEC) Adopted
						July 1st FY Adopted	Estimated YE Position					
Dept: 410.000 Zoning Board of Appeals												
707.000 Salaries - ZBA	-	195	195	325	-	-	-	-	-	-	-	-
Do not use this line any longer, support staff costs are under 802.000 and fund 101.400 wages for recording secretary. ZBA members do not get paid.												
720.000 Social Security & Medicare	-	15	15	25	-	-	-	-	-	-	-	-
Do not use.												
802.000 Professional Services	-	-	-	1,575	-	1,000	500	500	(500)	-	-	-50%
Cover review costs.												
901.000 Printing & Publishing	54	297	257	333	547	500	500	500	-	-	-	0%
Covers publication of variance application.												
955.000 Miscellaneous	-	-	-	-	-	100	100	100	-	-	-	0%
Cover special variance review cost or meetings.												
960.000 Education & Training	-	24	29	-	-	100	100	100	-	-	-	0%
Training for ZBA												
Total Zoning Board of Appeals	54	531	496	2,258	547	1,700	1,200	1,200	(500)	-	-	-29%
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget												
Proposed budget does not include an increase.												



BUDGET WORKSHEET PROPOSED 2007/08

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**BUDGET WORKSHEET PROPOSED 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)%
						July 1st FY Adopted	Estimated YE Position		INC(DEC)	Adopted	
932.000 Sidewalk Repairs	8,918	-	3,250	705	-	-	-	-	-	-	
Do not budget moved to 970.001 Sidewalks Repair and Replace, keep data for historical purposes											
935.000 Building Maintenance & Repair	332	95	109	465	759	1,000	200	500	(500)		-50%
New building should not need maintenance and repair this year, continued upkeep of old facility											
937.000 Equipment Maintenance & Repair	1,949	3,423	1,864	2,807	1,217	3,000	2,500	3,000	-		0%
Cover repair of lawn mowers, other equipment.											
939.000 Vehicle Maintenance & Repairs	9,508	5,258	10,788	7,656	6,218	8,000	7,000	-	(8,000)		-100%
Expect more maintenance and repair as vehicles get older. Moved expense to Fund 402 in FY 2007/08											
941.000 Equipment Rentals	0	-	-	-	-	0	-	15,000	15,000		1500%
Start internal equipment rental transfer to 402 from this department											
941.000 Equipment Rentals Outside	324	1,553	90	50	-	1,000	-	500	400		400%
For unexpected rentals											
955.000 Miscellaneous	-	-	200	739	40	100	80	100	-		0%
957.000 Miscellaneous Fees	-	1,241	-	130	837	1,000	240	1,000	-		0%
Covers CDL's per contract, few expired.											
958.000 Memberships & Dues	313	285	316	346	-	500	100	250	(250)		-50%
960.000 Education & Training	-	-	-	105	-	600	200	600	-		0%
963.000 Medical Expenses	-	146	74	36	139	1,000	400	1,000	-		0%
Per union contract, unknown expense and Choice Point for random drug testing requirements											
970.001 Sidewalks Repair & Replace	7,556	2,400	-	4,429	24,782	30,000	30,000	80,000	50,000		167%
2006/07 used CIP document to complete sidewalk repair. Ed to develop plan for 07/08 per CIP document											
970.003 Capital Imp-Trees "Replace"	-	-	-	17,500	-	-	-	-	-		
Moved to Tree Program cost center 101.285											
970.003 Capital Imp-Trees "New"	-	-	-	4,814	-	-	-	-	-		
Combined "Replace & New" funds, used grant dollars to cost share for a FALL 2004 planting. Keep all tree related expenses in 101.285											
977.000 Equipment	-	15,953	19,144	6,750	23,197	13,000	13,000	2,000	(11,000)		-85%
Weed whip, chain saw etc. Develop list of needs for 07/08											
981.000 Vehicles	-	-	-	91,854	-	-	-	-	-		
Move future purchases to Fund 402											
983.001 Lease Payment - Street Sweeper	10,154	-	10,154	-	-	-	-	-	-		
Made final payment March 2003 Keep data for history several years											
983.003 Lease Payment - Backhoe/Loader	-	-	14,194	14,194	14,194	-	-	-	-		
Final payment 10/23/05											
Total Public Works	171,147	130,441	172,575	303,064	196,497	197,200	185,302	249,950	52,750		27%
										52,750	33%
Proposed Budget increase due to wage & benefits, start including internal equipment rental for a stand alone 402 Fund and Council recommended increase in sidewalk replacement funding.											



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC(DEC) Adopted	Adopted	
Dept 442: Downtown Public Works											
703.000 Salaries - Non-Union Covers \$10,000 (maximum) for Administrative support Staff	-	-	-	4,917	9,152	10,000	10,000	10,000	-	-	0%
704.000 Salaries - Union Expect additional cost to repair sprinklers, hours worked by staff cleaning/mowing/making repairs etc. in downtown. Also includes parking enforcement officer @ \$5,000	-	-	13,101	13,668	24,927	27,000	27,000	29,000	2,000	2,000	7%
720.000 Social Security & Medicare Cover gross wages at 7.65%	-	-	1,191	1,283	2,614	3,000	2,900	3,000	-	-	0%
731.000 Landscape Supplies - Trees Coordinate downtown street tree maintenance and replacement with the Village's comprehensive tree program.	-	-	197	-	21	1,000	1,200	1,000	-	-	0%
740.000 Operating Supplies Includes items needed for Farmer's Market I.e. signage, trash cans, advertising, etc.	-	-	1,184	2,294	950	3,000	3,000	3,000	-	-	0%
802.000 Professional Services Cardinal Gardens \$13,000, PM on clock \$1,000, work on Decorative Street Lights. Did not strip/prime/paint decorative poles, DDA to budget for this type project from DDA project funds (if approved by the DDA Board)	-	-	25,409	24,218	29,025	15,000	17,000	17,000	2,000	2,000	13%
920.000 Utilities - Metered Street Lights Increase for new meter at Farmer's Market	-	-	5,617	11,296	5,033	6,000	6,200	6,300	300	300	5%
937.000 Equipment Maintenance & Repair	-	-	6	323	-	-	-	-	-	-	
977.000 Equipment	-	-	-	-	22,760	-	-	-	-	-	
Total Downtown Public Works	-	-	46,705	57,999	94,481	65,000	67,300	69,300	4,300	4,300	7%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						2,000	2,000	3%
Budget used for Downtown streetscape maintenance and staff support for DDA Board and Projects. DDA pays \$40,000 for services to cover this department. Proposed Budget increase in union wages, professional services and metered street lights.											

BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC(DEC) Adopted		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position				
Dept: 445.000 Storm Water											
802.000 Professional Services	-	-	-	3,160	3,727	6,600	6,600	7,500	900		14%
Storm Water DEQ Permit fee. Phase II services for ongoing public education and public involvement PIP & PEP requirements. Permit fee and increased dollars spent for PEP and PIP. HRWC membership and calendars. Stormwater improvement projects are paid from Major/Local Funds											
Total Storm Water	-	-	-	3,160	3,727	6,600	6,600	7,500	900		14%
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									900		14%
Proposed budget increase for additional requirements for Phase 2 Stormwater Permit											

BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC(DEC)	Adopted	
Dept: 447.000 Engineering											
830.000 Engineering Consulting	-	14,614	11,223	33,134	11,746	10,000	9,800	10,000	-	-	0%
General services for unexpected Village projects											
830.001 Engineering Inspections	61,924	26,281	83,440	-	8,674	-	-	-	-	-	
Clearing Account for developer reimbursements. Zeros out except for credits											
830.005 Engineering Consulting CIP	-	-	6,499	490	-	-	-	-	-	-	
Do not use this account. CIP line items contain engineering cost.											
830.005 Engineering Site Plan Reviews	-	-	6,440	1,295	-	-	-	-	-	-	
Clearing Account for developer reimbursements. Zeros out.											
Total Engineering	61,924	40,895	107,602	34,918	20,420	10,000	9,800	10,000	-	-	0%
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									200		2%
Proposed budget does not include an increase.											



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed	
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Proposed INC/(DEC) Adopted
Dept: 448.000 Municipal Street Lights										
920.003 Utilities - Street Lights	28,921	34,626	51,379	55,253	46,763	55,000	54,000	55,000	-	0%
Expect increase from DTE and additional unmetered street lights added to contract and energy cost increases										
970.000 Capital Improvements	-	-	-	-	974	-	-	-	-	
Proposed \$16,000 to cover 4 new decorative streetlights to replace old style streetlights in village adjacent to downtown. Work with Chuck Rowell at DTE to develop a replacement program. DID NOT DEVELOP PLAN WITH DTE										
<b>Total Municipal Street Lights</b>	28,921	34,626	51,379	55,253	47,736	55,000	54,000	55,000	-	0%
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget										
								1,000		2%
Proposed budget does not include an increase.										

**BUDGET WORKSHEET PROPOSED 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Adopted	
Dept: 528.000 Solid Waste											
703.000 Salaries - Non Union	38,481	6,371	8,878	1,397	1,818	2,000	2,500	2,100	100		5%
Prorated portion of superintendent and summer help over 101-441, 101-442, 101-528, 101-751, 202, 203, 590 & 591											
704.000 Salaries - Union	-	33,396	26,113	16,799	21,577	22,000	29,000	28,000	6,000		27%
Prorated portion of four union employees in 101-441, 101-442, 101-528, 101-751, 202 and 203											
705.000 Salaries - Overtime	-	591	931	1,148	1,192	3,000	1,000	1,500	(1,500)		-50%
720.000 Social Security & Medicare	3,138	2,897	2,548	1,990	1,881	1,700	2,500	2,600	900		53%
Cover gross wages at 7.65%											
721.000 Health & Dental Insurance	13,279	3,556	4,970	176	-	-	-	-	-		
723.000 Retirement Plan	-	6,628	4,800	3,993	2,439	2,800	3,600	3,700	900		32%
Cover gross wages at 12%											
725.000 Longevity	-	-	1,187	-	-	-	-	-	-		
Do not charge this benefit to this department at this time.											
726.001 Vacation/Sick Accrual	-	-	5,863	-	-	-	-	-	-		
Do not charge this benefit to this department at this time.											
727.000 Office Supplies	757	66	-	-	-	-	-	-	-		
Office supplies needed by this department are taken from 101-265 our general office supply account.											
740.000 Operating Supplies	1,458	1,816	4,804	1,747	959	2,800	2,200	3,000	200		7%
Average Calculated											
805.000 Contracted Solid Waste Service	253,271	302,703	340,333	377,312	364,807	410,000	402,000	414,000	4,000		1%
Average Wastemanagement invoices 12 months, plus 3% increase March 1st, plus additional customer base. WM to perform audit on residential and commercial count to confirm billing accuracy.											
901.000 Printing & Publishing	253	359	382	509	906	1,000	1,800	1,500	500		50%
Notices for leaf pick-up. Help pay for printing of bills.											
941.000 Equipment Rentals	-	21,486	21,236	21,383	24,801	20,000	22,500	21,000	1,000		5%
Internal equipment rental transferred to Fund 402											
960.000 Education & Training	-	-	-	-	-	-	-	-	-		
970.000 Capital Improvements	794	-	-	-	-	2,500	2,500	-	(2,500)		-100%
977.000 Equipment	-	-	-	-	-	-	-	-	-		
983.002 Lease Payment - Leaf Machine	6,926	-	-	-	-	-	-	-	-		
Total Solid Waste	318,357	379,869	422,045	426,455	420,380	467,800	469,600	477,400	9,600		2%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						7,800		2%
						\$ 429,000	\$ 436,000				
Proposed Budget increase for wages & benefits, contracted service, and internal equipment rental. Continue general fund subsidy for this expense.											



**BUDGET WORKSHEET PROPOSED 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position		INC(DEC) Adopted	Adopted	
Dept: 751.000 Parks & Recreation											
703.000 Salaries - Non Union	12,456	1,181	1,170	594	1,036	6,200	6,000	6,200	-	-	0%
Prorated portion of superintendent and summer help over 101-441, 101-442, 101-528, 101-751, 202, 203, 590 & 591											
704.000 Salaries - Union	-	8,805	6,223	15,031	12,301	8,000	11,000	11,400	3,400	3,400	43%
Prorated portion of four union employees in 101-441, 101-442, 101-528, 101-751, 202 and 203											
709.000 Salaries - Park Commissioners	-	1,730	1,665	1,345	-	2,500	2,500	2,600	100	100	4%
Covers pay for commissioners and recording secretary.											
720.000 Social Security & Medicare	724	823	693	1,298	1,020	1,200	1,100	1,200	-	-	0%
Cover gross wages at 7.65%											
721.000 Health & Dental Insurance	1,168	1,159	1,738	1,191	1,124	2,000	1,800	2,000	-	-	0%
Prorated portion of employee benefits in 101-441, 101-442, 101-528, 101-751, 202 and 203											
723.000 Retirement Plan	-	1,582	1,680	1,919	1,404	2,000	1,500	1,600	(400)	(400)	-20%
Cover gross wages at 12%											
725.000 Longevity	-	-	419	-	700	800	550	600	(200)	(200)	-25%
Per union contract - spread over 101-441, 101-751, 202 and 203											
726.001 Vacation/Sick Accrual	-	-	5,863	-	-	-	-	-	-	-	
Included for accounting purposes only											
731.000 Landscape Supplies	-	428	-	5,088	2,161	4,500	4,200	2,000	(2,500)	(2,500)	-56%
Covers topsoil, grass seed, fertilizer. Etc. Increase for replacement of woodchips @ Warrior Creek Park every other year, and shrubs & bollards rain garden maintenance at Dexter Community Park to increase buffer.											
731.001 Landscape Supplies - Trees	-	-	-	159	-	-	-	-	-	-	
Moved to Tree Program cost center 101.285 Keep data for history for several years											
740.000 Operating Supplies	6,025	1,803	432	531	661	1,000	1,200	1,500	500	500	50%
Covers supplies needed to care for parks.											
802.000 Professional Services	27	1,690	3,896	7,961	124	1,000	930	2,000	1,000	1,000	100%
Seal coat pathway at Community Park											
937.000 Equipment Maintenance & Repair	-	567	213	409	8	1,000	500	1,000	-	-	0%
Expect extra work on sprinkler system in Monument Park.											
941.000 Equipment Rentals	-	784	619	753	809	1,000	1,300	1,300	300	300	30%
944.000 Portable Toilet Rental	1,280	1,120	960	1,360	1,336	2,400	2,600	2,600	200	200	8%
Cover 5 units at \$80 each for 6 months at Warrior Creek Park, First St. Park, Community Park . Request cost share from bicycle clubs.											
955-000 Miscellaneous	-	77	118	314	174	500	600	500	-	-	0%
Covers unexpected items.											
970.000 Capital Improvements	1,525	-	-	105	-	-	-	-	-	-	
977.000 Equipment	-	10,920	-	614	1,817	1,000	2,200	3,000	2,000	2,000	200%
Cover equipment needed to complete tasks in parks and signage, trash cans, picnic tables, benches--Park amenities											
Total Parks & Recreation	23,205	32,669	25,689	38,671	24,674	35,100	37,980	39,500	4,400	4,400	13%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						1,520	1,520	4%
Proposed budget increase for union wages, professional services, and equipment.											



# BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed	
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	INC/(DEC)% Adopted
<b>Dept: 851.000 Insurance &amp; Bonds</b>										
719.000 Unemployment Compensation	-	-	4,447	4,053	585	3,000	1,200	1,300	(1,700)	-57%
Our unemployment liability with MML/TALKUx are almost met.										
721.001 Retiree Health Insurance	-	-	-	17,584	21,645	23,000	24,500	25,500	2,500	11%
910.000 Workers Compensation	21,530	7,388	11,434	14,209	13,925	10,500	11,400	12,000	1,500	14%
911.000 Liability Insurance	-	23,865	26,798	28,897	30,183	33,000	29,000	30,000	(3,000)	-9%
Larger share of cost charged to general fund, all other funds same or reduced. Corrected estimated year end and proposed budget										
000.000 Bond Payment	-	-	-	-	-	50,000	35,900	127,000	77,000	154%
2006 Facilities Bond payment										
<b>Insurance &amp; Bonds Total</b>	<b>21,530</b>	<b>31,253</b>	<b>42,679</b>	<b>64,742</b>	<b>66,339</b>	<b>119,500</b>	<b>102,000</b>	<b>195,800</b>	<b>76,300</b>	<b>64%</b>
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget										
									93,800	78%
<b>Increase due to Bond Payment, WC and Liability Insurance. Corrected estimated year end and proposed budget.</b>										
<b>Dept: 890.000 Contingencies</b>										
955.000 Miscellaneous	-	-	-	-	-	9,200	-	50,000	40,800	443%
<b>Contingencies Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,200</b>	<b>-</b>	<b>50,000</b>	<b>40,800</b>	<b>443%</b>
<b>Increase requested to better manage budget amendments throughout the year - especially in the unknown area of DPW equipment rentals (see Dept 441)</b>										
<b>Dept: 901.000 CIP Plan</b>										
974.000 Salt Storage/DPW Facility	-	-	-	90,239	4,257	-	-	-	-	-
Use to budget for another CIP Project										
974.005 Dexter Cmty Park	-	-	-	43,183	11,488	77,000	77,000	55,000	(22,000)	-29%
Pavilion Project 2006/07 Budget amendment 8-14-06 inc. \$77,000, Parks Commission requested Play Court and Tot Lot purchase for Community Park 2007/08										
974.006 Millcreek sediment plan	-	-	-	-	-	-	-	206,100	206,100	
Restoration and sediment management of Mill Creek after dam removal associated with Bridge project. May be funded by Series 2 of the facilities bond. Amount budgeted is reconciled to keep FY 2007/08 in balance.										
<b>CIP Plan Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>133,422</b>	<b>15,745</b>	<b>77,000</b>	<b>77,000</b>	<b>261,100</b>	<b>184,100</b>	<b>239%</b>
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget										
									184,100	239%
<b>Dept: 875.000 Contributions</b>										
000.000 Transfer Out	-	55,962	-	22,000	-	-	-	150,000	150,000	
This amount is not included in total expenses, it is a reserve amount that will be transferred to Major Streets for the Bridge Project										
965.001 Contribution to WAVE	3,653	5,772	8,866	10,829	10,671	12,000	10,000	12,000	-	0%
Chelsea Transportation contracted monthly, expect increase in contracted monthly service										
965.002 Contribution Community Serve	350	250	250	250	250	250	250	250	-	0%
Covers support of Dexter Historic Society 05/06 same level of support										
965.003 Contribution Senior Center	1,000	1,000	1,000	1,000	1,000	9,300	9,270	1,000	(8,300)	-89%
Covers support of Dexter Senior Center 05/06 expect same level of support AMENDED 7-24-06 inc. from \$1,000										
965.004 Contribution WAVE Door to Door	-	-	-	-	2,917	5,000	7,000	7,000	2,000	40%
Created in 05/06 to support Door to Door Transportation Service										
965.005 Contribution to Gordon Hall	-	-	-	-	100,000	20,000	-	40,000	20,000	100%
First installment of \$20,000 due March 1, 2007 The 2006/07 payment delayed beyond practical audit adjustment, include 2 installments in 2007/08										



BUDGET WORKSHEET PROPOSED 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed	
						July 1st FY Adopted	Estimated YE Position		INC/(DEC) Adopted	Proposed INC/(DEC) Adopted
Contributions - Control Total	5,003	62,984	10,116	34,079	114,837	46,550	26,520	60,250	13,700	29%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget							
			Proposed budget increase due to shift of Gordon Hall installment payment							
Total Expenditures	1,596,205	1,848,554	1,944,108	2,297,080	2,292,356	2,519,100	2,398,880	2,990,500	471,400	19%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget							
			Current Year 2006/07 estimated amount not spent of budget: (120,220)							
			3.5% of the 19% increase in expenses is from wages, benefits, and operating. Increases in WC insurance, Police Service contract, additional sidewalk replacement funds, CIP requested for Park improvements, Bond payment, contingency increase, the Mill Pond sediment management project and shifting the Gordon Hall payment make up the remainder of the 19%.							
General Fund - Revenue / Expense	(10,513)	104,545	323,521	392,036	635,173	636,368	785,360	-	0%	
			Anticipated current FY 2008/07 Fund Balance							

## BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC) Adopted
						July 1st FY Adopted	Estimated YE Position			
<b>Fund: 202 Major Streets Fund</b>										
<b>Revenues</b>										
576,000 State Shared Rev-Gas & Weight	100,659	106,600	121,206	126,889	120,898	131,000	117,970	120,000	(11,000)	-8%
Average calculated										
577,000 State Shared Rev-Local Roads	3,597	4,189	4,170	4,149	4,139	4,000	4,200	4,000	-	0%
Average calculated										
578,000 State Grants - Roads	-	-	-	-	-	-	-	-	-	
583,000 Contributions from County Road	-	-	32,050	-	-	-	-	-	-	
665,000 Interest Earned	2,408	1,260	389	602	4,476	2,000	4,476	2,000	-	0%
This could be higher than \$2k if we do not do the A2 Street project this year.										
675,000 Contributions - Private Source	2,548	2,394	12,392	33,000	-	-	-	-	-	
Contribution from Norfolk 2004 for AA Road Improvement 05/06 No contributions expected. Follow-up with MAV for contribution										
676,001 Intersection Project Reimb.	-		87,424	-	-	-	-	-	-	
MDOT Grant program for Dan Hoey & Dexter AA Road. Keep for history										
671,000 Other Revenue	-	-		-	-	-	400	-	-	
695,001 Trans In - Municipal Streets	-	13,225	15,870	63,000	20,000	60,000	53,900	732,100	672,100	1120%
Transferred in from Municipal Street Fund to Balance Major Street Fund										
695,005 Trans In - Main Street Bridge Prtg	-	-	-	-	-	100,000	100,000	150,000	50,000	50%
Transferred in from General Fund cash reserve										
<b>Total Revenues</b>	109,212	127,668	273,501	227,639	149,513	297,000	280,946	1,008,100	711,100	239%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						727,154	259%



BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position			
Fund: 202 Major Streets Fund										
Dept: 248.000 Administration										
840.000 Bank Service Charges	203	95	40	-	55	100	62	100	-	0%
Average calculated										
Total Administration	203	95	40	-	55	100	62	100	-	0%
Fund: 202 Major Streets Fund										
Dept: 451.000 Contracted Road Construction										
703.000 Salaries-Non Union	-	-	4,700	-	-	-	-	-	-	
720.000 Social Security & Medicare	-	-	360	-	-	-	-	-	-	
803.000 Contracted Services	-	-	4,959	18,210	9,053	30,000	30,000	30,000	-	0%
Continue stormwater infrastructure repairs & improvements.										
974.007 Main Street Bridge Replacement	-	-	36,721	2,896	-	100,000	100,000	150,000	50,000	
970.000 Capital Improvements	-	-	-	-	-	-	-	650,000	650,000	
CIP Dexter Ann Arbor Street Improvements, shift \$200,000 of total project cost to next FY 2008/09										
Total Contracted Road Const.	-	-	46,740	21,106	9,053	130,000	130,000	830,000	700,000	538%
									700,000	538%
Proposed Budget includes the Dexter-Ann Arbor Street Improvements. Federal and state reimbursements of \$340,000 will be received in the 2008-09 FY to complete future projects.										



BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position			
<b>Fund: 202 Major Streets Fund</b>										
<b>Dept: 463.000 Routine Maintenance</b>										
703.000 Salaries - Non Union	48,015	8,059	7,806	7,559	5,049	8,000	8,200	7,800	(200)	-3%
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07										
704.000 Salaries - Union	-	19,841	16,012	20,700	23,867	24,000	27,100	25,000	1,000	4%
Contractual increase										
705.000 Salaries - Overtime	-	259	542	416	40	200	-	200	-	0%
Average calculated										
720.000 Social Security & Medicare	3,646	2,080	1,867	2,191	2,215	2,600	2,770	2,800	200	8%
Gross salaries at 7.65%										
721.000 Health & Dental Insurance	7,864	1,978	4,779	5,969	5,855	7,000	7,290	7,300	300	4%
Actual calculated										
723.000 Retirement Plan	-	4,943	4,800	3,681	3,151	4,000	4,040	4,400	400	10%
Gross salaries x 12%										
725.000 Longevity	-	-	978	100	500	500	350	500	-	0%
Prorated across funds										
726.000 Vacation/Sick Time Cash Out	-	-	-	2,000	534	600	-	600	-	0%
Prorated across funds										
726.001 Vacation/Sick Accrual	-	-	-	(2,748)	-	-	-	-	-	-
Book liability at year end, depends upon benefit hour balances										
740.000 Operating Supplies	1,038	1,061	706	1,662	3,527	5,000	4,000	5,000	-	0%
Covers asphalt, gravel, culverts, block, mortar basin lids, sand, soil concrete. Average calculated										
802.000 Professional Services	1,665	-	6,185	10,320	8,442	9,000	8,000	9,000	-	0%
Alley chloride, storm drain rodding, catch basin cleaning, etc.										
910.000 Workers Compensation	6,751	6,425	753	1,295	1,269	1,000	960	1,000	-	0%
Actual calculated										
911.000 Liability Insurance	-	-	5,777	6,229	6,507	6,900	6,400	6,500	(400)	-6%
Received premium increase for FY 07/08 Note: Est year end in prior spreadsheet version was a typo. It has been corrected.										
939.000 Vehicle Maintenance & Repairs	-	922	-	-	-	-	-	-	-	-
Remove this line, Vehicle Maintenance and Repair is covered under 101.441										
941.000 Equipment Rentals	478	8,669	8,876	9,302	9,789	10,000	11,200	10,000	-	0%
Average calculated										
957.000 Miscellaneous Fees	-	-	-	145	-	-	-	-	-	-
05/06 budget same as last year.										
983.001 Lease Payment - Street Sweeper	10,154	-	-	-	-	-	-	-	-	-
Sweeper is in 101.441 (paid off) keep data for historical reference. Delete in FY 2006/07										
<b>Total Routine Maintenance</b>	<b>79,611</b>	<b>54,237</b>	<b>59,081</b>	<b>68,823</b>	<b>70,744</b>	<b>78,800</b>	<b>80,310</b>	<b>80,100</b>	<b>1,300</b>	<b>2%</b>
									<b>(210)</b>	<b>0%</b>
Proposed Budget increase due to wage and benefits.										



**BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted		Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position				
<b>Fund: 202 Major Streets Fund</b>											
<b>Dept: 474.000 Traffic Services</b>											
703.000 Salaries - Non Union	16,659	4,140	3,232	837	3,166	5,100	5,034	5,200	100		2%
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07											
704.000 Salaries - Union	-	8,713	6,117	2,846	1,453	3,000	10,400	6,000	3,000		100%
May vary from year to year based on tasks and projects assigned.											
705.000 Salaries - Overtime	-	443	618	461	140	400	530	600	200		50%
Average calculated											
720.000 Social Security & Medicare	1,278	981	756	316	364	800	640	1,000	200		25%
Gross salaries at 7.65%											
721.000 Health & Dental Insurance	3,760	1,400	1,738	1,820	1,801	3,000	2,400	3,000	-		0%
Actual calculated											
723.000 Retirement Plan	-	1,969	1,680	776	472	1,200	890	1,600	400		33%
Gross salaries 12%											
725.000 Longevity	-	-	419	50	300	300	200	300	-		0%
726.000 Vacation/Sick Time Cash Out											
	-	-	-	500	-	-	-	-	-		
740.000 Operating Supplies											
Signal bulbs, signs, posts, paint, etc.	2,106	3,766	8,785	623	622	5,000	3,000	5,000	-		0%
802.000 Professional Services	26,154	17,967	5,100	5,982	1,191	6,000	3,000	6,000	-		0%
Signal repair & contracted street painting -											
910.000 Workers Compensation	1,705	1,286	256	451	441	400	340	400	-		0%
Actual calculated											
911.000 Liability Insurance	-	-	724	781	816	900	800	900	-		0%
Actual calculated											
941.000 Equipment Rentals	8,345	1,203	3,515	2,992	3,077	3,000	2,500	3,000	-		0%
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402											
970.000 Capital Improvements	13,875	70,460	-	488	-	-	-	-	-		
The was the final payment for the MDOT Signal Project at Dexter AA & Dan Hoey Road											
970.002 Baker Road Signal	-	-	5,860	238	-	-	-	-	-		
04/05 returned \$40,000 to DCS for signal project. No plan at this time to complete this project											
<b>Total Traffic Services</b>	<b>73,882</b>	<b>112,328</b>	<b>38,800</b>	<b>19,161</b>	<b>13,843</b>	<b>29,100</b>	<b>29,734</b>	<b>33,000</b>	<b>3,900</b>		<b>13%</b>
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									<b>3,266</b>		<b>11%</b>
Proposed Budget increase due to wage and benefits.											



**BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted		Proposed INC/(DEC) Adopted	Proposed INC/(DEC) Adopted
						July 1st FY Adopted	Estimated YE Position					
<b>Fund: 202 Major Streets Fund</b>												
<b>Dept: 478.000 Winter Maintenance</b>												
703.000 Salaries - Non Union	-	3,852	4,172	2,212	4,749	7,000	6,700	7,000	-	-	-	0%
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07												
704.000 Salaries - Union	-	11,821	15,393	11,807	8,005	9,000	7,600	10,000	1,000	1,000	11%	
Average calculated												
705.000 Salaries - Overtime	-	2,825	2,804	3,932	3,653	4,000	2,100	3,000	(1,000)	(1,000)	-25%	
Average calculated												
705.001 Salaries - Call In Pay	-	-	600	1,425	450	-	-	-	-	-	-	
Move into union salary line												
720.000 Social Security & Medicare	-	1,382	1,754	1,480	1,290	1,700	1,300	1,400	(300)	(300)	-18%	
Gross salaries at 7.65%												
721.000 Health & Dental Insurance	-	1,301	2,523	3,559	3,604	5,000	4,700	5,000	-	-	0%	
Actual calculated												
723.000 Retirement Plan	-	2,928	2,400	2,377	1,841	2,700	1,900	2,200	(500)	(500)	-19%	
Gross salaries 12%												
725.000 Longevity	-	-	629	75	400	500	350	500	-	-	0%	
726.000 Vacation/Sick Time Cash Out	-	-	-	1,000	-	-	-	-	-	-	-	
740.000 Operating Supplies	-	4,943	6,561	3,344	6,985	9,000	7,500	9,000	-	-	0%	
Covers salt and sand. Increase cost of salt and sand												
802.000 Professional Services	-	-	-	-	-	-	-	-	-	-	-	
Contracts for heavy snow removals as needed.												
910.000 Workers Compensation	-	1,606	367	658	651	500	490	500	-	-	0%	
Actual calculated												
911.000 Liability Insurance	-	-	1,084	1,168	1,220	1,400	1,200	1,300	(100)	(100)	-7%	
Actual calculated												
941.000 Equipment Rentals	-	9,330	13,236	14,776	16,770	17,000	10,000	15,000	(2,000)	(2,000)	-12%	
Average of past three years plus a minor increase												
970.000 Capital Improvements	-	12,449	-	-	-	-	-	-	-	-	-	
<b>Total Winter Maintenance</b>	-	52,437	51,523	47,814	49,618	57,800	43,840	54,900	(2,900)	(2,900)	-5%	
<b>Fund: 202 Major Streets Fund</b>												
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget												
Overall proposed 2007/08 budget slightly lower 2006/07 adopted due mainly to adjustment of equipment rentals.												
<b>Dept: 890.000 Contingencies</b>												
955.000 Miscellaneous	-	-	-	-	-	-	-	10,000	10,000	10,000		
<b>Total Contingencies</b>	-	-	-	-	-	-	-	10,000	10,000	10,000		
<b>Fund: 202 Major Streets Fund</b>												
<b>Dept: 965.000 Transfers Out - Control</b>												
999.006 Transfer Out to Local Streets	-	-	-	-	30,225	-	-	-	-	-	-	
New Dept. for 2006/07												
<b>Total Transfers Out - Control</b>	-	-	-	-	30,225	-	-	-	-	-	-	
<b>Total Expenditures</b>	153,696	219,097	196,184	156,904	173,539	295,800	283,946	1,003,100	712,300	712,300	241%	
<b>Major Streets Fund - Rev/Exp</b>	(44,484)	(91,429)	77,317	70,735	(24,026)	1,200	(3,000)	-	-	-	-	



**BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position				
<b>Fund: 203 Local Streets Fund</b>											
<b>Revenues</b>											
573.000 ROW Revenue	-	-	1,756	14,205	11,443	10,000	1,105	1,000	(9,000)		-90%
ROW Permit fees, and METRO Act Fees-											
576.000 State Shared Rev-Gas & Weight	36,027	24,083	42,480	44,647	42,586	45,000	44,000	44,000	(1,000)		-2%
Act 51- Average Calculated											
577.000 State Shared Rev-Local Roads	1,286	17,732	1,461	1,459	1,458	1,400	1,550	1,400	-		0%
Average calculated											
665.000 Interest Earned	397	155	384	335	942	500	2,800	2,000	1,500		300%
Average calculated											
675.000 Contributions - Private Source	2,548	590	708	-	-	-	1,045	-	-		
695.001 Trans In - Municipal Streets	25,000	65,000	110,000	110,000	130,000	1,300,600	877,630	410,700	(899,900)		-68%
Transferred in from Municipal Street Fund to Balance Local Street Fund											
695.004 Trans In - Major Streets					30,225	-	-	-	-		
<b>Total Revenues</b>	65,258	107,560	156,789	170,646	216,653	1,357,500	928,130	459,100	(899,400)		-66%
<b>Fund: 203 Local Streets Fund</b>											
<b>Dept: 248.000 Administration</b>											
840.000 Bank Service Charges	180	-	169	-	28	100	40	100	-		0%
Average calculated											
<b>Total Administration</b>	180	-	169	-	28	100	40	100	-		0%
<b>Fund: 451.000 Contracted Road Construction</b>											
803.000 Contracted Services	1,500	-	5,463	23,424	10,050	20,000	15,400	20,000	-		0%
Stormwater materials to repair and improve stormwater infrastructure. Continue stormwater improvements											
970.000 Capital Improvements	-	8,392	84,454	22,931	96,357	1,200,000	800,000	-	(1,200,000)		-100%
Philosophy to coordinate projects and make comprehensive improvements addressing all infrastructure needs. CIP Plan 2006/07 Project # 01-5.0-2000 Kensington St. #03-5.0-2000 Wall Court #02-4.0-1995 K-Street Drainage Improvements-USED FUND BALANCE RESERVE 2006/07 to complete K-Street											
970.001 Capital Improvements	-	-	-	-	-	-	-	300,000	300,000		
Third Street improvements cost estimate includes cul-d-sac, storm water improvements and 1 block of water main replacement (design features could change depending upon engineers estimate and bids). Shifted portion of Dexter-AA Street costs to next FY 2008/09 to properly manage cash flow to complete both projects.											
<b>Total Contracted Road Const.</b>	1,500	8,392	89,917	46,356	106,406	1,220,000	815,400	320,000	(900,000)		-74%
									(495,400)		-61%
Proposed Budget includes Third Street improvements from CIP.											



BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted		Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position				
<b>Fund: 203 Local Streets Fund</b>											
<b>Dept: 463.000 Routine Maintenance</b>											
703.000 Salaries - Non Union	36,306	8,580	7,824	7,559	5,049	8,000	7,550	7,800	(200)		-3%
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07											
704.000 Salaries - Union	-	21,749	13,251	25,876	23,293	23,000	23,400	23,000	-		0%
Average calculated											
705.000 Salaries - Overtime	-	133	547	176	122	300	-	300	-		0%
720.000 Social Security & Medicare	2,922	2,156	1,929	2,569	2,193	2,600	2,500	2,400	(200)		-8%
Gross salaries at 7.65%											
721.000 Health & Dental Insurance	5,745	1,400	1,875	1,691	1,802	3,000	2,600	3,000	-		0%
Actual calculated											
723.000 Retirement Plan	-	4,849	1,440	3,203	3,115	4,100	3,600	3,800	(300)		-7%
Gross salaries 12%											
725.000 Longevity	-	-	768	100	500	600	400	600	-		0%
726.000 Vacation/Sick Time Cash Out	-	-	-	500	134	200	-	200	-		0%
726.001 Vacation/Sick Accrual	-	-	-	(2,563)	-	-	-	-	-		
Need to budget											
740.000 Operating Supplies	6,333	1,110	301	1,086	4,108	5,000	4,200	5,000	-		0%
Covers asphalt, gravel, culverts, block, mortar basin lids, sand, soil concrete.											
802.000 Professional Services	1,110	4,641	5,816	8,160	2,816	8,000	7,000	8,000	-		0%
Catch basin cleaning, chloride, scales, painting. Increase basin maintenance											
910.000 Workers Compensation	4,689	2,567	202	394	386	300	290	300	-		0%
Actual calculated											
911.000 Liability Insurance	-	-	1,444	1,557	1,627	2,000	1,600	1,700	(300)		-15%
Actual calculated											
941.000 Equipment Rentals	7,114	7,454	8,733	9,112	9,438	10,000	8,400	10,000	-		0%
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402											
957.000 Miscellaneous Fees	-	-	-	-	-	-	-	-	-		
<b>Total Routine Maintenance</b>	<b>64,219</b>	<b>54,639</b>	<b>44,130</b>	<b>59,420</b>	<b>54,582</b>	<b>67,100</b>	<b>61,540</b>	<b>66,100</b>	<b>(1,000)</b>		<b>-1%</b>
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									4,560		7%
Overall proposed 2007/08 budget slightly less than 2006/07 adopted due to reallocation of personnel costs.											



BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position			
Fund: 203 Local Streets Fund										
Dept: 474.000 Traffic Services										
703.000 Salaries - Non Union	4,282	2,976	3,120	725	1,583	4,200	4,000	4,300	100	2%
Gross salary paid from 11 accounts, for Supervisor-- Adjusted cost share 06/07										
704.000 Salaries - Union	-	6,432	4,532	866	1,248	3,000	2,300	3,000	-	0%
Average calculated										
705.000 Salaries - Overtime	-	-	107	28	61	200	100	200	-	0%
720.000 Social Security & Medicare	337	766	593	134	221	700	500	600	(100)	-14%
Gross salaries at 7.65%										
721.000 Health & Dental Insurance	1,185	1,576	737	460	450	1,500	650	1,000	(500)	-33%
Actual calculated										
723.000 Retirement Plan	-	1,749	480	211	305	1,100	720	900	(200)	-18%
Gross salaries 11.2%										
725.000 Longevity	-	-	349	50	400	100	100	100	-	0%
Average calculated										
726.000 Vacation/Sick Time Cash Out	-	-	-	500	134	-	-	-	-	
740.000 Operating Supplies	1,751	34	4,195	23	297	5,000	4,000	5,000	-	0%
Paint, signs, posts, bulbs, etc. Average Calculated										
802.000 Professional Services	1,349	6,574	700	700	-	1,000	700	1,000	-	0%
Covers signal repair & contracted street painting Cost increase for additional painting										
910.000 Workers Compensation	961	803	76	141	138	200	110	200	-	0%
Actual calculated										
911.000 Liability Insurance	-	-	722	779	813	900	800	900	-	0%
Actual calculated										
941.000 Equipment Rentals	2,027	699	1,433	1,300	2,713	2,500	1,000	2,500	-	0%
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402										
Total Traffic Services	11,892	21,609	17,044	5,917	8,362	20,400	14,980	19,700	(700)	-3%
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget					19,700	4,720	32%
Overall proposed 2007/08 budget slightly less than 2006/07 adopted due to reallocation of personnel costs										



**BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position			
Fund: 203 Local Streets Fund										
Dept: 478.000 Winter Maintenance										
703.000 Salaries - Non Union	9,986	3,789	4,017	2,156	3,166	1,300	5,000	5,200	3,900	300%
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07										
704.000 Salaries - Union	-	12,204	14,979	10,738	7,109	9,000	6,000	10,000	1,000	11%
Average calculated										
705.000 Salaries - Overtime	-	1,901	2,321	3,536	3,395	4,000	2,300	3,000	(1,000)	-25%
705.001 Salaries - Call In Pay	-	-	600	1,575	475	-	-	-	-	
Move into union salary line										
720.000 Social Security & Medicare	507	1,335	1,674	1,353	1,067	1,200	940	1,100	(100)	-8%
Gross salaries at 7.65%										
721.000 Health & Dental Insurance	764	1,209	1,764	940	900	2,000	1,500	2,000	-	0%
Actual calculated										
723.000 Retirement Plan	-	2,820	1,200	1,832	1,533	2,000	1,600	1,700	(300)	-15%
Gross salaries 12%										
725.000 Longevity	-	-	908	75	500	600	400	600	-	0%
726.000 Vacation/Sick Time Cash Out	-	-	-	500	-	-	-	-	-	
740.000 Operating Supplies	2,430	4,385	6,561	13,012	5,536	10,000	6,000	10,000	-	0%
Sand and salt increase cost.										
802.000 Professional Services	555	-	-	-	-	-	-	-	-	
Heavy snow removal.										
910.000 Workers Compensation	1,466	1,605	180	310	303	300	230	300	-	0%
Actual calculated										
911.000 Liability Insurance	-	-	1,082	1,166	1,218	1,500	1,200	1,300	(200)	-13%
Actual calculated										
941.000 Equipment Rentals	6,437	7,843	16,212	17,264	17,560	18,000	11,000	18,000	-	0%
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402										
Total Winter Maintenance	22,145	37,091	51,498	54,457	42,763	49,900	36,170	53,200	3,300	7%
									17,030	47%
Overall proposed 2007/08 budget increase due to reallocation of personnel costs.										
Fund: 203 Local Streets Fund										
Dept: 890.000 Contingencies										
957.000 Miscellaneous	-	-	-	-	-	-	-	-	-	
Total Contingencies	-	-	-	-	-	-	-	-	-	
Total Expenditures	99,936	121,731	202,758	166,149	212,142	1,357,500	928,130	459,100	(898,400)	-66%
Local Streets Fund - Rev/Exp	(34,678)	(14,171)	(45,969)	4,498	4,510	-	-	-		



**BUDGET WORKSHEET PROPOSED STREET FUNDS 2007/08**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed INC/(DEC) Adopted	Proposed INC/(DEC)% Adopted
						July 1st FY Adopted	Estimated YE Position			
<b>Fund: 204 Municipal Streets</b>										
<b>Revenues</b>										
403.000 Taxes - Streets (Real)	147,542	271,016	327,593	400,210	432,066	506,400	480,000	534,700	28,300	6%
Actual										
410.000 Taxes - Personal Property	1,447	26,851	26,766	86,305	82,208	83,300	77,000	81,600	(1,700)	-2%
Actual										
412.000 Delinquent Taxes - Real Prop	-	-	12,022	11,931	30,421	-	30,421	-	-	
Estimated										
445.000 Taxes - Penalties & Interest	-	529	2,519	789	2,530	500	800	500	-	0%
665.000 Interest Earned	-	1,728	1,568	4,252	13,925	2,000	36,000	20,000	18,000	900%
Average calculated										
<b>Total Revenues</b>	148,989	300,124	370,468	503,487	561,149	592,200	624,221	636,800	44,600	8%
									12,579	2%
<b>Fund: 204 Municipal Streets</b>										
<b>Expenditures</b>										
Dept: 248.000 Administration										
840.000 Bank Service Charges	504	921	609	710	586	500	700	700	200	40%
841.000 Village Administration Costs	-	-	21,776	20,132	24,024	30,000	26,000	30,000	-	0%
957.001 Property Tax Refunds	-	-	-	-	180	500	-	500	-	0%
Used for Board of Review REFUNDS for prior year adjustments										
<b>Total Administration</b>	504	921	22,385	20,842	24,790	31,000	26,700	31,200	200	1%
									4,500	17%
<b>Fund: 204 Municipal Streets</b>										
Dept: 965.000 Transfers Out - Control										
999.005 Transfer Out to Major Streets	-	13,225	-	63,000	20,000	60,000	53,900	732,100	672,100	1120%
Match to Fund 202 xls. Line 22 transfer needed to balance Major Street Fund										
999.006 Transfer Out to Local Streets	25,000	176,250	110,000	110,000	130,000	1,300,600	877,630	410,700	(889,900)	-68%
Match to Fund 203 xls. Line 178 Transfer needed to balance Local Street Fund										
<b>Total Transfers Out - Control</b>	25,000	189,475	110,000	173,000	150,000	1,360,600	931,530	1,142,800	(217,800)	-16%
<b>Total Expenditures</b>	25,504	190,396	132,385	193,842	174,790	1,391,600	958,230	1,174,000		
<b>Municipal Streets - Rev/Exp</b>	123,485	109,728	238,083	309,645	386,360	(799,400)	(334,009)	(537,200)		
<p>The March 31, 2007 cash account balance was \$860,759. Approximately \$300,000 of that amount may be used to finish out the 2006/07 FY as estimated. A little over \$500,000 in cash reserves will remain to fund an additional project. The Major Street Project "Dexter-AA Street" will use up most of that reserve. Staff recommends shifting some of Dexter-AA Street cost to next FY 2008/09 in order to complete the Third Street Project in FY 2007/08.</p>										



BUDGET WORKSHEET 2007/08 PROPOSED

						Current Year 2006/07		
	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Adopted Budget	Projected YE Position	2007-08 Proposed
Fund: 303 Streetscape Debt Service Fund								
Revenues								
402.000 Property Taxes (Real Property)	160,544	153,543	143,261	134,399	107,404	124,500	117,443	121,700
Actual from Tax account - assuming proposed millage of .6209								
404.000 Streetscape Special Assess	78,037	152,160	79,777	75,474	61,106	72,500	69,649	66,000
From Special Assessment spreadsheet								
410.000 Property Tax (Personal)	40,195	32,976	28,718	27,261	19,432	18,800	16,593	17,500
Actual from Tax account - assuming proposed millage of .6209								
411.000 Delinquent Taxes Streetscape SA	-	-	-	10,497	-	-	-	-
Included in line 404.000								
412.000 Delinquent Taxes-Real Prop	-	-	-	3,738	-	-	5,937	-
Included in line 402.000								
420.000 Delinquent Taxes (Personal)	-	-	-	634	-	-	-	-
Included in line 410.000								
445.000 Property Tax Penalties	897	100	783	250	70	500	155	100
Based on past three years - estimate low end								
665.000 Interest Earned	2,802	2,216	1,205	1,895	3,699	1,500	10,806	2,000
Lower balances being kept in bond account due to FY change								
Total Revenues	282,475	340,995	253,744	254,149	191,712	217,800	220,584	207,300
Expenditures								
Dept: 248.000 Administration								
840.000 Bank Service Charges	511	607	156	88	52	100	91	100
Average								
957.001 Property Tax Refunds	-	-	-	-	56	100	-	100
New- For Board of Review REFUNDS from prior FY								
Administration	511	607	156	88	109	200	91	200
Dept: 570.000 Debt								
990.001 Debt Service '96 Streetscape	142,571	119,443	54,486	60,611	61,740	-	-	
Final payment made 10/05								
990.002 Debt Service '98 Streetscape	94,410	116,928	88,530	86,040	80,592	80,500	79,035	76,300
From Bond payment spreadsheet								
990.003 Debt Service '02 Refunding	-	-	98,446	79,553	84,002	152,500	156,203	156,300
From Bond payment spreadsheet								
992.000 Bond Fees	463	49,345	1,038	725	725	700	600	600
For two bonds								
Debt Total	237,444	285,716	242,500	226,929	227,059	233,700	235,838	233,200
Total Expenditures	237,444	285,716	242,500	226,929	227,059	233,700	235,838	233,200
Streetscape Debt Rev/Expenditure	45,031	55,279	11,244	27,220	(35,347)	(15,900)	(15,253)	(25,900)
49								

**BUDGET WORKSHEET 2007/08 PROPOSED**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		2007-08 Proposed
						Adopted Budget	Projected YE Position	
<b>Fund: 401 Special Projects</b>								
<b>Revenues</b>								
665,000 Interest Earned	-	-	-	-	-	30,000	44,426	10,000
Revenue will decrease as bond proceeds are drawn down								
698,000 2007 Bond Proceeds	-	-	-	-	-	1,705,000	1,685,977	-
One time revenue source in 06/07								
<b>Total Revenues</b>	-	-	-	-	-	1,735,000	1,730,404	10,000
<b>Expenditures</b>								
<b>Dept: 248.000 Administration</b>								
840,000 Bank Service Charges	305	462	-	-	-	-	1	-
Reduce to zero - no pooled funds kept in this fund								
842,001 2007 Bond Issuance Costs	-	-	-	-	-	50,000	32,800	-
Reduce to zero - one time charge for bonding								
<b>Administration Total</b>	-	-	-	-	-	50,000	32,800	-
<b>Dept: 902.000 DPW Building</b>								
830,007 Engineering - DPW	-	-	-	-	-	10,000	5,902	-
Project to be completed by June 2007								
974,006 DPW Construction	-	-	-	-	-	1,350,000	549,226	-
Project to be completed by June 2007								
<b>Capital Imp. Total</b>	-	-	-	-	-	1,350,000	549,226	-
<b>Dept: 965.000 Transfer Out</b>								
999,000 Transfer Out	-	-	-	-	-	20,000	19,990	-
One time transfer to General Fund								
<b>Transfer Out Total</b>	-	-	-	-	-	20,000	19,990	-
<b>Total Expenditures</b>	-	-	-	-	-	1,420,000	602,015	-
<b>Special Projects Fund - Rev/ Exp</b>	-	-	-	-	-	315,000	1,128,389	10,000
<b>Note: Remaining funds after DPW is complete must be spent by 10/2008 on a project specified in bond documents</b>								
<b>Necessary budget amendments will need to be made at time of fund commitment</b>								



# BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		2007-08 Proposed
						Adopted Budget	Projected YE Position	
<b>Fund: 402 Equipment Replacement</b>								
<b>Revenues</b>								
665.000 Interest Earned	1,271	828	578	982	1,538	1,000	4,048	2,000
Average of last three years, rounded down								
667.003 Equipment Rental	55,573	-	78,146	78,767	26,591	83,500	65,490	97,800
From equipment rental lines in 101, 202, 203, and 591. Increase due to addition of 101-441 to user pool								
673.000 Sale of Fixed Assets	-	-	10,005	-	-	-	-	-
Not a regular source of revenue								
<b>Total Revenues</b>	<b>56,844</b>	<b>828</b>	<b>88,729</b>	<b>79,749</b>	<b>28,128</b>	<b>84,500</b>	<b>69,538</b>	<b>99,800</b>
<b>Expenditures</b>								
<b>Dept: 248.000 Administration</b>								
840.000 Bank Service Charges	305	462	251	181	78	200	96	200
Average of last three years, rounded up								
937.000 Equipment Maintenance and Repa	-	-	-	-	-	-	-	8,000
Moved from General Fund FY 2007/08								
<b>Administration Total</b>	<b>305</b>	<b>462</b>	<b>251</b>	<b>181</b>	<b>78</b>	<b>200</b>	<b>96</b>	<b>8,200</b>
<b>Dept: 901.000 Capital Improvements</b>								
981.000 Vehicles	-	-	-	-	-	-	-	-
New line item for FY 2007/2008 and beyond								
<b>Capital Imp. Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Dept: 965.000 Transfer Out</b>								
999.000 Transfer Out	29,999	-	24,347	91,854	14,194	93,000	19,000	-
Discontinue in FY 07/08. Equipment now to be purchased by this fund. No new equipment required this FY.								
<b>Transfer Out Total</b>	<b>29,999</b>	<b>-</b>	<b>24,347</b>	<b>91,854</b>	<b>14,194</b>	<b>93,000</b>	<b>19,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>30,304</b>	<b>462</b>	<b>24,598</b>	<b>92,035</b>	<b>14,272</b>	<b>93,200</b>	<b>19,096</b>	<b>8,200</b>
<b>Equipment Replacement Fund - Rev/ Exp</b>	<b>26,540</b>	<b>366</b>	<b>64,131</b>	<b>(12,286)</b>	<b>13,856</b>	<b>(8,700)</b>	<b>50,441</b>	<b>91,600</b>

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)%
						Adopted Budget	Estimated YE Position		INC/(DEC) Adopted	INC/(DEC)% Adopted	
Fund: 590 Sewer Enterprise Fund											
Revenues 590											
406.000 A2 Special Assessment		-	24,801	302	-	-	-	-	-	-	
NO MORE LEVY- BOND PAID OFF!											
425.000 Delinquent Bills (Tax Roll)		-	10,322	13,834	2,751	2,000	4,943	3,000	1,000	50%	
Use historical trend.											
426.000 NE Sewer Special Assessment			-	196,573	498,415	-	-	-	-	-	
578.000 State of Michigan S2 Grant						99,000	99,797	74,000	(25,000)		
Received 90/10 grant from MDEQ											
633.002 Utility Bills - Sewer	460,603	480,014	575,978	702,686	713,470	827,000	804,000	830,000	3,000	0%	
Over estimated revenue for 2006/07 expected additional users on system. 07/08 revenue projection 3% increase in rates, does not include new users on system											
634.000 Utility Bill Penalties	2,682	1,415	5,536	8,865	17,261	2,000	15,000	8,000	6,000	300%	
636.001 Sewer Tap In Fees	-		157,500	149,487	208,500	146,000	50,000	200,000	54,000	37%	
Over estimated revenue, expected more tap fees than actual. Connections have slowed-uncertain. Estimate 40 for UMRC, Dexter Wellness, Misc. residential											
637.000 Sewer Debt Surcharge	-		-	28,834	27,459	-	-	-	-	-	
Not segregated from rates per Rate Study recommendation											
665.000 Interest Earned	12,283	12,601	6,588	9,154	33,210	20,000	71,000	54,000	34,000	170%	
667.000 Rents (General)	7,990	8,040	4,710	-	-	-	-	-	-	-	
No rent at this time. Keep for historical data.											
671.000 Other Revenue	329	12,468	4,166	5,657	9,269	6,000	1,600	3,000	(3,000)	-50%	
672.000 Reimbursements for Gasoline	-	-	-	-	-	2,700	2,700	4,000	1,300	48%	
000.000 LDFA share of RD Sewer	-	-	114,967	114,967	114,967	-	-	-	-		
LDFA payments end 2006, received final payment for RD Sewer											
695.002 Transfer In Tap Fees	-	-	104,583		-	-	-	-	-		
Total Revenues	483,887	514,538	1,009,151	1,230,358	1,625,302	1,104,700	1,049,040	1,176,000	71,300	6%	
									126,960	12%	



# BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07			Council Reviewed 2007/08	Proposed	
						Adopted Budget	Estimated YE Position	INC/(DEC) Adopted		INC/(DEC)% Adopted	
Expenditures 590											
Dept: 248.000 Administration											
802.001 Financial Audit	-	3,200	3,200	2,000	2,500	3,000	2,800	2,500	(500)	-17%	
811.000 Attorney Fees	-	3,635	484	1,053	1,251	2,000	1,800	2,000	-	0%	
840.000 Bank Service Charges	802	237	319	120	101	200	86	200	-	0%	
841.000 Village Administrative Costs	335	49,268	53,783	38,798	60,707	66,000	62,100	65,200	(800)	-1%	
Per Rate Study											
Administration	1,137	56,340	57,786	41,971	64,560	71,200	66,786	69,900	(1,300)	-2%	
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						3,114	5%	
Expenditures 590											
Dept: 548.000 Sewer Utilities Department											
703.000 Salaries - Non Union	217,723	33,195	28,600	30,787	28,547	25,000	21,000	22,000	(3,000)	-12%	
704.000 Salaries - Union	-	121,629	122,511	148,485	172,352	171,000	178,000	186,000	15,000	9%	
705.000 Salaries - Overtime	-	6,999	11,328	6,620	8,538	7,000	8,000	9,000	2,000	29%	
705.001 Salaries - Call In Pay	-	-	-	386	1,100	-	-	-	-		
Don't use line item, call in pay in overtime											
720.000 Social Security & Medicare	19,184	16,568	13,605	14,993	16,874	16,600	17,400	17,900	1,300	8%	
Covers 7.45% of total gross wages											
721.000 Health & Dental Insurance	57,501	42,154	44,171	40,132	48,504	50,000	53,000	57,500	7,500	15%	
Renewal rate 3% increase plus dental and Rx reimbursements											
723.000 Retirement Plan	-	33,799	18,257	23,544	23,892	24,000	25,700	26,500	2,500	10%	
725.000 Longevity	-	8,786	7,300	7,656	7,851	8,300	10,740	11,200	2,900	35%	
726.000 Vacation/Sick Time Cash Out	-	7,847	7,608	2,415	2,178	9,000	5,200	7,000	(2,000)	-22%	
Expect contractual level of vacation cash out. Include 1/3 sick leave cash out.											
726.001 Vacation/Sick Accrual	-	-	12,177	37,205	-	-	-	-	-		
Must book liability at year end, depends upon benefit hour balances, used average 2 years of data											
728.000 Postage	1,449	961	2,014	1,664	1,146	2,000	1,400	2,000	-	0%	
740.000 Operating Supplies	2,691	9,148	1,888	2,396	1,523	2,000	1,800	2,000	-	0%	
Average calculated											
741.000 Road Repair Supplies	-	398	-	500	820	1,000	1,400	2,000	1,000	100%	
742.000 Chemical Supplies - Plant	15,188	17,939	18,650	18,787	19,996	21,000	22,800	24,000	3,000	14%	
Average monthly calculated plus extra for increases in cost											
743.000 Chemical Supplies - Lab	6,058	9,883	5,643	8,806	6,380	8,000	6,700	7,000	(1,000)	-13%	
Average monthly calculated plus extra for increases in cost											
745.000 Uniform Allowance	3,401	2,551	2,731	2,960	2,667	3,000	2,700	2,800	(200)	-7%	



# BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)% Adopted
						Adopted Budget	Estimated YE Position		INC/(DEC) Adopted	Adopted	
751.000 Gasoline & Oil	149	1,571	2,680	3,227	4,143	6,000	7,800	9,000	3,000	50%	
Average monthly calculated plus extra for increases in cost, budget additional expense for WAVE (reimbursed)											
802.000 Professional Services	76,335	67,363	78,644	83,576	89,877	95,000	81,000	90,000	(5,000)	-5%	
Sludge hauling, annual sewer cleaning contract, OHM, UIS, Synagro. Additional LS and Headwork Analysis required every 5-yr by DEQ (on hold by DEQ)											
824.000 Testing & Analysis	3,972	4,311	2,458	2,788	4,032	5,000	4,500	5,000	-	0%	
830.000 Engineering Consulting	15,792	424	3,737	922	-	-	-	-	-		
830.002 Engineering-Collection System	-	385	-	-	25,239	-	-	-	-		
861.000 Travel & Mileage	151	79	356	349	158	500	400	500	-	0%	
901.000 Printing & Publishing	149	116	157	324	528	500	400	500	-	0%	
910.000 Workers Compensation	20,025	7,976	4,306	7,602	7,447	5,600	6,000	7,000	1,400	25%	
911.000 Liability Insurance	-	26,326	18,052	19,466	20,332	22,400	24,800	21,400	(1,000)	-4%	
Current 2006/07 includes 5 quarters. Renewal projected at 7%											
920.000 Utilities	55,874	48,108	58,722	66,534	53,839	60,000	64,800	66,000	6,000	10%	
920.001 Utilities - Telephones	4,892	6,371	6,227	6,264	6,749	7,000	8,000	8,900	1,900	27%	
935.000 Building Maintenance & Repair	17,273	3,622	381	1,826	8,262	12,000	12,000	5,000	(7,000)	-58%	
Replace 3-entry doors at the plant 2006/07. Minor improvements for 2007/08											
937.000 Equipment Maintenance & Repa	6,642	3,970	1,901	3,629	2,881	4,000	3,000	4,000	-	0%	
Unpredictable breakdown items											
939.000 Vehicle Maintenance & Repairs	37	605	185	-	104	1,000	1,000	2,000	1,000	100%	
941.000 Equipment Rentals	242	90	-	-	-	-	-	-	-		
Emergency safety equipment rental, jack hammer etc. cover cost of DPW equipment rental (Marie adjustment)											
955.000 Miscellaneous	47,419	1,049	-	916	16	400	300	300	(100)	-25%	
958.000 Memberships & Dues	200	372	277	185	-	200	150	200	-	0%	
960.000 Education & Training	240	100	75	723	155	500	200	500	-	0%	
968.000 Depreciation	-	-	-	-	-	-	-	-	-		
970.000 Capital Improvements	-	619	70,324	-	4,500	-	-	-	-		
977.000 Equipment	-	1,693	18,666	3,596	17,805	25,000	23,000	8,000	(17,000)	-68%	
Covered generator for Westridge, replaced office computers 2006/07 and PM on equipment. PM on equipment for 2007/08											
977.001 Equipment Replacement	-	1,230	1,454	-	-	-	-	-	-		



# BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)%
						Adopted Budget	Estimated YE Position		INC/(DEC) Adopted	Adopted	
Use reserves for pump replacement											
981.000 Vehicles	-	-	-	45	-	-	-	20,000	20,000		
Replace 92' Pick-up, split cost between water and sewer fund											
Sewer Utilities Department	572,587	488,237	565,085	549,307	588,437	593,000	593,190	625,200	32,200	5%	
Expenditures 590											
Dept: 890.000 Contingencies											
955.000 Miscellaneous	-	-	104,583	-	-	25,000	-	25,000	-	0%	
Used for health premium shortfall, and emergencies.											
Contingencies Total	-	-	104,583	-	-	25,000	-	25,000	-	0%	
Expenditures 590											
Dept: 901.000 CIP Plan											
974.000 Capital Improvements + Eng.	-	-	21,308	-	31,712	550,000	370,000	-	(550,000)	-100%	
From the original budget 2006/07 there were 2 Capital Project Funds, they were combined into this one to cover: Alpine Project, K-Street/Wall Court Project, Video Sewers, Manhole Rehab, SRF Project Plan, Metering, expenses covered by the "S2 Grant \$175,000". A budget amendment for 2006/07 will be needed to show actual expense. Do a budget amendment in 2007/08 IF we receive SRF Loan of \$3.8 million											
CIP Plan Total			21,308	-	31,712	550,000	370,000	-	(550,000)	-100%	
Expenditures 590											
Dept: 850.000 Debt											
977.002 Equipment - Screw Pumps	-	-	38,333	8,369	38,333	38,400	38,333	38,400	-	0%	
Pay off May 2008, discuss redirecting this amount in 2008/09 to a new bond payment or toward RD Principal.											
990.000 Debt Service	-	8,823	32,702	1,726	-	-	-	-	-		
992.000 Bond Fees											
	7,385	-	560	560	300	600	300	400	(200)	-33%	
995.001 NE Sewer											
Principal paid in October	-	-	18,338	-	180,000	180,000	183,600	183,600	3,600	2%	
995.002 RD Sewer Bond A&B Principal											
	-	-	74,992	-	38,000	40,000	40,000	44,000	4,000	10%	
996.001 NE Sewer Interest											
	-	-	-	29,025	21,600	18,000	10,800	15,000	(3,000)	-17%	
996.002 RD Sewer Interest											
	-	-	-	130,598	128,914	126,200	127,000	125,000	(1,200)	-1%	
Debt Total											
	7,385	8,823	164,925	170,278	407,147	403,200	400,033	406,400	3,200	1%	
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									6,367	2%	
Total Expenditures	581,109	553,400	913,687	761,556	1,091,856	1,642,400	1,430,009	1,126,500	(515,900)	-31%	
Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget											
									(303,509)	(0)	
Sewer Enterprise Fund - Rev/ Exp											
	(97,222)	(38,862)	95,464	468,802	533,445	(537,700)	(380,969)	49,500			
Any shortfall is more than covered by Debt Reserves and RRI Reserves that are kept in reserve to cover debt & Capital Projects expenses											
Rate Revenue	830,000										
Operating Expenses	695,100	134,900									
16% of rate revenue left over for debt and capital in addition to other revenue sources.											



## BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07			Council Reviewed 2007/08	Proposed	Proposed
						Adopted Budget	Estimated YE Position			INC/(DEC) Adopted	INC/(DEC)% Adopted
Fund: 591 Water Enterprise Fund											
Revenues 591											
406.000 A2 Street Special Assessment	-	-	13,354	21,726	-	-	-	-	-	-	
Bond & Assessment closed, Bond paid off											
425.000 Delinquent Utility Bills (Tax)	-	-	5,018	6,364	1,439	1,000	3,200	3,000	2,000	200%	
579.000 MDOT Well Grant/RD Water	2,560	-	-	1,072	1,209	-	1,000	-	-	-	
633.003 Utility Bills - Water	263,515	329,234	390,190	463,315	486,584	532,000	510,000	535,500	3,500	1%	
Over estimated revenue for 2006/07 expected additional users on system. 07/08 revenue projection 5% increase in rates recommended, does not include new users on the system											
634.000 Utility Bill Penalties	1,240	816	3,999	5,842	8,766	6,200	10,000	6,000	(200)	-3%	
636.002 Water Tap In Fees	-	-	156,000	180,575	137,500	88,000	30,000	120,000	32,000	36%	
Over estimated revenue, expected more tap fees than actual. Connections have slowed-uncertain. Estimate 40 for UMRC, Dexter Wellness, Misc.residential											
646.000 Sales of 2nd Water Meters	-	-	10,400	14,921	11,025	17,700	6,200	4,000	(13,700)	-77%	
Over estimated revenue, expected more 2nd meters. 07/08 reduce expectation											
665.000 Interest Earned	7,697	8,718	6,538	6,062	26,083	45,000	48,500	40,000	(5,000)	-11%	
671.000 Other Revenue	225	8,120	34,339	4,088	4,620	9,800	13,000	3,000	(6,800)	-69%	
672.000 Reimbursements for Gasoline	-	-	-	-	-	2,700	2,700	3,000	300	11%	
New line item added in 2006/07 track fuel reimbursements from WAVE											
675.003 LDFA Share of RD Water	-	-	176,775	176,775	176,775	-	-	-	-		
NO MORE LDFA PAYMENTS											
Total Revenues	275,237	346,888	796,613	880,739	854,001	702,400	624,600	714,500	12,100	2%	
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						89,900	14%	



**BUDGET WORKSHEET 2007/08 PROPOSED**

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)% Adopted
						Adopted Budget	Estimated YE Position		INC/(DEC) Adopted	Adopted	
Fund: 591 Water Enterprise Fund											
Expenditures 591											
Dept: 248.000 Administration											
802.001 Financial Audit	-	3,200	3,550	850	900	1,000	1,000	1,000	-	-	0%
811.000 Attorney Fees	-	-	-	-	-	5,000	4,680	5,000	-	-	
840.000 Bank Service Charges	-	728	111	9	97	500	100	200	(300)	(300)	-60%
841.000 Village Administrative Costs	740	49,268	53,783	38,798	59,896	66,000	62,100	65,200	(800)	(800)	-1%
Administration	740	53,196	57,444	39,657	60,892	72,500	67,880	71,400	(1,100)	(1,100)	-2%
Expenditures 591									3,520	3,520	5%
Dept: 556.000 Water Utilities Department											
703.000 Salaries - Non Union	70,278	22,873	31,781	29,036	28,303	17,000	16,800	17,500	500	500	3%
704.000 Salaries - Union	-	75,206	83,355	68,776	50,000	62,000	67,800	69,500	7,500	7,500	12%
705.000 Salaries - Overtime	-	1,514	3,834	3,374	1,649	2,000	4,000	4,000	2,000	2,000	100%
Water breaks unpredictable											
705.001 Salaries - Call In Pay	-	1,514	3,834	214	-	-	-	-	-	-	
Don't use line item, call in pay in overtime											
720.000 Social Security & Medicare	7,248	5,133	9,511	8,123	6,496	7,000	7,500	7,800	800	800	11%
721.000 Health & Dental Insurance	13,957	9,236	11,029	28,252	15,604	16,000	17,000	17,600	1,600	1,600	10%
Renewal rate 3% increase plus dental and Rx reimbursements											
723.000 Retirement Plan	-	14,015	13,325	12,548	9,200	11,000	10,900	11,300	300	300	3%
725.000 Longevity	-	1,503	4,866	2,044	2,656	2,800	3,500	3,600	800	800	29%
726.000 Vacation/Sick Time Cash Out	-	1,182	547	481	-	6,000	5,500	5,700	(300)	(300)	-5%
Expect contractual level of vacation cash out. Include 1/3 sick leave cash out.											
726.001 Vacation/Sick Accrual	-	-	5,863	(10,318)	13,205	-	-	-	-	-	
728.000 Postage	879	1,123	818	2,055	817	1,000	1,400	1,500	500	500	50%
Average monthly calculation plus increase in postage											
740.000 Operating Supplies	1,452	2,068	1,734	1,194	1,289	2,000	1,200	2,000	-	-	0%
741.000 Road Repair Supplies	8,003	870	5,269	5,415	3,678	4,000	10,000	7,000	3,000	3,000	75%
Dependent on water breaks, more water breaks than usual											
745.000 Uniform Allowance	1,794	1,802	1,907	2,201	1,958	2,000	2,100	2,200	200	200	10%
751.000 Gasoline & Oil	78	1,427	1,115	2,529	1,661	2,000	3,700	4,000	2,000	2,000	100%
Average monthly calculated plus extra for increases in cost, budget additional expense for WAVE (reimbursed)											



# BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07			Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)%
						Adopted Budget	Estimated YE Position	Adopted		INC/(DEC) Adopted		
802.000 Professional Services Cover additional DEQ permit fees, and UIS calibrations.	24,213	24,338	16,402	4,631	7,827	10,000	12,000	7,000	(3,000)	-30%		
824.000 Testing & Analysis	813	219	632	884	56	1,000	800	1,000	-	0%		
830.000 Engineering Consulting	-	-	39,689	26,636	9,361	-	-	-	-	-		
861.000 Travel & Mileage	26	53	25	295	659	600	500	500	(100)	-17%		
901.000 Printing & Publishing	234	332	976	1,348	1,189	3,000	2,000	2,000	(1,000)	-33%		
910.000 Workers Compensation	5,184	1,389	1,754	3,098	4,463	2,300	2,400	2,800	500	22%		
911.000 Liability Insurance Current 2006/07 includes 5 quarters. Renewal projected at 7%	-	5,553	6,235	6,723	7,023	7,800	8,500	7,400	(400)	-5%		
920.000 Utilities	19,532	45,097	39,874	54,307	53,420	55,100	52,000	55,000	(100)	0%		
920.001 Utilities - Telephones	2,251	2,372	2,747	4,206	3,286	3,500	4,000	4,300	800	23%		
935.000 Building Maintenance & Repair Misc. repairs, painting, unexpected repair and upkeep of buildings. PM	-	-	2,356	1,235	1,595	2,000	500	1,000	(1,000)	-50%		
937.000 Equipment Maintenance & Repa Cover cost to fix whatever breaks down. Equipment is aging and needs aggressive PM.	1,900	2,506	12,008	7,187	3,118	10,000	5,000	7,500	(2,500)	-25%		
939.000 Vehicle Maintenance & Repairs Repair any breakdown, continue aggressive PM on vehicles.	250	12	225	659	14	500	500	500	-	0%		
941.000 Equipment Rentals (Marie adjustment for fund 402)	1,090	2,790	4,286	2,264	1,932	2,000	2,500	2,000	-	0%		
955.000 Miscellaneous	235,687	100	-	97	52	100	100	100	-	0%		
958.000 Memberships & Dues	469	102	414	519	569	600	500	500	(100)	-17%		
960.000 Education & Training	180	70	413	125	200	300	200	200	(100)	-33%		
961.000 Wellhead Protection Program Continue wellhead protection grant.	-	154	1,066	1,903	2,083	2,500	2,000	2,500	-	0%		
968.000 Depreciation	-	-	-	277,481	-	-	-	-	-	-		
970.000 Capital Improvements Continue hydrant program until 2010, stortzs	-	216	190,028	2,287	14,229	7,000	4,000	5,000	(2,000)	-29%		
977.000 Equipment Well house meters, domestic meters and appurtances.	-	57,397	76,569	64,136	48,412	50,000	40,000	40,000	(10,000)	-20%		
977.001 Equipment Replacement Commit to keep unrestricted reserves to cover expensive pump repair and replacement \$30,000+ Do not budget annually for this, it does not function like an equipment replacement fund.	-	1,230	1,837	4,283	-	-	-	-	-	-		
981.000 Vehicles Replace 92' Pick-up, split cost between water and sewer fund	-	-	-	-	-	-	-	5,000	5,000	-		



# BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	Proposed		Proposed INC/(DEC)% Adopted
						Adopted Budget	Estimated YE Position		INC/(DEC) Adopted	Adopted	
Water Utilities Department Total	395,518	283,396	576,324	620,227	296,004	293,100	288,900	298,000	4,900	2%	
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget							3%	
Expenditures 591											
Dept: 890.000 Contingencies											
955.000 Miscellaneous	24,050	-	215,000	-	-	15,000	-	15,000	-	0%	
ContingenciesTotal	24,050	-	215,000	-	-	15,000	-	15,000	-	0%	
Expenditures 591											
Dept: 901.000 CIP Plan											
974.000 CIP Capital Improvements	-	-	190,499	3,237	10,473	200,000	90,000	-	(200,000)	-100%	
Complete K-Street/Wall Court water main work. 2007/08 Water Main Work, nothing planned at this time.											
974.001 Other Capital Improvements	-	-	-	-	-	150,000	50,000	250,000	100,000	67%	
Complete 5th Well search close out W&W contract. Fifth Well Construction Project, include property acquisition. Did not progress to this stage in 06/07. Plan to construct 5th Well, Well House, property acquisition in 07/08											
CIP Plan Total	-	-	190,499	3,237	10,473	350,000	140,000	250,000	(100,000)	-29%	
Expenditures 591											
Dept: 850.000 Debt											
990.000 Debt Service	-	11,058	22,669	20,199	-	-	-	-	-		
Bond paid off - Reduce Budget to 0											
992.000 Bond Fees	-	425	440	440	150	200	300	300	100	50%	
995.003 RD Water Bond Principal	-	97,840	-	-	38,000	39,200	40,000	40,000	800	2%	
995.004 1998 Bond Water Project	-	-	-	-	60,593	62,500	55,000	55,000	(7,500)	-12%	
996.003 RD Water Interest	118,897	64,597	127,706	99,269	97,650	100,600	95,200	95,000	(5,600)	-6%	
Debt Total	118,897	173,920	150,815	119,908	196,393	202,500	190,500	190,300	(12,200)	-6%	
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						(200)	0%	
Total Expenditures Water Fund	539,205	510,512	1,190,082	783,029	563,761	933,100	687,280	824,700	(108,400)	(0)	
			Comparison of proposed 2007/08 Budget to Estimated YE Position 2006/07 Budget						137,420	0	
Water Enterprise Fund - Rev/Exp	(263,968)	(163,624)	(393,469)	97,710	290,240	(230,700)	(62,680)	(110,200)			
Any shortfall is more than covered by Debt Reserves and RRI Reserves that are kept in reserve to cover debt & Capital Projects expenses											
Rate Revenue	535,500	30% of rate revenue left over for debt and capital in addition to other revenue sources.									
Operating Expenses	369,400	166,100									

# Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/06	Balance 03/31/07	Difference 2006 to 2007	Status of Cash
<b>General Fund</b>						
Cash	TCF Pooled	General operating	\$ 954,622.69	\$ 587,966.79	\$ (366,655.90)	Unrestricted
TCF Bank CD	TCF Bank	General operating - matures 6-29-07	\$ -	\$ 400,000.00	\$ 400,000.00	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating - matures 5-28-07	\$ 180,000.00	\$ 189,247.24	\$ 9,247.24	Unrestricted
United Bank CD	United Bank	General operating - matures 7-10-07	\$ -	\$ 252,560.68	\$ 252,560.68	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 27,776.02	\$ 28,851.18	\$ 1,075.16	Restricted
Petty Cash	Office	Small cash purchases	\$ 125.00	\$ 50.00	\$ (75.00)	Unrestricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ -	\$ 36,049.25	\$ 36,049.25	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ -	\$ 381,375.59	\$ 381,375.59	Restricted
Park Endowment Fund	Nat City Parks & Recreation	General parks use	\$ 22,301.00	\$ 22,524.32	\$ 223.32	Restricted
Park Endowment - Trees	Nat City Parks & Recreation	Reserved for tree related activities	\$ 20,442.19	\$ 20,642.18	\$ 199.99	Restricted
Park Endowment - Wellfield	Nat City Parks & Recreation	Reserved for Wellfield Park	\$ 10,967.25	\$ -	\$ (10,967.25)	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 46,481.41	\$ 100,104.77	\$ 53,623.36	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 1,004.46	\$ 1,500.00	\$ 495.54	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 1,135,752.15	\$ 1,431,324.71	\$ 295,572.56	
<b>Subtotal Restricted</b>			\$ 127,967.87	\$ 589,547.29	\$ 461,579.42	
<b>Total General Fund</b>			\$ 1,263,720.02	\$ 2,020,872.00	\$ 757,151.98	

\*This account contains undistributed taxes collections

## Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 13,021.93	\$ 991.76	\$ (12,030.17)	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 34,418.10	\$ 13,580.19	\$ (20,837.91)	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ 64,022.34	\$ 66,500.48	\$ 2,478.14	Restricted
<b>Subtotal Unrestricted</b>			\$ 47,440.03	\$ 14,571.95	\$ (32,868.08)	
<b>Subtotal Restricted</b>			\$ 64,022.34	\$ 66,500.48	\$ 2,478.14	
<b>Total Major Streets Fund</b>			\$ 111,462.37	\$ 81,072.43	\$ (30,389.94)	

\*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.



# Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/06	Balance 03/31/07	Difference 2006 to 2007	Status of Cash
<b>Local Streets Fund</b>						
Cash	TCF Pooled	General operating for major streets activities	\$ 4,786.19	\$ 400.89	\$ (4,385.30)	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 18,097.94	\$ 6,408.10	\$ (11,689.84)	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 27,907.08	\$ 37,012.82	\$ 9,105.74	Restricted
<b>Subtotal Unrestricted</b>			\$ 22,884.13	\$ 6,808.99	\$ (16,075.14)	
<b>Subtotal Restricted</b>			\$ 27,907.08	\$ 37,012.82	\$ 9,105.74	
<b>Total Local Streets Fund</b>			\$ 50,791.21	\$ 43,821.81	\$ (6,969.40)	

\*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

## Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 658,363.03	\$ 860,759.07	\$ 202,396.04	Unrestricted
TCF Bank CD	TCF Pooled	Available for transfer to Major & Local Streets	\$ 500,000.00	\$ -	\$ (500,000.00)	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 1,158,363.03	\$ 860,759.07	\$ (297,603.96)	
<b>Subtotal Restricted</b>			\$ -	\$ -	\$ -	
<b>Total Municipal Streets Fund</b>			\$ 1,158,363.03	\$ 860,759.07	\$ (297,603.96)	

## Farmers Market Fund

Cash	TCF Pooled	Revenue from Farmers Market	\$ -	\$ 2,545.18	\$ 2,545.18	Unrestricted
<b>Subtotal Unrestricted</b>			\$ -	\$ 2,545.18	\$ 2,545.18	
<b>Subtotal Restricted</b>			\$ -	\$ -	\$ -	
<b>Total Farmers Market Fund</b>			\$ -	\$ 2,545.18	\$ 2,545.18	

## Streetscape Debt Service Fund

Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 162,760.27	\$ 23,489.01	\$ (139,271.26)	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 148,629.50	\$ 146,100.76	\$ (2,528.74)	Restricted
<b>Subtotal Unrestricted</b>			\$ -	\$ -	\$ -	
<b>Subtotal Restricted</b>			\$ 311,389.77	\$ 169,589.77	\$ (141,800.00)	
<b>Total Streetscape Debt Service Fund</b>			\$ 311,389.77	\$ 169,589.77	\$ (141,800.00)	

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/06	Balance 03/31/07	Difference 2006 to 2007	Status of Cash
<b>Special Projects Fund</b>						
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ -	\$ 1,108,816.97	\$ 1,108,816.97	Restricted
<b>Subtotal Restricted</b>			\$ -	\$ 1,108,816.97	\$ 1,108,816.97	
<b>Total Special Projects Fund</b>			\$ -	\$ 1,108,816.97	\$ 1,108,816.97	
<b>Equipment Replacement Fund</b>						
Cash	TCF Pooled	Reserved for major DPW equipment purchases	\$ 216,289.69	\$ 165,971.97	\$ (50,317.72)	Restricted
<b>Subtotal Restricted</b>			\$ 216,289.69	\$ 165,971.97	\$ (50,317.72)	
<b>Total Equipment Replacement Fund</b>			\$ 216,289.69	\$ 165,971.97	\$ (50,317.72)	
<b>Sewer Enterprise Fund</b>						
Cash	TCF Pooled	Sewer operating	\$ 118,763.17	\$ 78,052.11	\$ (40,711.06)	Unrestricted
Sewer Debt Surcharge	TCF Pooled	Reserved for outstanding sewer debt payments	\$ 54,404.42	\$ 71,532.61	\$ 17,128.19	Restricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ 251,755.42	\$ 207,463.73	\$ (44,291.69)	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 176,889.70	\$ 71,722.06	\$ (105,167.64)	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 263,793.10	\$ 194,735.96	\$ (69,057.14)	Restricted
NE Sewer Debt Retirement	Nat City NE Sewer Debt	Reserved for NE Sewer debt retirement	\$ 207,133.42	\$ 253,121.06	\$ 45,987.64	Restricted
NE Sewer Debt CD	United Bank & Trust	Reserved for NE Sewer debt retirement - Matures 11/25/06	\$ 120,000.00	\$ -	\$ (120,000.00)	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 223,675.40	\$ 413,935.06	\$ 190,259.66	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 342,438.57	\$ 491,987.17	\$ 149,548.60	
<b>Subtotal Restricted</b>			\$ 1,073,976.06	\$ 798,575.42	\$ (275,400.64)	
<b>Total Sewer Enterprise Fund</b>			\$ 1,416,414.63	\$ 1,290,562.59	\$ (125,852.04)	



**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/06	Balance 03/31/07	Difference 2006 to 2007	Status of Cash
<b>Water Enterprise Fund</b>						
Cash	TCF Pooled	Water operating	\$ 198,340.40	\$ 168,497.09	\$ (29,843.31)	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 545,405.16	\$ 526,797.22	\$ (18,607.94)	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 176,773.35	\$ 93,198.04	\$ (83,575.31)	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 32,684.81	\$ 34,323.69	\$ 1,638.88	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 150,591.54	\$ 273,199.87	\$ 122,608.33	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 348,931.94	\$ 441,696.96	\$ 92,765.02	
<b>Subtotal Restricted</b>			\$ 754,863.32	\$ 654,318.95	\$ (100,544.37)	
<b>Total Water Enterprise Fund</b>			\$ 1,103,795.26	\$ 1,096,015.91	\$ (7,779.35)	
<b>Trust &amp; Agency Fund</b>						
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 72,960.00	\$ 113,640.00	\$ 40,680.00	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 32,220.25	\$ 33,249.19	\$ 1,028.94	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 120.00	\$ 5,000.00	\$ 4,880.00	Restricted
<b>Subtotal Unrestricted</b>			\$ -	\$ -	\$ -	
<b>Subtotal Restricted</b>			\$ 105,300.25	\$ 151,889.19	\$ 46,588.94	
<b>Total Trust &amp; Agency Fund</b>			\$ 105,300.25	\$ 151,889.19	\$ 46,588.94	
<b>Payroll Fund</b>						
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 82,052.24	\$ 12,609.44	\$ (69,442.80)	Restricted
<b>Subtotal Unrestricted</b>			\$ -	\$ -	\$ -	
<b>Subtotal Restricted</b>			\$ 82,052.24	\$ 12,609.44	\$ (69,442.80)	
<b>Total Trust &amp; Agency Fund</b>			\$ 82,052.24	\$ 12,609.44	\$ (69,442.80)	

**Village of Dexter  
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 02/28/06	Balance 03/31/07	Difference 2006 to 2007	Status of Cash
<b>Economic Development Trust &amp; Agency Fund</b>						
Cash - Savings	TCF Economic Development	CDBG Funds	\$ 57,992.56	\$ 61,838.70	\$ 3,846.14	Restricted
Cash - Investments	Nat City EDC	CDBG Funds	\$ 1,975.00	\$ -	\$ (1,975.00)	Restricted*
<b>Subtotal Unrestricted</b>			\$ -	\$ -	\$ -	
<b>Subtotal Restricted</b>			\$ 59,967.56	\$ 61,838.70	\$ 1,871.14	
<b>Total Economic Development Trust &amp; Agency Fund</b>			\$ 59,967.56	\$ 61,838.70	\$ 1,871.14	
<b>*Account was combined with the TCF account and closed.</b>						
<b>Total Unrestricted</b>			\$ 3,055,809.85	\$ 3,249,694.03	\$ 193,884.18	
<b>Total Restricted</b>			\$ 2,823,736.18	\$ 3,816,671.00	\$ 992,934.82	
<b>Grand Total Cash</b>			\$ 5,879,546.03	\$ 7,066,365.03	\$ 1,186,819.00	





## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 6-25-07

ITEM I-1  
COMMUNITY DEVELOPMENT OFFICE

### Memorandum

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop  
Re: Report  
Date: June 25, 2007

#### Parks Commission

**Smith Woods Preserve** – Washtenaw County Parks has started to complete the improvements to the parking lot at Smith Woods and has ordered the signage that will be placed at the property. The parking lot improvements should be completed by the end of this week and the signage will be installed within the next 8 weeks.

**Woodchips** – New woodchips have been installed in Warrior Creek Park and Community Park.

#### Projects

**Mill Creek Building** – Representative from the Mill Creek Building presented the plan to the DDA on June 14, 2007. The DDA's comments were that the parking configuration needed further review and comparison to the proposed design in the DDA Development Plan. I am working with the developer and the DDA's consultant to overlay the site plan layouts to make sure that the maximum parking spaces are achieved and that the roadway layout for Jeffords aligns with the future Jeffords Street extension. We hope to have the parking and roadway issues worked out by July. Upon working out the issues the plan will be before the Village Council for approval, likely July 23<sup>rd</sup>. The DDA and Planning Commission will review the plans again at the July 2 and July 12<sup>th</sup> meetings.

The Mill Creek subcommittee met to discuss the purchase agreement for parcel 006. The subcommittee also met with the developer and requested some additional information and had questions answered about the project and proposal. The subcommittee hopes to meet again within the next few weeks to finalize the details and provide a recommendation to Council.

**Cedars of Dexter** – At this time the applicant has decided to postpone coming before the Village Council until likely July 9<sup>th</sup>, maybe July 23<sup>rd</sup>. Outstanding items that still need to be addressed are Washtenaw County Road Commission and Drain Commission approval, the development agreement and a few other site plan issues. The development agreement subcommittee met and discussed the draft development agreement and will have a recommendation for Council when the developer is ready to proceed with the final site plan.

**Dexter Crossing Dedication** – A letter of credit was received from Blackhawk Developments bank, however there were a few items that needed to be addressed. Blackhawk is working to have the revised letter of credit and the M & G Bond to the Village for the July 9<sup>th</sup> meeting.

**SPR Committee meeting** – On June 25<sup>th</sup> the SPR Committee will meet to discuss the K-Space Combined Site Plan. K-Space manufactures diagnostic equipment for monitoring and is proposing an approximately 7000 square foot building in the Research and Development Park on a vacant piece of property.

**Dexter Wellness** – The Dexter Wellness Center applicant has requested postponement of action on the preliminary site plan based on the comments made at the last meeting and the follow-up meeting held on Friday, June 15<sup>th</sup>. Included in my report is a meeting summary that was emailed to Council and the revised plan provided by the applicant as a result of the June 15<sup>th</sup> meeting. The applicant plans to address the comments and resubmit to Council for the July 9<sup>th</sup> meeting. If there are any questions regarding the plan I can answer them at the meeting.

**ZBA** – Notice of Decision for the June meeting is included for your review.

Please feel free to contact me prior to the meeting with questions.

Thank you,



## Allison Bishop

---

**From:** Allison Bishop [abishop@villageofdexter.org] on behalf of Allison Bishop  
**Sent:** Wednesday, June 20, 2007 10:02 AM  
**To:** Donna Dettling; 'Donna Fisher (E-mail)'; 'Jim Carson (E-mail)'; 'Jim Seta (E-mail)'; Joe Semifero (E-mail); Paul Cousins (E-mail); Ray Tell (E-mail 2); Ray Tell (E-mail); 'Shawn Keough (E-mail)'  
**Cc:** 'Steve Brouwer (E-mail)'  
**Subject:** FW: DW revised site plan

Council,

As many of you know there was a work session on Friday, June 15th regarding the Dexter Wellness Center. The applicant, consultants, staff and Council persons, Carson, Keough, Fisher and Cousins were in attendance.

We reviewed the plan and the following is a summary of the comments:

- Traffic Circulation around the building and DAFD access. DAFD informed that they need 50% building coverage only and are satisfied with hydrant and access as proposed.
- Swapping the land banking parking from the front of the building to the side of the building
- Grading at the rear and side of the proposed building, retaining walls
- Moving the Wellness Center forward to accommodate a circulation drive behind the building
- Hydrant coverage
- Parking layout at the sides of the building
- Landscaping and grade difference between proposal and school property
- Detention ponds (location, size, aesthetics, need, etc) Applicant mentioned additional landscaping to camouflage basin.
- Berms along the south of the building and landscaping to screen outdoor fitness area from school
- PC recommendation
- Cost of putting basin under the parking lot and why (approximately \$250,000 per applicant)
- Funding from the DDA (\$150,000) and from SBT (\$600,000, as requested by applicant)
- How DDA and SBT funds will be used for project. DDA funds will be used for the public improvements (water, sewer, storm, lights, sidewalks, etc.)
- Project investment (\$9.5 million)
- Open basin better for environment (per applicant's engineer)
- OHM recommendation to reduce detention requirements based on project being a redevelopment and location adjacent to outlet
- OHM recommendation to incorporate "Aqua Swirl" to put part of detention underground
- Reduction in stormwater requirement results
- Relocation of parking
- Addition of a "Plaza" as entrance to Village
- Relocation of outdoor fitness area. Location as proposed appeared to be better based on neighbors to the north.
- Phase 2 building layouts
- Relocation of the buildings. Big box at front of site does not meet Baker Road Corridor goals.

Based on the meeting the applicant has resubmitted the following plan as redesigned.

The applicant has requested that the site plan be postponed due to the need to re-engineer some items and to submit for Planning, Engineering and staff review.

Some of the changes made include, but are not limited to:

- Reduction in the length of the parking lots on the north and south side of the building.
- Reduction in the size of the detention basin with the addition of the "Aqua Swirl" underground system.
- Slight repositioning of the detention basin.
- The building layouts for Phase 2 have been hatched to represent a possible layout, not an actual or approved layout
- Parking lot reconfiguration (land banked spaces removed, parking shown on plan proposed). The reduction in the side parking areas required additional parking spaces where parking was previously proposed to be land banked.
- Addition of the landscaping plaza to the southwest corner of the property. This location may be relocated to be

within the ROW similar to the plaza at Dexter Plaza.

Please feel free to contact me if you have any questions.

Thank you,

*Allison J. Bishop, AICP*

Community Development Manager

Village of Dexter

734.426.8303 ext. 15

-----Original Message-----

**From:** Steve Brouwer [mailto:stevebrouwer@arbrouwer.com]

**Sent:** Tuesday, June 19, 2007 10:58 AM

**To:** Allison Bishop

**Subject:** FW: DW revised site plan

Allison,

FYI. I will drop off a hard copy as well.

Steve Brouwer

A. R. Brouwer Co. LLC

7444 Dexter-Ann Arbor Rd.

Dexter, MI

Phone (734)426-9980

Fax (734) 426-9985

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**From:** Emily McKinnon [mailto:emckinnon@peainc.com]

**Sent:** Tuesday, June 19, 2007 10:16 AM

**To:** Steve Brouwer

**Subject:** DW revised site plan

Steve-

Attached is the updated overall site plan. Parking count matches original = 284 Total

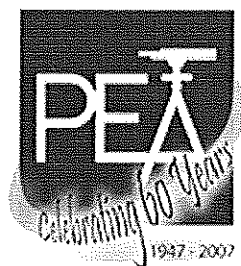
Retaining Walls:

Basin = 300 lf at 3' height & 200 lf at 2' height

NE corner = 150 lf at 4' height

South property line = 50 lf at 3' height

FYI: We lose the "potential" loading zone in this site plan.



**Emily S. McKinnon, P.E.**

*Project Engineer*

Professional Engineering Associates, Inc.

2900 E. Grand River Avenue

Howell, Michigan 48843

Phone: 517.546.8583 Fax: 517.546.8973

Email: [emckinnon@peainc.com](mailto:emckinnon@peainc.com)

CIVIL ENGINEERS · LAND SURVEYORS · GEOTECHNICAL · GIS/ASSET MANAGEMENT · MUNICIPAL ENGINEERS · LAND PLANNING ·  
LANDSCAPE ARCHITECTURE · 3-D GRAPHICS

6/20/2007



# **VILLAGE OF DEXTER - ZONING BOARD OF APPEALS**

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734)426-8303 ext. 15 Fax (734)426-5614

## **NOTICE OF DECISION**

**TO:** Village Council  
Planning Commission

**CC:** Paul and Janie McKelvey, 3307 Central Street, Dexter, MI 48130  
Donna Dettling, Village Manager

**FROM:** Allison Bishop, Community Development Manager

**DATE:** Wednesday, June 20, 2007

**RE:** ZBA Decision (Case #2007-03)  
Tax ID's HD-08-06-126-022

In compliance with the Zoning Board of Appeals Rules of Procedure and Policy, Article III, notice of the following ZBA decisions is given to Village Council and Planning Commission:

### **Variance Request (ZBA Case #2007-03)**

On June 18, 2007, the ZBA reviewed a variance request, submitted by Paul and Janie McKelvey for 3307 Central Street, to waive the following sections of the Village of Dexter Zoning Ordinance to permit the construction of a handicapped accessible ramp at the residence.

- A. Section 20.01, Schedule of Regulations for Lot Coverage in the VR Village Residential District. Section 20.01 permits a maximum lot coverage in the VR District of 30%. The applicant proposed to construct a 32'x32' 2 car detached garage that resulted in a lot coverage that exceeded the maximum permitted.

The staff review was presented. The Board and the applicant discussed the details of the review and the request, including but not limited to the following: location of the proposed garage, the applicants smaller than standard lot size, size of the proposed garage, the proposed garages multiple uses, the applicant's basement and the possibility for a workshop use in the basement, moving the location of the proposed garage farther from the house, the applicant's 2 phase plan, the grade difference from the rear of the house to the proposed garage, and the proposed façade of the garage and the improvement to the neighborhood. The Board also requested that the applicant explain considerations given to a lesser variance. The applicant suggested that a 30' x 32' garage would be sufficient and therefore the ZBA considered granting a lesser variance than requested.

### **ZBA Decision**

On June 18, 2007, the Village of Dexter Board of Zoning Appeals moved the following:

Based on the information provided by the applicant at the June 18, 2007 Zoning Board of Appeals meeting the Board determines that the request to waive the requirements of Sections 20.01, Schedule of Regulations for Lot Coverage in the VR Village Residential District submitted by Paul McKelvey to permit the construction of a detached garage at 3307 Central Street, HD-08-06-126-022 that exceeds the maximum allowable lot coverage by 7.7% (30'x32' garage be **GRANTED** because the proposed request **MEETS** the conditions required for the granting of a variance.


The determination was made with consideration of following per Section 24.05 of the Village of Dexter Zoning Ordinance:

1. Practical Difficulties: Compliance with the strict letter of the restrictions governing area, setbacks, frontage, height, bulk, density, or other dimensional provisions would create practical difficulties, unreasonably prevent the use of the property for a permitted purpose, or render conformity with such restrictions unnecessarily burdensome. The showing of mere inconvenience is insufficient to justify a variance.
2. Public Safety and Welfare: The requested variance or appeal can be granted in such fashion that the spirit of these regulations will be observed and public safety and welfare secured.
3. Substantial Justice: Granting of a requested variance or appeal would do substantial justice to the applicant as well as to other property owners in the district; or, as an alternative, granting of lesser variance than requested would give substantial relief to the owner of the property involved and be more consistent with justice to other property owners.

Please feel free to contact me with any questions regarding the variance request or decision.

Thank you.

Respectfully submitted,



Allison Bishop, AICP  
Community Development Manager



## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

### MEMO

To: President Seta and Council Members  
From: Donna Dettling, Village Manager  
Date: June 25, 2007  
Re: VM Report

1. Meeting Review:

- June 12<sup>th</sup>- Miller Canfield re:UMRC Tax Incentive
- June 14<sup>th</sup>- Pre-DDA update with Dan & Gary
- June 14<sup>th</sup> – DDA Meeting
- June 15<sup>th</sup> – Village DDA Team Staff Meeting
- June 15<sup>th</sup> – OHM - Third Street re: Scope/Design
- June 15<sup>th</sup> –Dexter Wellness Center re: Site Plan Concerns
- June 18<sup>th</sup> – Mike Hoelzer re:DQ easement and façade improvements
- June 18<sup>th</sup> – Joint Meeting Scio Township & Village
- June 19<sup>th</sup> – Deb Cooper of BRi re: DDA Development Plan
- June 19<sup>th</sup> – Mill Creek Subcommittee
- June 20<sup>th</sup> – Kent Kukuk of MEDC re:project incentives
- June 21<sup>st</sup>- OHM Project Update & review Third Street, Dexter AA

2. Assistant Village Manager Search. The deadline was Friday, June 22 and I received over 70 resumes, a formal process for review and selection has begun. Jim Seta, a member of the DDA Board, Allison Bishop and Marie Sherry will be on the selection team.
3. Water Supply Update. The contractor "Raymer" will be on site Tuesday, June 26<sup>th</sup>. Our plan to meet with the School Board in July/August to share information and review the next steps in the process is still on target.
4. FOIA Request 1981 Promulgation Agreement. Attached to my report is the FOIA request received by the village and the action taken.
5. Farmer's Market Update. An update on the Farmer's Market from Brenda Tuscano is attached to my report. This information was requested by a Council member to be included in the next packet. Brenda worked closely with John Hanifan on the market, and she took over the majority of the responsibilities of the market in May.
6. WATS Technical Committee Representative. I plan to transition Rhett Gronevelt into the village representative for the WATS Technical committee for at least the next 6 months, possibly longer. OHM will invoice the Village one hour per month \$120 for this service. Rhett will protect the Village's financial interests on the AA Street Improvement project funding and assist in getting other village projects funded.



## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

### Village Council

Jim Seta  
*President*

Joe Semfero  
*Councilperson*

Jim Carson  
*Councilperson*

Paul Cousins  
*Councilperson*

Donna Fisher  
*Councilperson*

Shawn Keough  
*President Pro-tem*

Ray Tell  
*Councilperson*

### Administration

Donna Dettling  
*Manager*

David Boyle  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

John Hanifan  
*Assistant Village Manager*

Ed Lobdell  
*Public Services Superintendent*

Allison Bishop, AICP  
*Community Development Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

[www.villageofdexter.org](http://www.villageofdexter.org)

June 20, 2007

**Via fax First Class U. S. Mail**

Mr. Mark Roberts  
8415 Sandfield Court  
Dexter, MI 48130

Dear Mr. Roberts,

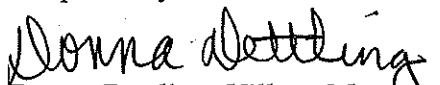
The Village of Dexter ("Village") received your Michigan Freedom of Information ("FOIA") request dated on June 15, 2007 regarding correspondence in 2007 pertaining to the 1981 Promulgation Agreement. This letter constitutes a response to your FOIA request in accordance with Section 5(2) of the Act.

Please be advised that the Village has extended the time period for a response to your FOIA request by ten (10) business days beyond the five (5) business days provided by the Act ("10-Day Extension"). The 10-Day Extension is permitted pursuant to Section 5, subsections (2) and (6) of the Act. The reason for the 10-Day Extension in this case is to allow for additional time to adequately research and obtain documents responsive to your FOIA request.

In accordance with Section 5(2) of the Act, the Village will calculate the original 5-day response period and the 10-Day Extension based upon a date of receipt of June 15, 2007. Please be advised that "business days" for the Village are Monday through Friday excluding weekends and holidays. Accordingly, the Village will take one of the following actions by Friday, July 6, 2007 (15 business days from the date of receipt of your FOIA request), as provided by Section 5(6) of the Act:

- (1) Grant your FOIA request;
- (2) Issue a written notice denying the request; or
- (3) Grant the request in part and issue a written notice denying the request in part.

Respectfully,

  
Donna Dettling, Village Manager



Received 6-15-01

## FREEDOM OF INFORMATION REQUEST FORM

Name: MARK ROBERTS Phone: Home (734) 426-5506  
Work (517) 788-2091  
Address: 8415 SANDFIELD COURT DEXTER, MI 48130

I request to: ☒ Visually Inspect  
☐ Receive Photocopy  
☒ Copy by hand

I wish to receive the following information, specifically: All correspondence in 2007 pertaining to the 1981 PROMULGATION Agreement. This would include letters, memos, e-mails to/from Miller, Canfield and Dykema Gossett or other attorneys and all internal meeting minutes/notes from Village of Dexter staff and Council.

This request will be responded to within five (5) working days.

Fees shall be charged as permitted by law. (\$0.25 per copy)

As permitted by Section 15.234 of P.A. 442 of 1976, a public body may request a good faith deposit from the person requesting the public record or series of public records, if the estimated fee will exceed \$50.00. The deposit will not exceed 1/2 of the estimated fee.

### FOR VILLAGE USE ONLY

☐ APPROVED

☐ DENIED

FREEDOM OF INFORMATION OFFICER

DATE

Consumers Energy Count on Us

One Energy Plaza  
823-2725 EP12-415  
Jackson, MI 49201-2276

Tel: 517 788 2091  
Fax: 517 788 1693  
E-Mail: mwroberts@cmsenergy.com

BATES

FARMS

RESIDENT

Mark W. Roberts  
Senior Insurance Analyst  
Corporate Insurance

A CMS Energy Company

6-20-07

Donna:

Currently the Farmer's Market has 14 Vendors that have submitted Applications for 2007. Most of them have shown up on Saturday's (when they are not at other Festivals and Fairs).

Mary Ann from Mary Ann's Country Store across the street from the Market has experience in soliciting vendors for the Farmer's Market and she is helping me with ideas to do this, in addition, she also has been very gracious in letting the vendors use her facilities in her store.

We have:

Artwork (wall hangings and note cards) and Handmade crafts

Sterling silver jewelry, glass beads, fishing flies

Plants and shrubs

Vinyl window clings

Candles that are made out of Soy vegetable, simmer pots and body bars (soap)

Herbal teas and blends, Jams, Cross stitch cards, bird feeders

Fresh brown eggs

Strawberries

Fresh produce (we should have more vendors with produce in mid-July)

We have a billboard at Dexter-Ann Arbor Road going up on July 16, 2007, please see attached copy of billboard. In addition, we put an ad in the Dexter Leader for June 14, 28, July 12 and 26, 2007. We also are planning to advertise for new vendors in the Ann Arbor News or Observer. There is also a website on the Internet called "Craig's list" which is where vendors look for new Market's they can set up at.

Some other ideas are to have a musician come play music at the Market and also get someone to read a short story to children (maybe the Village President or another celebrity). We would also like a vendor to sell food to eat, however, that required a temporary food license which is \$125 per day.

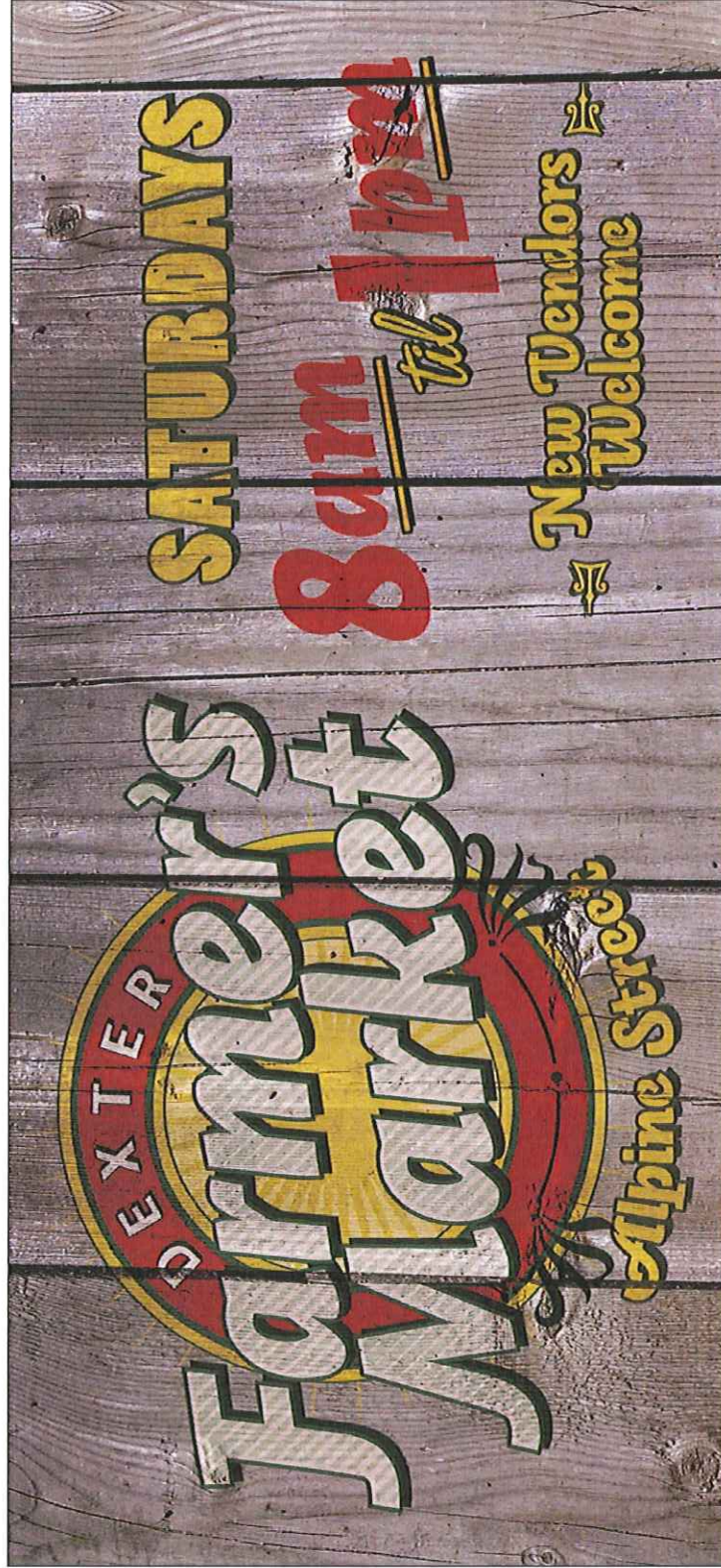
There are many advertising ideas we can use to promote the Market but as you know everything costs money and I want to be very selective in spending the Market dollars where we know it will have a positive and direct impact to the Market.

Lastly, Mr. Seta informed me that there is a Market committee in place and that he would assist me in arranging a meeting, which I am hopeful that can happen in the near future.

Let me know if you need anything additional.

Brenda





Client Signature \_\_\_\_\_ Date \_\_\_\_\_





D E X T E R ' S



# Farmer's Market

located on Alpine Street

(Northwest side of town, next to the site of the new Dexter District Library)

**SATURDAY'S 8 AM-1 PM • OCCASIONAL TUESDAYS**

## Visit Our Regular Vendors

- **Red Gate Gardens** - plants flowers & produce (when in season)
- **More Plants** - locally grown nursery plants and small shrubs
- **Grant Jewelry** - custom jewelry, rings necklaces
- **Lettin-it-shine by Sarah Ramsey** - soy & vegetable candles, simmer pots and body bars (soap)
- **Rose Tucker's** - locally grown eggs
- **Hicks Enterprises** - local produce, arts and crafts
- **Anamika** - gourmet teas and spices
- **The Beading Nutritionist** - hand made jewelry by Liz Soll & Andrea Sims - Sterling silver jewelry, 14K gold-fill with beads, glass, semi precious stones, crystals, pearls and wire wrapping.
- **Sue Aeschliman** - produce, flowers, jewelry, & crafts
- **LSS Vinyl Etchings** - vinyl window clings
- **Janet Brown** - herbal teas and blends, jams, cross stitch cards & bird feeders
- **Peter Schaberg** - locally grown eggs
- **Additional Vegetable & Plant Vendors Weekly**

**NEW VENDORS WELCOME!**

**Now in our 2nd Year!**

Information Call Brenda, Village of Dexter 426-8303 x10

**PARKING AVAILABLE!**

sgtprod/heritage/WESTADS/SpecAds2007/  
DexterVillageFarmMarket.4C.indd  
P&C: nancy 6-15-07



**MICKELWRIGHT**



AGENDA 6-25-07ITEM J-1**SUMMARY OF BILLS AND PAYROLL****25-Jun-07**

Payroll Check Register	06/20/07	\$33,986.36	Bi-weekly payroll processing
		<b>\$33,986.36</b>	<b>GROSS PAYROLL TOTAL</b>
Account Payable Check Register	06/26/07	\$136,492.15	
		<b>\$170,478.51</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>

Summary Items from Bills & Payroll	Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS**  
**DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**


*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*




## VENDOR APPROVAL SUMMARY REPORT

Date: 06/21/2007

Time: 11:37am

Page: 1

Village of Dexter

UM copy

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
21ST CENTURY NEWSPAPER INC.	CENTURY NE	HELP WANTED AD	326.53	0.00
A.R. BROUWER	A.R. BROUW	install sewage lift pump gen	12,200.00	0.00
ABSOLUTE INTERNET SERVICES	ABSOLUTE	online questionnaire parks	750.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	55 gal bisulfite & 15 gal blea	550.00	0.00
AT&T	AT&T	dexter-xing scada system	37.30	0.00
BANDIT INDUSTRIES, INC.	BANDIT	supplies and labor	423.68	0.00
BARCO PRODUCTS COMPANY	BARCO	6' westin table	1,680.00	0.00
BELLA GARDENS	BELLA GARD	20gal water bags	300.00	0.00
BENEDICT'S SERVICE INC.	BENED	cut roots out of sewer lines	1,280.00	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	07/01/07-07/31/07	12,196.44	0.00
BOSTWICK COMPANY	BOSTWICK	ASPHALT PATCH	810.00	0.00
BOULLION SALES	BOULLION	tire assy elite 400	80.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	WWTP	51.35	0.00
CHRISTENSEN'S PLANT CENTER	CHRISTENSE	NATIVE PLANTS	167.50	0.00
CINTAS CORPORATION	CINTAS	WWTP	811.80	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	diesel	2,685.25	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	131334	233.40	0.00
DOLLARBILL COPYING	DOLLAR	ENVELOPES	118.37	0.00
DTE ENERGY	DET EDISON	2023 733 0001 3	4,721.21	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	12528	4,424.50	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT DEARB	07/01/07	200.00	0.00
GRAINGER	GRAING	REEL/HOSE	904.50	0.00
GRIFFIN PEST CONTROL INC	PEST CONTR	PEST CONTROL	100.00	0.00
HACH COMPANY	HACH CO	DESSICANT BAG	37.60	0.00
HERITAGE NEWSPAPERS	HERITAGE N	SPRING CLEAN UP	270.00	0.00
IDEXX DISTRIBUTION CORP	IDEXX DIST	GAMMA IRRAD	720.60	0.00
JONES & HENRY ENGINEERS LTD	JONES & HE	EQ BASIN STUDY	509.42	0.00
KLAPPERICH WELDING	KLAPPERICH	WELDING	1,195.00	0.00
MASTERCRAFT PLUMBING	MASTERCRAF	LEAK REPAIR	1,952.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MI MUN LEA	MEMBER SHIP RENEWAL	1,552.10	0.00
MIDWESTERN CONSULTING	MIDWEST	CMAQ BRIEFING	122.93	0.00
NATURE SERVICES, INC.	NATURE	3067	1,357.50	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	JUNE 07/MAY 07	1,213.30	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	164.22	0.00
NORTHERN SAFETY CO INC	NORTHERN	LIQUID STORAGE	1,866.87	0.00
PRINT-TECH, INC.	PRINT TECH	BLANK STOCK	68.85	0.00
PRINTING SYSTEMS	PRINTING S	UTILITY BILLS	460.10	0.00
QUALITY ASSURANCE SERVICE	QUA ASSU	METER SERVICE	105.00	0.00
RADTKE TRUCKING, LLC	ROY R	TOP SOIL	225.00	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	SIDEWALK CONSTRUCTION	21,715.00	0.00
SENSUS METERING SYSTEMS	SENS	LICENCSE FCC	550.00	0.00
SERVICE SPECIALISTS OF AMERICA	SERV SPEC	LABOR	1,066.80	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	371.90	0.00
SYNAGRO CENTRAL	SYNAGRO	FUEL	14,081.04	0.00
T E S CONSULTANTS, PC	T E S CONS	BORING EXPLORATION	1,410.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	MATTER #123896	1,313.30	0.00
VICTOR STANLEY, INC.	VIC STANLE	POWERCOAT	3,827.00	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL/ Residential	34,884.99	0.00
WINDER POLICE EQUIPMENT	WINDER POL	SERVICE @ SIREN SITE	399.80	0.00
Grand Total:			136,492.15	0.00

## INVOICE APPROVAL LIST BY FUND

Date: 06/21/2007  
Time: 11:56am  
Page: 1

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Village Council							
101-101.000-958.000	Membership		MICHIGAN MUNICIPAL LEAGUE	0		06/20/2007	1,471.00
			MEMBER SHIP RENEWAL		06/20/07		
							-----
					Total Village Council		1,471.00
Dept: Village Manager							
101-172.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	1,088.98
			07/01/07-07/31/07		06/20/07		
101-172.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	50.00
			07/01/07		06/20/07		
101-172.000-721.000	Health & L		DENTAL NETWORK OF AMERICA	0		06/20/2007	116.70
			131334		131334		
101-172.000-901.000	Printing &		21ST CENTURY NEWSPAPER INC.	0		06/20/2007	326.53
			HELP WANTED AD		06/20/07		
101-172.000-901.000	Printing &		HERITAGE NEWSPAPERS	0		06/20/2007	36.00
			SPRING CLEAN UP		1896244		
101-172.000-901.000	Printing &		HERITAGE NEWSPAPERS	0		06/20/2007	18.00
			FOGGY BOTTOM		1897083		
101-172.000-901.000	Printing &		MICHIGAN MUNICIPAL LEAGUE	0		06/20/2007	81.10
			CLASSIFIED AD		9352		
							-----
					Total Village Manager		1,717.31
Dept: Attorney							
101-210.000-810.000	Attorney F		VARNUM, RIDDERING, SCHMIDT	0		06/20/2007	1,313.30
			MATTER #123896		731463		
							-----
					Total Attorney		1,313.30
Dept: Village Treasurer							
101-253.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	1,088.98
			07/01/07-07/31/07		06/20/07		
101-253.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	12.50
			07/01/07		06/20/07		
101-253.000-902.000	Tax Bill P		DOLLARBILL COPYING	0		06/20/2007	118.37
			ENVELOPES		0604-25		
101-253.000-902.000	Tax Bill P		PRINT-TECH, INC.	0		06/20/2007	68.85
			BLANK STOCK		180093		
							-----
					Total Village Treasurer		1,288.70
Dept: Buildings & Grounds							
101-265.000-727.000	Office Sup		STAPLES BUSINESS ADVANTAGE	0		06/20/2007	220.31
			OFFICE SUPPLIES		3086496286		
101-265.000-920.000	Utilities		DTE ENERGY	0		06/20/2007	3.46
			2949 542 0004 3				
101-265.000-920.000	Utilities		DTE ENERGY	0		06/20/2007	190.77
			2949 542 0005 0				
101-265.000-920.000	Utilities		NEXTEL COMMUNICATIONS	0		06/21/2007	180.37
			JUNE 07'		593543512-063		
101-265.000-920.001	Telephones		NEXTEL COMMUNICATIONS	0		06/21/2007	176.49
			MAY 07'		593543512-062		
101-265.000-955.000	Miscellaneous		CINTAS CORPORATION	0		06/19/2007	37.70
			Village Office		300480474		
101-265.000-955.000	Miscellaneous		CINTAS CORPORATION	0		06/19/2007	37.70
			Village Office		300492109		
101-265.000-955.000	Miscellaneous		CINTAS CORPORATION	0		06/19/2007	45.30
			Village Offices		300503600		
101-265.000-970.000	Capital Im		VICTOR STANLEY, INC.	0		06/20/2007	3,827.00
			POWERCOAT		67093		
							-----
					Total Buildings & Grounds		4,719.10
Dept: Village Tree Program							
101-285.000-731.000	Landscape		BELLA GARDENS	0		06/19/2007	300.00
			20gal water bags		028705		
101-285.000-731.000	Landscape		CHRISTENSEN'S PLANT CENTER	0		06/20/2007	54.00
			IRRIGATION 20 GAL		235272		
101-285.000-803.000	Contracted		NATURE SERVICES, INC.	0		06/20/2007	1,357.50
			3067		3067		
							-----
					Total Village Tree Program		1,711.50
Dept: Law Enforcement							
101-301.000-920.000	Utilities		DTE ENERGY	0		06/20/2007	176.76
			3219 953 0011 8				

Date: 06/21/2007  
Time: 11:56am  
Page: 2

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Abbrev	Invoice Description	Number	Number	Date	Amount	
<b>Fund: General Fund</b>							
<b>Dept: Law Enforcement</b>							
101-301.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/20/2007	14.98	
						Total Law Enforcement	191.74
<b>Dept: Fire Department</b>							
101-336.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/20/2007	19.98	
101-336.000-935.000	Bldg Maint	GRIFFIN PEST CONTROL INC PEST CONTROL	0	471166	06/20/2007	100.00	
101-336.000-935.000	Bldg Maint	WINDER POLICE EQUIPMENT SERVICE @ SIREN SITE	0	20072295	06/20/2007	399.80	
						Total Fire Department	519.78
<b>Dept: Planning Department</b>							
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN 07/01/07-07/31/07	0		06/20/2007	955.61	
101-400.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES 07/01/07	0		06/20/2007	12.50	
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS FOGGY BOTTOM	0	1897083	06/20/2007	31.50	
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS FOGGY BOTTOM	0	1897083	06/20/2007	31.50	
						Total Planning Department	1,031.11
<b>Dept: Department of Public Works</b>							
101-441.000-720.000	FICA	GADALETO, RAMSBY & ASSOCIATES 07/01/07	0		06/20/2007	15.50	
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN 07/01/07-07/31/07	0		06/20/2007	675.16	
101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA 131334	0		06/20/2007	116.70	
101-441.000-740.000	Operating	CHAMPION WATER TREATMENT DPW	0		06/20/2007	21.25	
101-441.000-740.000	Operating	NORTHERN SAFETY CO INC DRY ERACE	0	P178482501010	06/20/2007	283.73	
101-441.000-745.000	Uniform Al	CINTAS CORPORATION uniforms-dpw	0	300477440	06/19/2007	60.45	
101-441.000-745.000	Uniform Al	CINTAS CORPORATION dpw	0	300483292	06/19/2007	60.45	
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300494858	06/19/2007	60.45	
101-441.000-745.000	Uniform Al	CINTAS CORPORATION dpw	0	300500629	06/19/2007	65.95	
101-441.000-745.000	Uniform Al	CINTAS CORPORATION DPW	0	300489123	06/21/2007	60.45	
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY diesel	0		06/19/2007	395.26	
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY diesel	0		06/19/2007	483.80	
101-441.000-802.000	Profession	KLAPPERICH WELDING WELDING	0	0081552	06/20/2007	1,195.00	
101-441.000-802.000	Profession	NORTHERN SAFETY CO INC LIQUID STORAGE	0		06/20/2007	1,583.14	
101-441.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/20/2007	176.76	
101-441.000-920.000	Utilities	DTE ENERGY 3219 953 0011 8	0		06/20/2007	14.97	
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS MAY 07'	0	593543512-062	06/21/2007	176.45	
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS JUNE 07'	0	593543512-063	06/21/2007	180.40	
101-441.000-937.000	Equip Main	BANDIT INDUSTRIES, INC. supplies and labor	0	365008	06/19/2007	423.68	
101-441.000-937.000	Equip Main	GRAINGER REEL/HOSE	0	9380590423	06/20/2007	904.50	
101-441.000-939.000	Vehicle Ma	BOULLION SALES tire assy elite 400	0	150877	06/19/2007	80.00	
101-441.000-970.001	Cap Sidewa	ROMINE CONSTRUCTION L.L.C. SIDEWALK CONSTRUCTION	0		06/20/07	21,715.00	



## INVOICE APPROVAL LIST BY FUND

Date: 06/21/2007

Time: 11:56am

Page: 3

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: General Fund							
Dept: Department of Public Works							
Total Department of Public Works							28,749.05
Dept: Downtown Public Works							
101-442.000-920.000	Utilities	DTE ENERGY	0		06/20/2007		55.82
		3219 953 0017 5					
101-442.000-920.000	Utilities	DTE ENERGY	0		06/20/2007		42.85
		2949 542 0001 9					
101-442.000-920.000	Utilities	DTE ENERGY	0		06/20/2007		34.73
		2023 733 0001 3					
Total Downtown Public Works							133.40
Dept: Municipal Street Lights							
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		06/20/2007		243.84
		4875821		06/20/07			
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		06/20/2007		2,575.79
		12526		4875895			
101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING	0		06/20/2007		1,604.87
		12528		4876018			
Total Municipal Street Lights							4,424.50
Dept: Solid Waste							
101-528.000-740.000	Operating	RADTKE TRUCKING, LLC	0		06/21/2007		225.00
		TOP SOIL		06/21/07			
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT	0		06/20/2007		17,443.04
		RESIDENTIAL		1479167			
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT	0		06/20/2007		17,441.95
		COMMERCIAL		1288623			
101-528.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		06/20/2007		54.00
		SPRING CLEAN UP		1896244			
101-528.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		06/20/2007		18.00
		SPRING CLEAN UP		1895466			
101-528.000-901.000	Printing &	PRINTING SYSTEMS	0		06/20/2007		153.37
		UTILITY BILLS		47839			
Total Solid Waste							35,335.36
Dept: Parks & Recreation							
101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007		108.90
		07/01/07-07/31/07		06/20/07			
101-751.000-721.000	Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007		2.50
		07/01/07		06/20/07			
101-751.000-731.000	Landscape	CHRISTENSEN'S PLANT CENTER	0		06/21/2007		113.50
		NATIVE PLANTS		235269			
101-751.000-802.000	Profession	MASTERCRAFT PLUMBING	0		06/20/2007		201.00
		LEAK REPAIR		9556			
101-751.000-955.000	Miscellaneous	ABSOLUTE INTERNET SERVICES	0		06/19/2007		750.00
		online questionnaire parks					
101-751.000-977.000	Equipment	BARCO PRODUCTS COMPANY	0		06/19/2007		1,680.00
		6' westin table		050703260			
Total Parks & Recreation							2,855.90
Dept: Insurance & Bonds							
101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007		1,755.74
		07/01/07-07/31/07		06/20/07			
Total Insurance & Bonds							1,755.74
Fund Total							87,217.49
Fund: Major Streets Fund							
Dept: Contracted Road Construction							
202-451.000-803.000	Contracted	BENEDICT'S SERVICE INC.	0		06/19/2007		640.00
		cut roots out of sewer lines		6/19/2007A			
202-451.000-803.000	Contracted	T E S CONSULTANTS, PC	0		06/20/2007		1,410.00
		BORING EXPLORATION		2007-151			
Total Contracted Road Construction							2,050.00
Dept: Routine Maintenance							
202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007		566.26
		07/01/07-07/31/07		06/20/07			

## INVOICE APPROVAL LIST BY FUND

Date: 06/21/2007

Time: 11:56am

Page: 4

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: Major Streets Fund							
Dept: Routine Maintenance							
202-463.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	13.00
			07/01/07		06/20/07		
							-----
							Total Routine Maintenance
							579.26
Dept: Traffic Services							
202-474.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	174.24
			07/01/07-07/31/07		06/20/07		
202-474.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	4.00
			07/01/07		06/20/07		
202-474.000-802.000	Profession		MIDWESTERN CONSULTING	0		06/20/2007	122.93
			CMAQ BRIEFING		03088A-44		
							-----
							Total Traffic Services
							301.17
Dept: Winter Maintenance							
202-478.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	348.47
			07/01/07-07/31/07		06/20/07		
202-478.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	8.00
			07/01/07		06/20/07		
							-----
							Total Winter Maintenance
							356.47
							-----
							Fund Total
							3,286.90
Fund: Local Streets Fund							
Dept: Routine Maintenance							
203-463.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	174.24
			07/01/07-07/31/07		06/20/07		
203-463.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	4.00
			07/01/07		06/20/07		
							-----
							Total Routine Maintenance
							178.24
Dept: Traffic Services							
203-474.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	43.56
			07/01/07-07/31/07		06/20/07		
203-474.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	1.00
			07/01/07		06/20/07		
							-----
							Total Traffic Services
							44.56
Dept: Winter Maintenance							
203-478.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	87.12
			07/01/07-07/31/07		06/20/07		
203-478.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	2.00
			07/01/07		06/20/07		
							-----
							Total Winter Maintenance
							89.12
							-----
							Fund Total
							311.92
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	4,103.34
			07/01/07-07/31/07		06/20/07		
590-548.000-721.000	Health & L		GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	45.00
			07/01/07		06/20/07		
590-548.000-742.000	Chem Plant		ALEXANDER CHEMICAL CORPORATION	0		06/19/2007	1,140.00
			chemicals and fuel		0380064		
590-548.000-742.000	Chem Plant		ALEXANDER CHEMICAL CORPORATION	0		06/19/2007	-590.00
			55 gal bisulfite & 15 gal blea		0380065		
590-548.000-743.000	Chem Lab		HACH COMPANY	0		06/20/2007	37.60
			DESSICANT BAG		5092037		
590-548.000-743.000	Chem Lab		IDEXX DISTRIBUTION CORP	0		06/20/2007	720.60
			GAMMA IRRAD		225487380		
590-548.000-743.000	Chem Lab		NORTH CENTRAL LABORATORIES	0		06/20/2007	164.22
			CHEMICALS		219150		
590-548.000-743.000	Chem Lab		QUALITY ASSURANCE SERVICE	0		06/20/2007	105.00
			METER SERVICE		606074		
590-548.000-743.000	Chem Lab		SERVICE SPECIALISTS OF AMERICA	0		06/20/2007	1,066.80
			LABOR		11402		
590-548.000-745.000	Uniform Al		CINTAS CORPORATION	0		06/19/2007	38.93
			wwtp		300477441		

## INVOICE APPROVAL LIST BY FUND

Date: 06/21/2007

Time: 11:56am

Page: 5

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
590-548.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	38.93
				wwtp		300483293		
590-548.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	38.93
				wwtp		300494859		
590-548.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	41.07
				wwtp		300500630		
590-548.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/21/2007	38.93
				WWTP		300489124		
590-548.000-751.000			Gasoline &	CORRIGAN OIL COMPANY	0		06/19/2007	998.15
				no lead		1452546		
590-548.000-802.000			Profession	BENEDICT'S SERVICE INC.	0		06/19/2007	640.00
				unclog line lift station		6/19/2007		
590-548.000-802.000			Profession	MASTERCRAFT PLUMBING	0		06/20/2007	1,751.00
				WWTP WORK		9561		
590-548.000-802.000			Profession	SYNAGRO CENTRAL	0		06/20/2007	14,081.04
				FUEL		23672		
590-548.000-901.000			Printing &	HERITAGE NEWSPAPERS	0		06/20/2007	45.00
				SPRING CLEAN UP		1895466		
590-548.000-901.000			Printing &	PRINTING SYSTEMS	0		06/20/2007	153.37
				UTILITY BILLS		47839		
590-548.000-920.000			Utilities	DTE ENERGY	0		06/20/2007	3,990.13
				3219 953 0010 0		06/20/07		
590-548.000-920.001			Telephones	AT&T	0		06/19/2007	37.30
				dexter-xing scada system		734424142506		
590-548.000-920.001			Telephones	NEXTEL COMMUNICATIONS	0		06/21/2007	141.16
				MAY 07'		593543512-062		
590-548.000-920.001			Telephones	NEXTEL COMMUNICATIONS	0		06/21/2007	144.32
				JUNE 07'		593543512-063		
590-548.000-977.000			Equipment	A.R. BROUWER	0		06/19/2007	12,200.00
				install sewage lift pump gen		1449		
Total Sewer Utilities Department								41,170.82
Dept: Capital Improvements CIP								
590-901.000-974.000			CIP Capita	JONES & HENRY ENGINEERS LTD	0		06/20/2007	509.42
				EQ BASIN STUDY		56863		
Total Capital Improvements CIP								509.42
Fund Total								41,680.24
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
591-556.000-721.000			Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/20/2007	1,025.84
				07/01/07-07/31/07		06/20/07		
591-556.000-721.000			Health & L	GADALETO, RAMSBY & ASSOCIATES	0		06/20/2007	30.00
				07/01/07		06/20/07		
591-556.000-740.000			Operating	CHAMPION WATER TREATMENT	0		06/20/2007	14.10
				WWTP		35457		
591-556.000-740.000			Operating	CHAMPION WATER TREATMENT	0		06/20/2007	16.00
				WWTP		35432		
591-556.000-740.000			Operating	STAPLES BUSINESS ADVANTAGE	0		06/20/2007	151.59
				WWTP		3086496287		
591-556.000-741.000			Road Repai	BOSTWICK COMPANY	0		06/20/2007	810.00
				ASPHALT PATCH		12535		
591-556.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	36.64
				wwtp		300477441		
591-556.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	36.64
				wwtp		300483293		
591-556.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	36.64
				wwtp		300494859		
591-556.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/19/2007	40.00
				wwtp		300500630		
591-556.000-745.000			Uniform Al	CINTAS CORPORATION	0		06/21/2007	36.64
				WWTP		300489124		
591-556.000-751.000			Gasoline &	CORRIGAN OIL COMPANY	0		06/19/2007	808.04
				no lead		1429124		
591-556.000-802.000			Profession	SENSUS METERING SYSTEMS	0		06/20/2007	550.00
				LICENCSE FCC		ZA80002591		
591-556.000-901.000			Printing &	HERITAGE NEWSPAPERS	0		06/20/2007	36.00
				SPRING CLEAN UP		1895466		



## INVOICE APPROVAL LIST BY FUND

Date: 06/21/2007

Time: 11:56am

Page: 6

Village of Dexter

Fund						
Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Abbrev	Invoice Description	Number	Number	Date	Amount
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-901.000	Printing &	PRINTING SYSTEMS	0		06/20/2007	153.36
		UTILITY BILLS		47839		
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		06/21/2007	105.87
		MAY 07'		593543512-062		
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		06/21/2007	108.24
		JUNE 07'		593543512-063		
Total Water Utilities Department						3,995.60
Fund Total						3,995.60
Grand Total						136,492.15

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303 Fax (734)426-8614

## MEMO

**To: President Seta and Council**  
**From: Donna Dettling, Village Manager**  
**Date: June 25, 2007**  
**Re: Item K-1**

ITEM

K-1

### **Follow-up Joint Session June 18, 2007 re: 425 Agreement with Scio Township**

The result of the joint meeting held on June 18, 2007 with Scio Township determined that there is no reason to enter into a 425 Agreement for the 30 acres of the Gordon Hall property in Scio Township. The Conservation Easement provides the protection Scio Township desired.

### **Follow-up Village Contribution to purchase Gordon Hall**

Attached to this memo are two emails providing follow-up from the meeting held with Attorney's on June 12, 2007 to discuss tax exemption and incentives that UMRC may qualify for with their project at Gordon Hall. Although the meeting did not produce a proposal for Council to review, UMRC is continuing to work with their attorney and they plan to follow-up with the Village attorney with a recommendation.

Based on the meeting, it appears the feasibility of a tax exemption is unlikely, however UMRC's Attorney is still working on a proposal. The Village's attorney Miller Canfield will review the proposal and provide legal advice to the Village on its viability.

I am recommending that Council make a motion to release the \$20,000 payment at this time. I believe we can make arrangements that will not harm the Village's financial position with the DAHS&M in the future as issues regarding the Dexter-Pinckney Road easement and tax exemption and incentives are worked out.

I also recommend that the Village deduct the Attorney charges for drafting a 425 Agreement, which proved unnecessary from the \$20,000 payment to the Historical Society.

Miller Canfield invoices submitted to the Village for reviewing the tax exemption request will be turned over to UMRC for payment.

Please contact me if you have any questions.

**Donna Dettling**

**From:** Faycurry, Joanne [Faycurry@MillerCanfield.com]  
**Sent:** Monday, June 18, 2007 3:17 PM  
**To:** Donna Dettling  
**Subject:** FW: Property Tax Exemption matter and Ct. of Claims use tax case

-----Original Message-----

**From:** Faycurry, Joanne  
**Sent:** Monday, June 18, 2007 3:16 PM  
**To:** 'ddeittling@villageofdexter.org'  
**Cc:** Sochocki, Timothy D.  
**Subject:** FW: Property Tax Exemption matter and Ct. of Claims use tax case

Donna,

Below is the email I received from Sherrill Wolford on Friday.

Joanne B. Faycurry  
 Miller Canfield Paddock and Stone  
 150 W. Jefferson  
 Suite 2500  
 Detroit, MI 48226  
 (313) 496-7678 (Direct Dial)  
 e-mail address faycurry@millercanfield.com

-----Original Message-----

**From:** Wolford, Sherrill [mailto:SWolford@dykema.com]  
**Sent:** Friday, June 15, 2007 2:44 PM  
**To:** Faycurry, Joanne  
**Cc:** kate@umrc.com; Johnson, Shaun  
**Subject:** Property Tax Exemption matter and Ct. of Claims use tax case

Joanne,

Thank you for the opportunity to meet with you and Tim and representatives of the Village of Dexter Tuesday regarding the tax exemption and incentives issues in connection with the proposed UMRC project. We need to have further discussions with UMRC before we get back to you to follow up regarding the matters discussed at the meeting. We understand you will ask Lynn Ghandi to look at any potential tax incentives that may apply.

Congratulations on your favorable Ct. of Claims use tax decision. I would appreciate it very much if you could email me a copy.

Regards  
 SW

Sherrill D. Wolford  
 Dykema Gossett PLLC  
 400 Renaissance Center  
 Detroit, MI 48243-1668  
 (313) 568-6849 (phone)  
 (313) 568-6735 (fax)  
 swolford@dykema.com

6/20/2007



**Donna Dettling**

---

**From:** Faycurry, Joanne [Faycurry@MillerCanfield.com]  
**Sent:** Monday, June 18, 2007 3:17 PM  
**To:** Donna Dettling  
**Subject:** FW: Village of Dexter

-----Original Message-----

**From:** Faycurry, Joanne  
**Sent:** Monday, June 18, 2007 3:14 PM  
**To:** 'swolford@dykema.com'  
**Cc:** Sochocki, Timothy D.; 'ddeittling@villageofdexter.org'; Gandhi, Lynn A.  
**Subject:** FW: Village of Dexter

Sherrill,

Please see Lynn Gandhi's email below.

Joanne B. Faycurry  
Miller Canfield Paddock and Stone  
150 W. Jefferson  
Suite 2500  
Detroit, MI 48226  
(313) 496-7678 (Direct Dial)  
e-mail address [faycurry@millercanfield.com](mailto:faycurry@millercanfield.com)

-----Original Message-----

**From:** Gandhi, Lynn A.  
**Sent:** Monday, June 18, 2007 2:45 PM  
**To:** Faycurry, Joanne  
**Subject:** Village of Dexter

Joanne: To my knowledge, there is limited opportunity for the scenario you described. Historic would only apply to a qualified structure. However, an idea that did come to mind would be for a conservation easement. If the retirement community would have green space (i.e., a garden, park, or undeveloped buffer), they could donate this space to the City in a permanent easement to maintained as green space. They would receive a federal deduction for the allocated purchase price of the green space, and the land would not be subject to property tax post-contribution. In return, the City would get some green space. I know other communities that have done this.

*Lynn A. Gandhi*  
Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226-4415  
(313)963-6420  
Direct Dial: 313-496-7527  
Fax: 313-496-8453  
[gandhi@millercanfield.com](mailto:gandhi@millercanfield.com)

\*\*\*\*\*

The information contained in this communication is confidential, may be attorney-client privileged, may constitute inside information, and is intended only for the use of the addressee. It is the property of Miller, Canfield, Paddock and Stone, P.L.C.. Unauthorized use, disclosure or copying of this communication or any part thereof is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us immediately by return e-mail and destroy this communication and all copies thereof, including all attachments.

NOTICE TO PERSONS SUBJECT TO UNITED STATES TAXATION:

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal Tax advice, if any, contained in this document and its attachments may not be used

6/20/2007

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734) 426-8303

Fax (734) 426-5614

## MEMO

To: President Seta and Council  
From: Donna Dettling, Village Manager  
Date: June 25, 2007  
Re: Main St. Bridge Over Mill Creek

AGENDA 6-25-07  
ITEM K-3

## Phase 2 – Funding Update 3-Party Agreement Update

This memo and the attached emails were forwarded to Council on June 15, 2007. The first email is an update from Roy Townsend regarding Phase 2 Funding and a letter from MDOT providing a deadline for moving forward with Phase 2. The Road Commission is looking for a proposal from the Village and an agreement to be entered into between the Village and the Road Commission by the end of July. As indicated in the email, the Road Commission wants to know if the Village is going to submit a proposal to the Road Commissioners for phase 2 funding and what our timeframe is to submit this proposal.

I have also included the report Shawn Keough provided at the May 14, 2007 meeting, which outlined 3 scenarios. If, Council is prepared to submit a funding proposal for Phase 2 this document is a good place to start. Time is of the essence here, so I'm looking for direction to begin working on a draft proposal that could be used during a work session or during a public meeting to hammer out the details of a proposal that a majority of Council can support and forward to the WC Road Commissioner's.

The second email is an update regarding the 3-party hold harmless agreement between WCRC, Village and Ford Motor Company. Allen Philbrick feels this matter is in the Village's court as this is something the village wants, and the village should draft it in order to give the Road Commission something to respond to. The notes I made from the meetings clearly indicated that Steve Puuri would take the lead on this, contact Mr. Philbrick and draft an agreement.

I will make contact with Steve Puuri and discuss the selective memory of this matter, and report at the June 25<sup>th</sup> meeting what his response is. Is there a desire on Council's part to ask Dan Schairbaum, our Attorney at Dykema to draft the 3-party hold harmless agreement?

In discussing this matter on June 19, 2007 with Mr. Puuri, he said he is following his Attorney Alan Philbrick's advice, that this is not a WCRC issue and if the Village wants a 3-party document completed the Village attorney will need to draft it.

## Donna Dettling

---

**From:** Townsend, Roy [townsendr@wcroads.org]  
**Sent:** Thursday, June 14, 2007 11:12 AM  
**To:** Donna Dettling  
**Cc:** Hodges, Andy; Siddall, Sheryl; Puuri, Steve  
**Subject:** FW: Dexter Main Street Bridge, Phase II

Phase II  
Funding



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1.pdf

Donna,

We received the attached letter from MDOT regarding the proposed phase II of the Dexter Main Street Bridge project. Per this letter MDOT has given us until September 2007 to determine if we going to move forward with this next phase. However, as we have discussed previously we feel would need to have a proposal and an agreement between the Village and the Road Commission in place by the end July 07 to insure the project could be funded in FY 09 and constructed in 2010. At the CAPT/DART meeting there seemed to be support for phase II, but no was willing to help fund this improvement. Please let us know if the Village is going to submit a proposal to our Board for phase II and your proposed timeframe.

Thanks,  
Roy

-----Original Message-----

**From:** Roy Townsend [mailto:townsendr@wcroads.org]  
**Sent:** Thursday, June 14, 2007 11:07 AM  
**To:** Townsend, Roy  
**Subject:**

This E-mail was sent from "RNPB53084" (Aficio 3035).

Scan Date: 06.14.2007 11:07:22 (-0400)  
Queries to: doylek@wcroads.org





STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

RECEIVED

JUN 11 2007

WASHTENAW COUNTY  
ROAD COMMISSION  
KIRBY STEUDLE  
DIRECTOR

June 7, 2007

Mr. Roy D. Townsend, P.E.  
Director of Engineering  
Washtenaw County Road Commission  
555 N. Zeeb Road  
Ann Arbor, Michigan 48103

Dear Mr. Townsend:

Dexter-Main Street Bridge Project, Phase II

As we are approaching the end of the 2007 fiscal year, projects remaining on the selected for funding lists are reviewed. The subject project is on the 2008 fiscal year selected for funding list with a total funding level of \$5.5 million.

Over the past year, there have been multiple meetings concerning phase two of this project which involves road and railroad bridge work northwest of the Mill Creek crossing. Based on these meetings, the Washtenaw County Road Commission determined the additional cost for engineering and right-of-way was more than they were able to spend and if this phase of the project is to be built, the Village of Dexter and the adjacent township would have to supply the needed engineering and right-of-way funding.

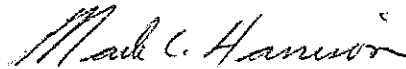
Based on the design information for phase one of the project, the estimated cost is approximately \$2.0 million which would leave approximately \$3.5 million to be applied toward phase two. As part of the review and selection process of projects submitted to the Local Bridge Program during the 2007 call, the anticipated available funding and the currently selected projects' estimates go into determining how many projects will be selected for the 2010 fiscal year. If funding cannot be secured by the Village of Dexter for phase two, the remaining funding beyond the cost of phase one will be applied to fiscal year 2010 bridge projects.

Therefore, it is important for the program to know whether the phase two portion will realistically be let to contract. Because the University Region Bridge Council will be meeting during the first part of October to review, rate, and select projects for fiscal year 2010, this office will need to know by September 28, 2007, whether funding will be secured for phase two. Please send correspondence to this office by the above date indicating whether or not funds have been secured.

Mr. Roy D. Townsend, P.E.  
Page 2  
June 7, 2007

Thank you for working with the Local Bridge Program on this issue. If you have any questions or comments, please feel free to contact me at, (517) 373-2346 or via e-mail at [harrisonm@michigan.gov](mailto:harrisonm@michigan.gov).

Sincerely,

A handwritten signature in cursive script that reads "Mark C. Harrison".

Mark C. Harrison, P.E.  
Bridge Program Manager  
Local Agency Programs

cc: Keith Cooper, Local Agency Programs

**Village of Dexter  
Phase Two Viaduct Scenarios  
For Discussion by Council on May 14, 2007**

**Background Information**

What do we know?

1. We know that MDOT will allow the critical bridge funds to be used to construct a new viaduct, as a Phase 2, as long as it is programmed as part of the Main Street Bridge (Phase 1) project.
2. Recent project estimates for the construction of the Main Street Bridge indicate that there will be approximately \$4,000,000 remaining of the \$5,500,000 originally approved from the critical bridge fund. This money can be used to cover 90 percent of any Phase 2 construction costs only. Design costs, construction engineering costs, the remaining 10% of the Construction cost and right-of-way costs must be covered by the local municipalities or agencies.
3. The most recent construction cost estimate for a four lane viaduct (railroad structure) and roundabout was approximately \$4,100,000 not including ROW or Engineering and was provided by URS on February 21, 2007.
4. WCRC estimates approximately \$1,820,000 in additional funding will be needed to complete Phase 2. A breakdown of this number includes \$600,000 for ROW acquisition, \$600,000 for construction engineering, \$220,000 in additional URS design fees and \$400,000 for the remaining construction costs not covered by the critical bridge money.
5. The County believes the estimate provided by URS is low, but has not indicated how low.

What does the Village have invested already?

1. The Village has committed \$400,000 for Phase 1 (Main Street Bridge). Based on the recent bridge cost estimates by URS, we will likely not spend the entire amount. Assuming we spend \$250,000 on Phase 1, the Village could elect to direct the remaining \$150,000 toward the additional funding required for Phase 2.
2. The Village has received a commitment from the DHS that the Village or the WCRC can purchase the ROW on the north side of the viaduct (Gordon Hall property) for \$100,000. The Village has already committed to pay certain contributions to DHS and can likely reach an agreement with DHS for the necessary ROW without increasing the Village's existing commitment.
3. While not yet officially committed, the Village Council has previously discussed a willingness to commit \$100,000 and possibly more for the construction of a pedestrian walkway to downtown from the west side of the Village.
4. While not yet officially committed, the Village Council has expressed an interest in allocating \$500,000 for sediment management once the dam is removed. Current estimates for this work are in the range of \$330,000, which means the remaining funds could be redirected toward a Phase 2 solution.



How much additional money is needed?

1. Assuming the above information is reasonably accurate, approximately \$2,000,000 (\$1,820,000 + 10% contingency) is needed to complete Phase 2 over and above the \$4,000,000 from the critical bridge fund.
2. The Village of Dexter has approximately \$250,000 already committed that could be applied toward Phase 2. (Note this does not include the \$100,000++ for a walkway, or over \$100,000 that could be available as a result of the possibility of reduced sediment management costs.)
3. Net result for discussion purposes - assume \$1,750,000 in additional funding is required to complete Phase 2.

**Scenario 1 – Village of Dexter pays for all additional project costs**

What would it cost the Village of Dexter to pay 100% of the additional costs (\$1,750,000) for Phase 2?

Option 1 – Pay for it all up front – an unlikely scenario given that we don't have that much in cash reserves.

Option 2 – Use either the WCRC bonding capability or the Villages' bonding capability to get the best interest rate and terms

If we bonded for \$1,750,000 - the following is an example of payback terms based on our recent facility bond:

20 years @ 4.25% would require approximately \$135,000 annual payback

25 years @ 4.5% would require approximately \$116,700 annual payback

10 years @ 4.00% would require approximately \$213,600 annual payback

Related question – is the County able to achieve better bonding terms (i.e reduced interest rates? Do they have a better rating?)

Option 3 – Use a portion of our discretionary funding to lower the bond term, rate and payment. (i.e – sidewalks, trees, decorative lighting vs. viaduct/pedestrian connector)

**Scenario 2 – WCRC and Village of Dexter agree to pay half of the additional project costs**

What would it cost the Village of Dexter to pay 50% of the additional costs for Phase 2?

Option 1 – WCRC and Village agree to pay 50% each year for the entire term of the bond (use 20 year bond scenario)

Annual Cost to Village from (2009 through 2028) =  $\$135,000/2 = \$67,500$

Option 2 – Village agrees to pay 100% for the 1<sup>st</sup> half of the bond length, and WCRC agrees to pay 100% of the 2<sup>nd</sup> half of the bond length (use 20 year bond scenario)

Annual Cost to Village from (2009 through 2018) = \$135,000

Annual Cost to WCRC from (2019 through 2029) = \$135,000

This would help the Road Commission because they already have funds committed to other projects over the next few years and plan for these future payments

### **Scenario 3 – Do Nothing and Enjoy the Bridge**

What if we don't take advantage of the \$4,000,000 available for Phase 2?

If we allow the money to be returned, future local costs to complete the project go way up and the project likely becomes very unfeasible.

We do get a new bridge, but we still have the pedestrian accessibility issue and the traffic congestion issue.

Do we need to act now, so that Phase 2 can be programmed with the WCRC and the State of Michigan?

### **Other Related Questions/Scenarios for Discussion**

Are the surrounding Twp's willing to contribute anything to complete Phase 2?

May need to approach them and open dialogue on this issue.

Will the property/project ever become part of the Village?

What shared liability will the WCRC have if there are project overruns? Can the Village somehow have more control to reduce this concern?

Is there a possibility that we can use other funds (Street Fund, DDA, etc) to reduce potential bond amount and annual debt service?

Are Village street funds allowable for this project? We do have approximately \$700,000 in the street funds.

## Donna Dettling

---

From: Hodges, Andy [hodgesa@wcroads.org]  
Sent: Thursday, June 14, 2007 12:57 PM  
To: Allen J. Philbrick  
Cc: Townsend, Roy; Puuri, Steve; Donna Dettling  
Subject: RE: Emailing: 20070608083409374.pdf

3-party  
agreement

My apologies.

I thought that at one of our meetings we had agreed to take the lead on the agreement. I searched the various minutes that I have and did not find that statement anywhere.

Thanks for the quick response.

AEH

-----Original Message-----

From: Allen J. Philbrick [mailto:Philbrick@cmplaw.com]  
Sent: Thursday, June 14, 2007 11:27 AM  
To: Hodges, Andy  
Cc: Townsend, Roy; Puuri, Steve; ddettling@villageofdexter.org  
Subject: RE: Emailing: 20070608083409374.pdf

As I have previously discussed with Steve, the ball is in the court of the Village and/or their attorney. This is something they want, so they should draft it up in order to give us something to respond to. We are generally in agreement, in principle. I spoke with their attorney several weeks ago; they haven't gotten back to me. This is their baby at the moment.

Allen J. Philbrick  
Conlin, McKenney & Philbrick, P.C.  
350 South Main Street, Suite 400  
Ann Arbor, Michigan 48104-2131

(734) 761-9000  
Fax (734) 761-9001  
Direct (734) 997-2163  
E-mail philbrick@cmplaw.com

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-----Original Message-----

From: Hodges, Andy [mailto:hodgesa@wcroads.org]  
Sent: Thursday, June 14, 2007 10:31 AM



To: Allen J. Philbrick  
Cc: Townsend, Roy; Puuri, Steve; ddettling@villageofdexter.org  
Subject: FW: Emailing: 20070608083409374.pdf

Allen,

Pursuant to the attached minutes from the Village of Dexter, the Mill Creek Dam will be removed as part of the Dexter Main Street bridge project.

At past meetings with the Village, it was noted that a three party hold harmless agreement between WCRC, Village of Dexter, and Ford Motor Co. is desirable. Per Roy's direction, please draft this agreement at your earliest convenience.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to contact me.

AEH

-----Original Message-----

From: Donna Dettling [mailto:ddettling@villageofdexter.org]  
Sent: Friday, June 08, 2007 10:02 AM  
To: Hodges, Andy  
Subject: Emailing: 20070608083409374.pdf

Andy,  
I have attached the minutes that reflect the approval of the URS proposal, see page 4, item L-1. My plan is to do a more formal approval at the June 25th meeting, to include the agreement for professional services the I received from Mike Donahue after I got the proposal. You should have a copy of the proposal.

At any rate once the formal approval is completed on June 25th, I will send you the entire packet which will include the proposal and the professional services agreement.

The message is ready to be sent with the following file or link attachments:

20070608083409374.pdf

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.  
<<20070608083409374.pdf>>

AGENDA 6-25-07

ITEM L-1

**Budget Amendment Form - Council Approval Required**  
**Fiscal Year 2006/2007**

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
101-253.000-721.000	Health & Dental Insurance	\$ 13,000	\$ 15,000	\$ 2,000	Dental self-insurance not included in budget
101-890.000-955.000	Contingencies	\$ 9,200	\$ 7,200	\$ (2,000)	Reduce to cover budget amendment
<i>Net change in budget</i>			\$ -		
101-528.000-704.000	Salaries - Union	\$ 22,000	\$ 29,000	\$ 7,000	Ice storms caused higher salary costs
101-528.000-941.000	Equipment Rentals	\$ 20,000	\$ 25,000	\$ 5,000	Ice storms caused higher equipment costs
101-890.000-955.000	Contingencies	\$ 7,200	\$ -	\$ (7,200)	Reduce to cover budget amendment
101-210.000-812.000	Attorney - Millpond Park	\$ 20,000	\$ 15,200	\$ (4,800)	Reduce to cover budget amendment
<i>Net change in budget</i>			\$ -		
590-248.000-841.000	Village Administrative Costs	\$ 66,000	\$ 72,000	\$ 6,000	Admin costs higher than anticipated
590-890.000-955.000	Contingencies	\$ 25,000	\$ 19,000	\$ (6,000)	Reduce to cover budget amendment
<i>Net change in budget</i>			\$ -		
591-248.000-841.000	Village Administrative Costs	\$ 66,000	\$ 77,000	\$ 11,000	Admin costs higher than anticipated
591-248.000-955.000	Contingencies	\$ 15,000	\$ 4,000	\$ (11,000)	Reduce to cover budget amendment
<i>Net change in budget</i>			\$ -		

Approved by Council on May 29, 2007

David Boyle, Village of Dexter Clerk

# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734) 426-8303

Fax (734) 426-5614

## MEMO

**To:** President Seta and Council  
**From:** Donna Dettling, Village Manager  
**Date:** June 25, 2007  
**Re:** Proposal for Dam Removal-Stream Restoration Work  
Follow-up on Formal Approval-Professional Services Agreement

**AGENDA** 6-25-07  
**ITEM** L-2

Attached is the Professional Services Agreement from URS for the Dam Removal & Stream Restoration Project. I am recommending Council enter into the Professional Services Agreement contingent upon satisfactory legal review. I have submitted the services agreement for review by Legal Council and will make changes as recommended before signing the agreement.

Also attached is the Proposal that Council accepted at the May 14, 2007 meeting for the scope of services needed to remove the dam, restore the stream and manage the sediment. As indicated in Mr. Donahue's email and in the proposal about \$40,000 of the total project cost of \$365,654 will be covered by the critical bridge funding. At the time Council accepted the proposal it was unclear if WCRC would sign the Professional Services Agreement and therefore accept this proposal as another pass through to the Village similar to the Bridge project.

The WCRC does not want to enter into this agreement as a pass through to the Village, but will accept the allowable pay items associated with the physical removal of the dam for reimbursement to the Village from the critical bridge funding.

Council has budgeted \$206,100 for this project in the proposed FY 2007/08 budget. It is likely the project will not be complete by June 30, 2008 and therefore the remainder of the project costs will be budgeted in FY 2008/09. If the project is completed in FY 2007/08 a budget amendment will be necessary, and funds from unrestricted general fund reserves will be used to cover the cost.



**AGREEMENT FOR PROFESSIONAL SERVICES**  
**("Agreement")**

This Agreement between The Village of Dexter, 8140 Main Street, Dexter, MI 48130 (734) 426-8303, ("Client") and URS Corporation Great Lakes ("URS"), a Michigan corporation; 34555 W. 12 Mile Road MI 48331 (248) 553-9449 ("URS"), is effective as of May 21, 2007. The parties agree as follows:

It is the expressed intent of the parties that this Agreement shall be made available to the subsidiaries and affiliated companies of URS. For the purposes of this Agreement, as it applies to each Work Order, the term "URS" shall mean either, URS Corporation Great Lakes, or the affiliated company identified in the Work Order. The applicable Work Order shall clearly identify the legal name of the affiliate or subsidiary accepting the Work Order.

**ARTICLE I - Work Orders.** The Scope of Services ("Services"), the Time Schedule and the Charges are to be set forth in a written Work Order to this Agreement. The terms and conditions of this Agreement shall apply to each Work Order, except to the extent expressly modified by the Work Order. Where charges are "not to exceed" a specified sum, URS shall notify Client before such sum is exceeded and shall not continue to provide the Services beyond such sum unless Client authorizes an increase in the sum. If a "not to exceed" sum is broken down into budgets for specific tasks, the task budget may be exceeded without Client authorization as long as the total sum is not exceeded. Changes in conditions, including, without limitation, changes in laws or regulations occurring after the budget is established or other circumstances beyond URS control shall be a basis for equitable adjustments in the budget and schedule.

**ARTICLE II - Payment.** Unless otherwise stated in an Work Order, payment shall be on a time and materials basis under the Schedule of Fees and Charges in effect when the Services are performed. Client shall pay undisputed portions of each progress invoice within thirty (30) days of the date of the invoice. If payment is not maintained on a thirty (30) day current basis, URS may suspend further performance until payments are current. Client shall notify URS of any disputed amount within fifteen (15) days from date of the invoice, give reasons for the objection, and promptly pay the undisputed amount. Client shall pay an additional charge of one and one-half percent (1½%) per month or the maximum percentage allowed by law, whichever is the lesser, for any past due amount. In the event of a legal action for invoice amounts not paid, attorneys' fees, court costs, and other related expenses shall be paid to the prevailing party.

**ARTICLE III - Professional Responsibility.** URS is obligated to comply with applicable standards of professional care in the performance of the Services. Client recognizes that opinions relating to environmental, geologic, and geotechnical conditions are based on limited data and that actual conditions may vary from those encountered at the times and locations where the data are obtained, despite the use of due professional care. URS is not responsible for designing or advising on or otherwise taking measures to prevent or mitigate the effect of any act of terrorism or any action that may be taken in controlling, preventing, suppressing or in any way relating to an act of terrorism.

**ARTICLE IV - Responsibility for Others.** URS shall be responsible to Client for URS Services and the services of URS subcontractors. URS shall not be responsible for the acts or omissions of other parties engaged by Client nor for their construction means, methods, techniques, sequences, or procedures, or their health and safety precautions and programs.

**ARTICLE V - Risk Allocation.** The liability of URS, its employees, agents and subcontractors (referred to collectively in this Article as "URS"), for Client's claims of loss, injury, death, damage, or expense, including, without limitation, Client's claims of contribution and indemnification, express or implied, with respect to third party claims relating to services rendered or obligations imposed under this Agreement, including all Work Orders, shall not exceed in the aggregate:

(1) The total sum of \$250,000 for claims arising out of professional negligence, including errors, omissions, or other professional acts, and including unintentional breach of contract; and any actual or potential environmental pollution or contamination, including, without limitation, any actual or threatened release of toxic, irritant, pollutant, or waste gases, liquids, or solid materials, or failure to detect or properly evaluate the presence of such substances, except to the extent such release, threatened release, or failure to detect or evaluate is caused by the willful misconduct of URS; or

(2) The total sum of \$1,000,000 for claims arising out of negligence, breach of contract, or other causes for which URS has any legal liability, other than as limited by (1) above.

**ARTICLE VI - Insurance.** URS agrees to maintain during the performance of the Services: (1) statutory Workers' Compensation coverage; (2) Employer's Liability; (3) General Liability; and (4) Automobile Liability insurance coverage each in the sum of \$1,000,000.

**ARTICLE VII - Consequential Damages.** Neither Party shall be liable to the other for consequential damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

**ARTICLE VIII - Client Responsibility.** Client shall: (1) provide URS, in writing, all information relating to Client's requirements for the project; (2) correctly identify to URS, the location of subsurface structures, such as pipes, tanks, cables and utilities; (3) notify URS of any potential hazardous substances or other health and safety hazard or condition known to Client existing on or near the project site; (4) give URS prompt written notice of any suspected deficiency in the Services; and (5) with reasonable promptness, provide required approvals and decisions. In the event that URS is requested by Client or is required by subpoena to produce documents or give testimony in any action or proceeding to which Client is a party and URS is not a party, Client shall pay URS for any time and expenses required in connection therewith, including reasonable attorney's fees.

Client shall reimburse URS for all taxes, duties and levies such as Sales, Use, Value Added Taxes, Deemed Profits Taxes, and other similar taxes which are added to or deducted from the value of URS Services. For the purpose of this Article such taxes shall not include taxes imposed on URS net income, and employer or employee payroll taxes levied by any United States taxing authority, or the taxing authorities of the countries or any agency or subdivision thereof in which URS subsidiaries, affiliates, or divisions are permanently domiciled. It is agreed and understood that these net income, employer or employee payroll taxes are included in the unit prices or lump sum to be paid URS under the respective Work Order.

**ARTICLE IX - Force Majeure.** An event of "Force Majeure" occurs when an event beyond the control of the Party claiming Force Majeure prevents such Party from fulfilling its obligations. An event of Force Majeure includes, without limitation, acts of God (including floods, hurricanes and other adverse weather), war, riot, civil disorder, acts of terrorism, disease, epidemic, strikes and labor disputes, actions or inactions of government or other authorities, law enforcement actions, curfews, closure of transportation systems or other unusual travel difficulties, or inability to provide a safe working environment for employees.

In the event of Force Majeure, the obligations of URS to perform the Services shall be suspended for the duration of the event of Force Majeure. In such event, URS shall be equitably compensated for time expended and expenses incurred during the event of Force Majeure and the schedule shall be extended by a like number of days as the event of Force Majeure. If Services are suspended for thirty (30) days or more, URS may, in its sole discretion, upon 5 days prior written notice, terminate this Agreement or the affected Work Order, or both. In the case of such termination, in addition to the compensation and time extension set forth above, URS shall be compensated for all reasonable termination expenses.

**ARTICLE X - Right of Entry.** Client grants to URS, and, if the project site is not owned by Client, warrants that permission has been granted for, a right of entry from time to time by URS, its employees, agents and subcontractors, upon the project site for the purpose of providing the Services. Client recognizes that the use of investigative equipment and practices may unavoidably alter the existing site conditions and affect the environment in the area being studied, despite the use of reasonable care.

**ARTICLE XI - Documents.** Provided that URS has been paid for the Services, Client shall have the right to use the documents, maps, photographs, drawings and specifications resulting from URS efforts on the project. Reuse of any such materials by Client on any extension of this project or any other project without the written authorization of URS shall be at Client's sole risk. URS shall have the right to retain copies of all such materials. URS retains the right of ownership with respect to any patentable concepts or copyrightable materials arising from its Services.

**ARTICLE XII - Termination.** Client may terminate all or any portion of the Services for convenience, at its option; by sending a written Notice to URS. Either party can terminate this Agreement or a Work Order for cause if the other commits a material, uncured breach of this Agreement or becomes insolvent. Termination for cause shall be effective twenty (20) days after receipt of a Notice of Termination, unless a later date is specified in the Notice. The Notice of Termination for cause shall contain specific reasons for termination and both parties shall cooperate in good faith to cure the causes for termination stated in the Notice. Termination shall not be effective if reasonable action to cure the breach has been taken before the effective date of the termination. Client shall pay URS upon invoice for Services performed and charges incurred prior to termination, plus reasonable termination charges. In the event of termination for cause, the parties shall have their remedies at law as to any other rights and obligations between them, subject to the other terms and conditions of this Agreement.

**ARTICLE XIII - No Third Party Rights.** This Agreement shall not create any rights or benefits to parties other than Client and URS. No third party shall have the right to rely on URS opinions rendered in connection with the Services without the written consent of URS and the third party's agreement to be bound to the same conditions and limitations as Client.

**ARTICLE XIV - Assignments.** Neither party to this Agreement shall assign its duties and obligations hereunder without the prior written consent of the other party.

**ARTICLE XV - Hazardous Substances.** All nonhazardous samples and by-products from sampling processes in connection with the Services shall be disposed of by URS in accordance with applicable law; provided, however, that any and all such materials, including wastes, that cannot be introduced back into the environment under existing law without additional treatment, and all hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the Services, shall be packaged in accordance with the applicable law by URS and turned over to Client for appropriate disposal. URS shall not arrange or otherwise dispose of Hazardous Substances under this Agreement. URS, at Client's request, may assist Client in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but URS shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. Client shall sign all necessary manifests for the disposal of Hazardous Substances. If Client requires: (1) URS agents or employees to sign such manifests; or (2) URS to hire, for Client, the Hazardous Substances transportation, treatment, or disposal contractor, then for these two purposes, URS shall be considered to act as Client's agent so that URS will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances, and Client shall indemnify URS against any claim or loss resulting from such signing.

**ARTICLE XVI - Venue.** In the event of any dispute between the parties to this Agreement, the venue for the dispute resolution shall be any state or federal court in the United States having jurisdiction over the parties. The foregoing notwithstanding, if the project is located outside the United States, the laws of the State of California shall govern and in such event, any dispute under the Agreement not resolved amicably shall be resolved under the binding rules of the American Arbitration Association.

**ARTICLE XVII - Integrated Writing and Enforceability.** This Agreement constitutes the final and complete repository of the agreements between Client and URS relating to the Services and supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written. Modifications of this Agreement shall not be binding unless made in writing and signed by an Authorized Representative of each party. The provisions of this Agreement shall be enforced to the fullest extent permitted by law. If any provision of this Agreement is found to be invalid or unenforceable, the provision shall be construed and applied in a way that comes as close as possible to expressing the intention of the parties with regard to the provisions and that saves the validity and enforceability of the provision.



THE PARTIES ACKNOWLEDGE that there has been an opportunity to negotiate the terms and conditions of this Agreement and agree to be bound accordingly.

CLIENT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Date of Signature

URS

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Typed Name/Title

\_\_\_\_\_  
Date of Signature

**Donna Dettling**

**AGENDA** 5-14-07

**From:** Michael\_Donahue@URSCorp.com  
**Sent:** Thursday, May 10, 2007 10:31 AM  
**To:** Donna Dettling  
**Subject:** Proposal for Dam Removal. Stream Restoration Work

**ITEM** L - 1

*Approved*

Donna- I am pleased to attach a proposal for the dam removal/ stream restoration work. It includes total estimated cost, which falls within the earlier estimate provided. (Please note that \$40,000 of the total identified within will be covered by the WCRC project for physical removal of the dam.)

I would be glad to discuss in advance of the Monday Council meeting.

Also- I heard from the U.S. Fish and Wildlife Service yesterday- there may be some interest in funding the 20K proposal we submitted. I should learn more today/ tomorrow.

Thank you,

Mike Donahue

-----  
Michael J. Donahue, Ph.D.  
Vice President,  
Water Resources and  
Environmental Services

URS Corporation  
34555 West Twelve Mile Road  
Farmington Hills, MI 48331-5627

Tel: 248.553.9449  
Dir: 248.994.7431  
Fax: 248.553.9571  
Cell: 734.646.4638

[michael\\_donahue@urscorp.com](mailto:michael_donahue@urscorp.com)

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5/10/2007



May 10, 2007

Ms. Donna Dettling  
Village Manager  
8140 Main Street  
Dexter, MI 48130

Subject:       **Proposal for Professional Services  
Mill Creek Dam Removal and Stream Restoration  
URS Proposal No. 1549-07-043**

Dear Ms. Dettling:

URS Corporation (URS) is pleased to provide the Village of Dexter with a proposal for professional services associated with Mill Creek Dam removal and stream restoration. This proposal involves the collection of additional field data required to complete the design and permit application, and address comments provided by the Michigan Department of Environmental Quality (MDEQ) in a letter dated April 25, 2007. It also provides a comprehensive suite of services that includes final design and permitting of the dam removal and stream restoration, bidding assistance, construction oversight, project management, and assistance with intergovernmental coordination and stakeholder relations. Presented below is our understanding of the project, scope of services, estimated costs, schedule, and deliverables.

#### **1.0 PROJECT BACKGROUND AND UNDERSTANDING**

URS understands that the project consists of the necessary investigation, design and permitting work to breach and remove the Mill Creek Dam with the goal of restoring the affected segments of Mill Creek to their natural, free flowing state.

The dam is located on Mill Creek in the Village of Dexter and immediately upstream of the Main Street Bridge. This bridge is planned to be replaced and, although separate projects, coordination of bridge replacement with dam removal/ stream restoration will be important.

URS has completed conceptual design plans that have been reviewed and commented upon by MDEQ. Additional design and minimal field investigation is required to respond adequately to those comments, and to complete a design and permit package for the project to move forward. Following completion of the design plans and narrative, the permit application and plans will be submitted for approval as part of the larger bridge

URS Corporation  
34555 West 12 Mile Road  
Farmington Hills, MI 48331  
Tel: 248.553.9449  
Fax: 553.9571





replacement/road realignment permit application package. Once approval is received, URS will assist the Village in procuring a qualified contractor to complete the dam removal and stream restoration, and will provide qualified, full-time oversight of the project. URS will also assist in intergovernmental coordination and stakeholder relations needs associated with the project.

URS will rely upon its extensive familiarity with the project, as well as its technical expertise and experience with similar dam removal/ stream restoration projects, to provide the Village with timely, efficient and cost- effective services. Wherever possible, URS will utilize existing information in the interest of controlling costs. URS is prepared to promptly implement the following technical approach to achieve dam removal and stream restoration objectives upon authorization by Village of Dexter.

## **2.0 TECHNICAL APPROACH**

The following sections discuss, in detail, the technical approach proposed by URS to successfully complete the project.

### **Task 1. Conceptual Design Engineering**

In order to keep the project moving along its critical path, URS has already completed some of the final design and permitting components. including submittal of a preliminary design to MDEQ for comment; several meetings with MDEQ; and responses to comments received. In addition, URS prepared cost estimates to assist with project planning. Costs associated with these activities are identified in the project cost estimate presented in this proposal.

### **Task 2. Field Data Collection**

This task will involve an examination of Mill Creek upstream of the dam beyond the influence of the dam impoundment. Typically, regional curve data is used to assist in stream restoration and the proper sizing of stream channels, when a more natural channel design is being proposed. Due to the lack of current information pertaining to regional curve data for the Mill Creek watershed, URS proposes at least three cross section surveys on stable reaches of stream with consistent stream features ( i.e. bankfull features, channel width, depth and cross sectional area). At each of these locations, a channel cross section survey will be completed to define channel size and shape. A limited channel profile will also be surveyed to determine channel slope at each cross section location. This information will then be entered into stream restoration software to determine consistency in channel size as related to drainage area. The drainage area for each cross section will be determined, and the survey information will be plotted on



regional curve tables. These steps are needed to obtain watershed specific information related to channel morphology.

The field survey will also include a more detailed examination of the dam and impoundment to examine site conditions related to access to the dam and also the development of a detailed breaching/dewatering plan. During this task, a pre-application meeting will be held with the permitting agencies to discuss information related to the preparation of permitting and erosion and sediment control plan requirements. This meeting should also include appropriate MDOT representatives.

### **Task 3. Engineering Design**

The field survey data will be processed to develop a site-specific regional curve. Upon completion of the necessary design calculations, URS will prepare separate design sheets and permit applications for each dam consisting of a cover sheet, a plan sheet including a narrative of the breaching process, a longitudinal profile, cross sections, a details sheet, and an erosion and sedimentation control plan. The plans will include the necessary dimensions for the breach, channel dimensions and erosion protection, staging areas, and areas for spoils. In addition, URS will provide sufficient detail to address temporary channeling of water during the construction effort, excavation of impounded sediment, placement of impounded sediment including clay capping where required, final grading, and riparian restoration along the restored stream corridor.

Finally, a hydraulic analysis of the proposed channel using HEC-RAS software will be completed to ensure that the restored stream channel will adequately convey storm flows, and will not adversely affect the proposed replacement bridge. The analysis will also include any in-stream rock structures proposed in the design. Following the completion of the design, a detailed design report will be prepared and submitted with the permit application.

### **Task 4. Permitting**

URS will complete all required permitting applications to MDEQ and appropriate county and federal agencies. This will include technical input into, and coordination with the combined bridge replacement/ road realignment/ dam removal permit application to the state of Michigan.



#### **Task 5. Specifications and Bidding Assistance**

URS will provide all necessary technical specifications on the drawings, and submit them to MDEQ with the permit application so that a separate specifications document is not required. URS will also provide a brief separate narrative report to support the drawings. URS will provide assistance to the Village to advertise, bid and review bids for a qualified contractor to work under contract to the Village to complete the project.

#### **Task 6. Construction and Construction Oversight**

Once the contractor is selected and the contract signed, URS will conduct an on-site pre-construction meeting with MDEQ and the contractor at least seven days prior to initiation of construction activities.

URS will provide construction observation for the project (up to 20 full days) in order to verify construction, document time and materials, provide reviews of contractor's invoices, and provide post-dam removal drawings to MDEQ. URS will conduct a final site walkover following completion of the project to document that all critical design features have been properly and adequately constructed. URS will note deficiencies and work with the contractor to remedy identified deficiencies. URS will also review the contractor's invoice(s) for accuracy.

Finally, URS will prepare the project certification and final report once the project has been completed. This will consist of markups made to the design drawings of any significant changes made during the project, with an explanation in the report, along with photo documentation. This task does not include physical survey, as this is not expected to be required.

URS will prepare multiple copies of the drawing(s) and report for submittal to the Village, MDEQ, County, and other parties, as appropriate.

#### **Task 7. Intergovernmental Coordination and Stakeholder Relations**

URS will assist the Village in intergovernmental coordination and stakeholder relations, including presentations to Village Council, meetings with other governmental entities, the development of materials for public outreach, and the conduct of meetings/ workshops for public information/ education purposes.

#### **Task 8. Project Administration and Meetings**

The URS project manager will provide necessary project administration to maintain project budgets, schedule, complete timely invoicing, and maintain open and continuous





communication with the Village and other interested parties. URS will participate in meetings at the project site or at local offices, as needed. URS will also participate, as requested, in any meetings with other units of government that may be useful in advancing project goals.

### **Scope of Work Assumptions**

In developing our proposal and associated cost estimate, URS based the scope of work and level of effort on review of available information and discussion with stakeholders. Our proposal is based upon the following assumptions:

- The estimated cost of dam removal (\$40,000) will be covered through an existing contract with the Washtenaw County Road Commission. That figure is included in the construction estimate presented below.
- Deliverables include multiple sets of design drawings and narrative reports for each project task, as appropriate.
- The cost estimate does not include costs associated with preparation of a client-specific or AIA (or similar) specification package, or contract conditions, should the construction work be publicly bid.
- The HEC-RAS analysis requested by MDEQ can be completed using existing survey data; and
- No permit application fees are expected and, therefore, are not included in the cost estimate.

### **3.0 COMPENSATION AND PAYMENT TERMS**

The total value of this proposed project is estimated not to exceed \$365,264. This includes a comprehensive suite of URS professional services described above (\$90,264) \* on a time and materials basis; with the balance (\$275,000) covering all costs associated with project construction. (URS proposes that the Village engage the construction contractor directly in the interest of saving the Village markup fees. Should the Village desire to have URS perform this function, however, an addendum to this proposal can be prepared.)

This cost estimate represents our best estimate of the required level of effort to meet project objectives. Should the scope of work change by virtue of MDEQ permit requirements, changes made by others, field conditions or other considerations, we will notify and provide the Village of Dexter with revised cost figures for approval prior to conducting the additional work.



Estimated costs (project labor and other direct costs) for the eight proposed project tasks are as follows:

- Task One: Conceptual Design- \$17,804
- Task Two: Field Data Collection- \$4,229
- Task Three: Engineering Design- \$17,973
- Task Four: Permitting- \$6,947
- Task Five: Specifications and Bidding- \$4,509
- Task Six: Construction and Construction Oversight- \$297,755
- Task Seven: Intergovernmental Coordination and Stakeholder Relations- \$10,347
- Task Eight: Administration- \$5,700

A cost estimate spreadsheet will be prepared to provide additional detail on both URS professional services and construction costs.

#### ***Client's Responsibilities***

This Proposal is made with the understanding that the Village of Dexter will perform the following items:

1. Designate a person to act as the client's representative.
2. Secure written access to the project area to allow URS to enter the subject properties as needed for the duration of the project.

#### ***Cost Provisions***

The costs included in this proposal are valid for 90 days from the date of submittal. If the proposal is accepted after said period, URS reserves the right to review and retain or modify the figures stated herein in order to appropriately reflect changing costs and salaries and similar economic considerations.

#### ***Additional Services***

URS shall provide Additional Services not otherwise included in this Proposal or not customarily furnished in accordance with services of the scope described herein, if authorized by Village of Dexter in writing, and such shall be paid for by Village of Dexter.



#### 4.0 SCHEDULE

URS is prepared to begin work within two weeks of notice to proceed, weather and access permitting. We anticipate scheduling and completing the fieldwork within two weeks. We will notify Village of Dexter in the event the proposed schedule changes. Preparation of the design documents for review by the Village of Dexter, regulators and other stakeholders will be completed within five weeks of completion of field work, assuming that there are no significant weather delays or other delays beyond the control of URS.

#### AUTHORIZATION

To authorize URS to proceed, a work order will be prepared for signature. URS appreciates the opportunity to submit this Proposal and looks forward to assisting the Village of Dexter with this project. Should you have any questions relating to this proposal, please contact Mike Donahue at 248.994.7431.

Sincerely,

Motion: Fisher Support: Keough

URS CORPORATION

Michael J. Donahue, Ph.D.  
Vice President, Water Resources  
And Environmental Services

Mark D. Pennell, Principal  
Branch Manager

Vote 7-0





## VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 6-25-07

ITEM L-3 L-4 L-5

COMMUNITY DEVELOPMENT OFFICE

### Memorandum

To: Village Council  
Donna Dettling  
From: Allison Bishop  
Re: Reappointments  
Date: June 25, 2007

#### Planning Commission –

The following Planning Commissioners terms expire in June 2007. I have contacted all three Commissioners and they are all interested in being reappointed to the Planning Commission. Planning Commissioners terms are 3 years, therefore if reappointed terms would end in June 2010.

L-3

Scott Bell  
Thom Phillips  
Matt McCormack

#### Parks Commission –

The following Parks Commissioners terms expired in April 2007. I have contacted both Parks Commissioners and they are both interested in being reappointed to the Parks Commission. Parks Commission terms are 3 years, therefore if reappointed terms would end in April 2010.

L-4

Karen Jovanelly  
Paul Kepler

#### Tree Board –

The following Tree Board member's terms expire in June 2007. I have contact both Tree Board members and they are both interested in being reappointed to the Tree Board. Tree Board terms are 3 years, therefore if reappointed terms would end in June 2010.

L-5

Sandy Hansen  
John Coy

Please contact me prior to the meeting with questions.  
Thank you,

6-25-07

# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## Memorandum

ITEM L-C.

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop  
Re: **Mill Creek Building Special Land Use Approval**  
Date: June 25, 2007

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### PLANNING COMMISSION DECISION

On June 4, 2007 the Planning Commission held a public hearing on the Special Land Use request for the Mill Creek Building. Pursuant to Article 15(A).02.H, buildings over 20,000 square feet require special land use approval. The Planning Commission recommended approval of the special land use request with the following DRAFT motion:

Move Carson, Support Clugston for the Planning Commission to recommend approval of the Special Land Use Permit for the Mill Creek Building, a building over 20,000 square feet in the CBD District, parcel numbers: 08-06-210-007 and 08-06-210-006.

Attached is the Planning Consultants review of the proposal.

### SUGGESTED MOTIONS

Based on the information provided by the applicant, as recommended by the Planning Commission and pursuant to Section 8.03, Special Land Use review standards, the Village Council (**APPROVES / DENIES**) the Special Land Use request submitted by Schulz Development for the Mill Creek Building, a proposed building over 20,000 square feet in the Central Business District, parcel ID's HD-08-06-210-007 and HD-08-06-210-006.

The Special Land Use permit is granted with the following conditions:

1. Execution of a purchase agreement for parcel HD-08-06-210-006.
2. Approval of a site plan.
3. \_\_\_\_\_
4. \_\_\_\_\_

**OR**

Move to **postpone** the action on the Mill Creek Building special land use request until \_\_\_\_\_ (date) \_\_\_\_\_, to allow the applicant time to address the following items:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please contact me prior to the meeting with questions.  
Thank you,



**CARLISLE/WORTMAN ASSOCIATES, INC.**  
*Community Planners /Landscape Architects*

605 S. Main, Suite 1  
Ann Arbor, MI 48104  
734-662-2200  
fax 734-662-1935

6401 Citation Drive, Suite E  
Clarkston, MI 48346  
248-625-8480  
fax 248-625-8455

Date: June 1, 2007

## **Special Land Use Review For Village of Dexter, Michigan**

**Applicant:** Schulz Development

**Project Name:** Mill Creek Building

**Location:** Corner of Forest and Jeffords Street

**Zoning:** CBD, Central Business District – The gross floor area of the proposed building is over 20,000 square feet therefore a special land use is required.

**Action Requested:** Special Land Use Approval.

### **PROJECT AND SITE DESCRIPTION**

The applicant proposes to remove an existing structure at the corner of Forest and Jeffords Streets and construct a three (3) story building over 20,000 square feet for commercial purposes. The existing public parking area along Jeffords Street will be redesigned. Parking is also proposed adjacent to the proposed building and along Forest and Jeffords Streets and the alley to the north. The existing building on site is boarded-up and dilapidated, and the grounds are overgrown.

According to Section 15(A).02 H., any building with a gross floor area in excess of 20,000 square feet is required to obtain a special land use permit. The special land use must be approved by the Planning Commission and the Village Council in accordance with the general standards for all special land uses listed in Section 8.03.

This report will review the proposed special use with respect to the general review standards listed in Section 8.03 of the Zoning Ordinance.



**SPECIAL USE CONSIDERATIONS**

The Zoning Ordinance requires that the Planning Commission and Village Council consider the following standards for the use at the proposed location:

- A. The Special Land Use will be consistent with the goals, objective and future land use plan described in the Dexter Master Plan.*

The subject site is identified on the Village Master Plan as the *Central Business District (CBD)*. The *CBD* incorporates a mix of uses within the core of the Village and encourages more dense development due to small lot sizes. Desirable land uses include ground floor retail, personal service establishments, municipal facilities, and offices. We find that the proposed special land use for this site is consistent with the Master Plan's goals and objectives.

- B. The Special Land Use will be consistent with the stated intent of the zoning district.*

The subject site is zoned CBD, Central Business District. The intent of the CBD zoning district in part, is to foster continued improvements and redevelopment that is physically compact and appealing to the pedestrian environment. The existing building is boarded-up and dilapidated, and the grounds are overgrown. Removal of the existing building and subsequent replacement with a new building is a positive development for the Village and consistent with the intent of the CBD zoning district.

- C. The Special Land Use will be designed, constructed, operated and maintained to be compatible with, and not significantly alter, the existing or intended character of the general vicinity in consideration of environmental impacts, views, aesthetics, noise, vibration, glare, air quality, drainage, traffic, property values or similar impacts.*

The proposed building (and associated site improvements) should improve the visual appeal of this area. In general, approval of the special land use should improve the overall character of the downtown.

- D. The Special Land Use will not significantly impact the natural environment.*

The special land use should not impact the natural environment.

- E. The Special Land Use can be served adequately by public facilities and services such as police and fire protection, schools, drainage structures, water and sewage facilities, and refuse disposal.*

The proposed building will be served by existing municipal services. During plan review, the Village Engineer should comment on whether the proposed uses for the building will result in additional impacts to municipal water and sewer.

- F. The proposed use shall be of a nature that will make vehicular and pedestrian traffic no more hazardous than is normal for the district involved.*

Although specific uses for the proposed building have not been identified, we do not anticipate more hazardous conditions for vehicular and pedestrian traffic. In fact, redesign of the general area, which includes the layout of parking and improvements to Jeffords and Forest Streets, should improve safety for vehicular and pedestrian traffic.

- G. *The proposed use shall be such that the location and height of buildings or structures, and the location, nature and height of walls, fences, and landscaping will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.*

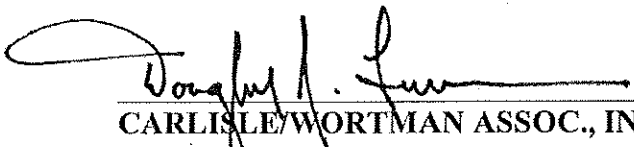
The design of the building and overall site design fits well into the overall scheme of downtown Dexter. Improvement of this site should actually improve the potential for redevelopment of adjacent properties that are more consistent with the character of downtown. Therefore, we believe the requested special land use will not interfere with the appropriate development and use of adjacent land or unreasonably affect their value.

- H. *The proposed use shall be designed, located, planned, and operated to protect the public health, safety, and welfare.*

The proposed improvements and future uses should not negatively affect the public health, safety, and welfare of Village residents.

## CONCLUSION

Based on our analysis, we recommend approval of the Special Land Use.



CARLISLE/WORTMAN ASSOC., INC.  
Douglas A. Lewan, PCP  
Principal

# 241-02-2606

cc: Steve Witte, Nederveld, 5570 32<sup>nd</sup> Avenue, Hudsonville, MI 49426  
Joseph A. Shulz, Shulz Development, FAX: 734.213.0553  
Architects Design Group, FAX: 734.995.4104



## Memorandum

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop  
Re: Dexter Ann Arbor Road Corridor – Article 15B, Village of Dexter Zoning Ordinance  
Date: June 25, 2007

Attached is an email from Trustee Semifero dated June 18, 2007. The request has been made for Council to review and discuss Article 15B, Dexter Ann Arbor Corridor Standards, of the Zoning Ordinance.

It is recommended that if Council would like further review of Article 15B that the request be taken to the Planning Commission for review and a recommendation. Upon presenting the information to the Planning Commission staff will outline the discussion items presented by Council. Any proposed ordinance amendments would then be posted and a public hearing held.

Please contact me prior to the meeting with questions.  
Thank you,



**Donna Dettling**


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**From:** Joe Semifero [jrsemifero@gmail.com]  
**Sent:** Monday, June 18, 2007 3:09 PM  
**To:** Donna Dettling; Jim Seta; Jim Seta  
**Subject:** Item for Council Meeting Agenda 25-JUN-2007 - Rewrite of AA Rd Corr Access Management

Jim, Donna,

I am submitting the following for the 25-Jun-2007 Council meeting agenda. I tried to take a stab at it myself but the article is pretty convoluted and needs a lot of work if the types of changes I am proposing are to happen. I am not sure I would do an adequate job so I am asking if staff can lead an effort to rewrite. Before any effort at all is expended I would like to discuss with Council. I can try to participate in any rewrite attempt although I will be out of town 26-Jun to 28-Jun.

Consideration: Direct the Village Manager to determine revised ordinance wording (in Article 15(B), specifically 15(B).05 - Access Management, and other articles as necessary) to eliminate and / or more strictly prohibit provisions for direct access to Ann Arbor Road in the Ann Arbor Road Corridor. Completion should be in time for consideration by Council to send to Planning Commission no later than the July 23 Council meeting. Provisions to address:

- 1) Consider allowing direct access only as temporary access points with requirement that such access points must be removed in the future when additional development is completed and indirect access is established.
- 2) Eliminate flexibility where it is not completely necessary and make the requirement more explicit than it already is. Make wording more strict - more "shall", less "may", including showing cause for proposed direct access in C4, prohibiting direct access if shared access is available in any way, strengthen wording of section H. and J., and changing all wording to show plans for direct access are temporary.
- 3) Consider requiring approval by Council in addition to Planning Commission as a secondary check on direct access.
- 4) Answer the following and submit proposed wording: Can access easements be required as a condition of site plan approval to ensure access is granted from adjacent land owners? This would be to ensure access is available in early developments for later developments and to eliminate any temporary access points granted once later developments are implemented.
- 5) Add provision to deem current access points as "non-conforming" access points which must be removed when developed, redeveloped, or improved. Include unused drives (MAV) and single family homes (south side of AA Rd) to drive elimination of driveways as the area is redeveloped or improved.
- 6) Include in the intent of the article the discussions and comments from the public who developed the AA Rd Corridor plan indicating limiting direct access was a strong desire of the group.

Thanks,

Joe

6/21/2007



### Memorandum

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop  
Re: Article 22, Administration and Enforcement, Village of Dexter Zoning Ordinance  
Date: June 25, 2007

Attached is an email from Trustee Semifero dated June 11, 2007. The request has been made for Council to review and discuss Article 22, Administration and Enforcement, of the Zoning Ordinance. Specifically Council is being asked to address extensions of Zoning Compliance applications. Proposed language is attached, however it is recommended that the language be changed slightly. The minor change is shown with a double strikethrough.

It is also recommended that extension provisions be added to Article 21, Site Plan Review and Approval. Extension provisions are typically part of site plan ordinances and are part of Article 19, PUD Regulations. Specific language for Article 21 is not proposed at this time, but will be presented to the Planning Commission upon further review and research.

It is recommended that if Council would like the Planning Commission to consider the proposed amendments that a motion be made directing such (Amendments to Article 21 and 22). Upon presenting the information to the Planning Commission staff will outline the discussion items presented by Council. Any proposed ordinance amendments would then be posted and a public hearing held.

Please contact me prior to the meeting with questions.  
Thank you,

Section 22.03, Certificate of Zoning Compliance,

G. An application for a certificate of zoning compliance shall be deemed to have been abandoned six (6) months after the date of filing unless such application has been diligently prosecuted or a building permit shall have been issued, or a certificate of occupancy shall have been issued for a use not requiring a building permit. The Zoning Administrator may, for reasonable cause, grant one ~~or more~~ extensions of time ~~for an additional period~~ not exceeding ~~ninety (90)~~ **one hundred and eighty (180)** days each. **Additional extensions of time may be granted by the Village Council.** Any certificate issued shall become invalid if the authorized work is suspended or abandoned for a period of six (6) months after time of commencing the work.

(page 22-2 of Village of Dexter Zoning Ordinance)



### Memorandum

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop  
Re: Article 4, Nonconformities, Village of Dexter Zoning Ordinance  
Date: June 25, 2007

Attached is an email from Trustee Semifero dated June 11, 2007. The request has been made for Council to review and discuss Article 4, Nonconformities, of the Zoning Ordinance. Specifically Council is being asked to address a new section for nonconforming buildings. As proposed the language resembles nonconforming signs and addresses the continuation of legal nonconforming buildings. Proposed language is attached, however it is recommended that staff work with the Planning Consultant to review the language and provide a recommendation on the legalities of what can and cannot be required of nonconforming structures.

Following the Planning Consultant review the information could be presented to the Village Council and Planning Commission for further discussion and consideration.

Please contact me prior to the meeting with questions.  
Thank you,



## Section 4.xx NON-CONFORMING EXISTING BUILDINGS.

### (1) INTENT

It is the intent of this section to encourage eventual elimination of buildings that, as a result of the adoption of this Article, become non-conforming, and to administer this Article to realize the removal of illegal non-conforming buildings and to avoid any unreasonable invasion of established private property rights, therefore; No person shall be required to remove a building which was erected in compliance with previous regulations of this Article if said building becomes non-conforming due to a change occurring after the original adoption of this article, or in the location of buildings, streets or property lines, which change, is beyond the control of the owner of the building and the premises on which it is located.

### (2) LAWFUL EXISTING BUILDINGS

Any building lawfully existing at the time of adoption of this Article which does not fully comply with all provisions shall be considered a non-conforming building and may be permitted to remain as long as the building is properly maintained and not detrimental to the health, safety and welfare of the community except as hereafter provided.

### (3) CONTINUANCE

Any lawful non-conforming building shall be permitted to continue to exist, so long as the non-conforming building :

- 1). is not physically expanded or changed.
- 2). is not relocated or structurally altered so as to prolong the life of the building, or so as to change the shape, size, type, placement, or design of the building. Altered shall not include normal maintenance or maintenance to protect public safety. Normal maintenance shall include repairs which keeps the property in good operating condition (such as repairing a roof) but does not materially add to the value of your property or substantially prolong its life (such as replacing a roof).
- 3). is not repaired or re-erected after being damaged, if the repair or re-erection of the building would cost more than fifty (50) percent of the replacement cost of an identical new building.